

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
September 24, 2015 7:27 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice President, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Karen Wertz; Finance Director, and Denise Miller Recording Secretary.

Absent was: Commissioner Jim Kruse

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

Deborah Miles – On behalf of the Downingtown Library, Ms. Miles thanked the Board for their annual giving and generous contribution for their capital campaign.

Richard Witkowski – Mr. Witkowski, representing Boy Scout Troop 117, is doing a project to sell and plant 5,000 trees throughout Chester County. Mr. Witkowski would like to start the project of planting 150 trees in the township, at no cost to the township, and would like the Board to identify areas where they would like these trees planted. This event would be held on October 31, 2015 starting at 9:00 AM to 1:00 PM. Commissioner Contento noted the Board has discussed setting up a tree farm, letting the trees grow to a certain height and then replanting them. Mr. Prowant suggested the 15 acres of open space down by the township garage. Board consensus was to move forward with the project and appoint Mr. Prowant as Mr. Witkowski's contact.

Community Day Presentations – Commissioner Young thanked the Community Day Committee members and Township staff for all their help on this event. Commissioner Young presented \$500.00 to the Jacinda Miller Memorial Fund which benefits Children, \$578.00 to the Thorndale Volunteer Fire Company, and recognized Dawn Perry as the winner of the 1st annual pie eating contest.

Citizens to be heard

Bob Reymos – Mr. Reymos voiced his concern with the outside lights not being on. Mr. Prowant noted he will make sure the lights on the front of the building are on. Mr. Reymos asked if the Board could provide 10 microphones so the audience can hear them clearly. Commissioner Contento noted if anyone in the audience cannot hear the Board, they need only to ask and the Board will speak louder. Mr. Reymos also stated that the men's room drain is clogged.

Chuck Kramer – Mr. Kramer voiced his concern with the police coverage.

Ordinances and Resolutions for Consideration

N/A

Public Safety

Fire Chief Cordisco – Chief Cordisco presented his August 2015 report. Chief Cordisco noted fire prevention the week of October 7.

Emergency Coordinator Stackhouse – Mr. Stackhouse noted an Incident Action Management Plan has been developed for the Papal visit. In working with Mr. McClintock, the timing of the signals along Lincoln Highway and US 322 will be changed, at the suggestion of PennDOT, to run the AM and PM peak time programs on the signals from 6AM to 10PM both Saturday and Sunday, thus extending the green time on Lincoln Highway and US 322. He noted the timing will be changed back on Monday following the visit.

Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Clarelyn Development – Mr. McClintock noted the final as built plans have been submitted in draft form and are currently under review. He also noted the Developer is anticipating dedication of the streets in early October, and is willing to give the Township the allocated Liquid Fuel money if we don't make the Liquid Fuel processing, with the State.

Kings Grant Development – Mr. McClintock noted this is the same Developer as Clarelyn, and are working towards that dedication however continue to work towards completion, but possibly not meeting the October 31 deadline as stated in their agreement. Mr. McClintock also noted that the settlement agreement has been reached and the Township absorbed \$37,509.48 in escrow expenditures, paid out of the General Fund. After Staff meeting and determining the Township absorbing 37% \$3,181.35 and the Municipal Authority 67% \$5,416.90. Board consensus was to direct staff to proceed with Mr. McClintock's recommendation and have staff present it to the Municipal Authority, at their next meeting.

Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer

MS4 Program/Committee Item Status – Mr. McClintock noted he is working on the mission statement, goals, and objectives and general parameters with Mr. Rathman. He noted he also attended a County FEMA meeting with Commissioner Contento and Mr. Rathman. Commissioner Contento noted some of the other items discussed such as enforcement of the floodplain requirements and the eventual adoption of revised maps that will change the floodplain. Commissioner Contento and Commissioner Eshleman would like to set up a meeting with Mr. Rathman to discuss a budget number for stormwater activities in 2016 so they can present to the budget committee.

2015 Line Striping and Intersection Markings – Mr. McClintock noted the Contractor has performed both the long line work and the intersection work. He also noted Humpton, North Bailey, and Municipal are currently under construction and will be striped in the next 4-6 weeks.

2015 Caln Township Generator Procurement and Installation Project – Mr. McClintock noted the bid opening is scheduled for October 8, with an anticipated award occurring at the October 10 meeting should all be in order. Mr. McClintock noted that the pre bid meeting was held earlier today, and as a result of the meeting, he and the Engineer discussed the concept of having the generator purchase be included as an alternate in the base bid. He secured a proposal from Sharpe Engineering that would increase their previously executed time and material contract to a price not exceed \$3,000.00 to allow for the Engineer to prepare a generator specification and include in an overall project addendum. Commissioner Tindaro made a motion, seconded by Commissioner Young to authorize the increase in the Sharpe Engineering Time and Material cost to a not to exceed price of \$3,000.00, to be used for the 2015 Caln Township Generator Procurement and Installation Project. Vote passed 4-0.

2015 Caln Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock noted the Notice of Award was issued on September 11, 2015 and the required documents have been received. He indicated that the Notice to Proceed will be issued in the next few days.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted work will resume Monday or Tuesday of next week.

2015 Humpton Road Improvements Project (CTCP 2015-08) -- Mr. McClintock noted that the Department is working with the Contractor and PAW's paving contractor to how to best pave the roadway. As mentioned at the last meeting, the design plans called for simply a 1.5 inch mill and overlay that would result in the centerline being placed at 9 feet from the edge of the road but not at the center high point in the paving. We will be maintaining this centerline location; however, the cross slope on the eastbound lane is greater than 5% in some areas. Depending on how to best resolve this issue, we may need to install more paving as a leveling course, which may necessitate a change order in the final contract price. He also noted that associated with the widening portion of the project the amount of impervious coverage for the project increased by approximately 5,850 square feet. Due to the peculiar conditions pertaining to a linear improvement project such as this where no new stormwater infrastructure was installed due to various reasons, and alternative approach to stormwater management is being provided pursuant to §135-111 of the ordinance. He read the section of the ordinance for the Board. Since the Griffith Farm is in the same watershed, it was discussed with the County Conservation District the ability to install a rain garden/infiltration berm downhill of the existing barn and paved access drive. With this berm, an overall reduction in the post-development runoff for the 5-100 year, 24 hours storm events to the pre-development runoff rates will be established and the system will fully infiltrate the 2 year volume draining to it. Mr. McClintock offered a proposal from Earth Care in the amount of \$5,866.03 for them to complete this infiltration berm/rain garden plan. Commissioner Contento made a motion, seconded by Commissioner Eshleman to authorize Earth Care to provide alternative stormwater management care for Humpton Road in the amount of \$5,866.036, to be paid from the Bond Fund. Vote passed 4-0.

2015 Caln Township Traffic Signal Improvements Project – Mr. McClintock noted no further information received since last meeting.

2015 ARLE Incident Management Project – Mr. McClintock noted he is waiting on the base survey information needed to turn over to PennDot for the design of the traffic signal.

2015 Williams Way Culvert Replacement (CTCP 2015-05) – Mr. McClintock noted he has received the final paperwork with anticipation of project closing out next month.

Osborne Road FABP – Mr. McClintock noted work associated with the utility relocation part of the project has ceased this week due to the Papal visit.

Sylvan Drive Storm Drain Replacement – Mr. McClintock noted he is waiting on the permit back from the DEP and the US Army Corp of Engineers.

Pennsylvania American Water Capital Program – Mr. McClintock noted a press release was issued informing the public that they will need to gain access to either the Golf Course or the Craft House Restaurant, utilizing Windsor Lane given the road closure of North Bailey Road. He also noted detour signs have been implemented as part of this work. Also, the contractor doing work on North Bailey noted there are only a few services on that stretch of North Bailey and therefore, they will only be repaving one half of the street. Mr. McClintock asked the Board if they would be interested in having the entire road paved with the Township paying for the additional work. After Board discussion, Board consensus was to do the whole road and have staff provide the Board with prices.

Finance Report – Ms. Wertz

Monthly Report – Ms. Wertz presented the August finance report.

Bill list – Commissioner Contento entertained a motion approving check numbers 36630 to 36727 and bond checks 1092 to 1096, in the estimated amount at \$710,517.77. Moved by Commissioner Young and seconded

by Commissioner Eshleman. After all board and resident questions were answered, Vote passed 4-0.

Township Manager – Mr. Prowant

PECO Open Space Grant – Mr. Prowant noted staff received confirmation of the \$8,750 PECO open space grant which provides a 25% match for the acquisition of the 4 acre open space parcel from the Thorndale Volunteer Fire Company. Mr. Prowant also noted in addition to the acquisition costs, \$9,300 will be spent for the subdivision plan which the Board approved recently and \$1,000 for a second appraisal. In allowing time for the plan and appraisal preparations, the acquisition is expected to occur in the spring of 2016. Commissioner Contento noted Mr. Cordisco should add the acquisition total of \$35,000 to the fire department budget.

Mr. Prowant updated the Board on the Community services department. Mr. Prowant noted October starts the chipping and leaf vacuuming program.

Commissioner Contento asked for an update on the current job vacancies. Mr. Prowant noted there is a full time position for a Finance Clerk and a full time position for a Community Outreach Specialist that will be advertised, with interviews in late October.

July 30, 2015 Board Minutes – Commissioner Contento entertained a motion to approve the July 30, 2015 Board minutes, as submitted. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 3-0.

Additional Business

Mr. Contento called for additional business. There was none.

Public Comments

Mrs. Bernard asked if the Board of Commissioners meetings could be put on the north side of the outside sign.

Adjournment – Commissioner Contento entertained a motion to adjourn the July 30, 2015 Board meeting at 10:37 PM. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary