

Caln Township Board of Commissioners  
253 Municipal Drive  
Thorndale, PA 19372  
September 10, 2015 7:37 PM

**Call to order and pledge of allegiance.**

**Attendance** – John Contento; President, Cynthia Eshleman; Vice Chairman, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Kristin Camp; Township Solicitor, and Denise Miller; Recording Secretary.

Absent was: Commissioner Jim Kruse.

**Executive Session**

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

**Citizens to be heard**

N/A

**Ordinances and Resolutions for Consideration**

**Elimination of Amusement Device Tax and Amusement Admissions Tax** – Mr. Prowant offered an Elimination of Amusement Device Tax and Amusement Admissions Tax Ordinance for Board consideration. Mrs. Camp noted a public hearing was advertised in the Daily Local News on September 3, 2015. Mrs. Camp also noted she will give the township proof of publication and the letters she sent to the Law Library and the Daily Local News. Commissioner Contento entertained a motion amending Ordinance 2015-04 amending Chapter 141, Titled "Taxation" to repeal Article 111 titled "Amusement Devices Tax" and Article IV titled "Amusement Admissions Tax". Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

**Resolution on Expanding the Membership of the WCCRUC Board of Appeals** – Mr. Prowant offered Resolution 2015-10, expanding the Membership of the WCCRUC Board of Appeals to include Upper Uwchlan Township and East Caln Township. Commissioner Contento entertained a motion to adopt 2015-10, expanding the Membership of the Western Chester County Regional Uniform Commercial Code Board of Appeals to include Upper Uwchlan Township and East Caln Township. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

**Township Solicitor – Mrs. Camp**

**Municipal Pump Station Project Easement Agreements** – Mrs. Camp noted a Blanket Easement, Sanitary Sewer Easement and Construction and Temporary Access Easement for the Municipal Pump Station. Mrs. Camp asked the Board if they would like to table the easements until they have more time to review them. After Board discussion, Board consensus was to table said agreements until the Board can review the documents further.

**Code Enforcement – Mr. Reczek**

**Review of Draft Zoning Ordinance Amendment regarding the keeping of chickens** – The Board tabled discussion until Mr. Reczek was in attendance.

Discussion was held on the proposed event permit. Board consensus was to table further discussion until the proper staff and Ray Stackhouse are in attendance.

**Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer**

Report Chart Status – There is no action needed by the Board, tonight.

Clarelyn Dedication Status – Mr. McClintock noted the final as-builts have been submitted today and are currently under review. He also noted the streets are intended to be paved by the end of September as long as the as-builts are in order, as well as the streets dedicated in early October.

Kings Grant Dedication Status – Mr. McClintock noted the final as-builts have not been submitted as of yet. Needed repairs are being done, but the October 31, 2015 date for completion of the paving will most likely not be met.

**Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer**

MS4 Program Discussion – Mr. McClintock presented and reviewed “Appendix A “Stormwater Management Program”. Mr. McClintock noted Mr. Rathman will prepare a potential scope for the work on the MS4 requirements. Commissioner Eshleman would like to implement a stormwater committee. The Board noted that a mission statement, duties and responsibilities, number of members, and other criteria would need to be developed prior to further consideration. Mr. McClintock noted he would attempt to work on these items and come back to the Board at a future meeting.

Private/Public Property Stormwater Discussion – Mr. McClintock noted he and Mrs. Camp developed a plan of action for the property owners at Municipal Drive, Granger Lane, and Barley Sheaf Road and will reach out to them.

Storm Drainage Maintenance Items – Mr. McClintock offered a draft statement that Mrs. Camp’s office prepared a couple years ago reflecting the various applicable laws. No action was taken regarding this item.

2015 Line Striping and Intersection Markings – Mr. McClintock noted the contractor has started the intersection markings and is looking to begin the long line work within the next week or so. He also noted it was scheduled to be started tomorrow; however, with the weather, it will be pushed back.

2015 Caln Township Generator Procurement and Installation Project – Mr. McClintock noted at the August 13 meeting the Board approved the advertising of bids for the project and he forwarded a copy to the Board and Mr. Prowant, earlier this week. He also placed the advertisement, in the paper, to run on Sunday September 13 and Thursday September 17. The bid opening is schedule for October 8, with an anticipated award occurring at the October 8 meeting. Mr. McClintock also noted he has started the process of soliciting prices from the COSTARS vendors on the generators and will have more information on those at the next meeting. Mr. McClintock offered a request to engage Sharpe Engineering, Inc. to assist with Construction Administration on this project, namely to assist with the bidding and shop drawing reviews of the submittals. The fee is hourly with a not to exceed cost of \$1,000.00. Commissioner Eshleman made a motion, seconded by Commissioner Eshleman, to approve Sharp Engineering Inc., to do the Construction Administration with a not to exceed cost of \$1,000.00. Resident Bob Reymos had a question on the motion. Resident Peter Callaghan had questions on the motion. Vote passed 4-0.

2015 Caln Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock noted the bids were opened on September 8, 2015. Mr. Prowant noted 4 bids were received with the lowest bid being from Dutchman Contracting LLC, for a cost of \$47,890.00. This is \$5,000.00 over what the insurance company is paying the township. Mr. Prowant offered staff recommendation to award the project to Dutchman Contracting LLC, for a cost of \$47,890.00, to construct the Park West Shed replacement building. Commissioner Contento entertained a motion to accept the bid of \$47,890.00 from Dutchman Contracting LLC, for the Park West Shed replacement building. Moved by Commissioner Young and seconded by Commissioner Eshleman. Resident Bob Reymos had a question on the motion. Vote passed 4-0.

After Board discussion, Board consensus was to move forward with the expenditure of approximately \$12,000.00, from the trash fund, on material and use of township labor to install a concrete floor as opposed to a gravel floor.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted the substantial completion date was initially August 29 with a final payment date of September 28. Several change orders for these time frames were given to allow for an extension. Money paid to date is \$95,122.30.

2015 Humpton Road Improvements Project (CTCP 2015-08) – Mr. McClintock noted after a meeting with the Contractor and PAW's paving contractor, it was decided that we would perform a survey to provide elevation shots so an evaluation can be made on how to best pave the roadway. The design plans called for simply a 1.5 inch mill and overlay that would result in the centerline being placed at 12 feet from the edge of the road but not at the center high point in the paving. After reviewing the conditions once the road was widened, an evaluation will be made to evaluate the potential to mill some of the roadway but fill other parts.

Also related to the widening project, Mr. McClintock noted in preparations to replace all the signage along Humpton Road as well as installing new signage to address the curve at the eastern end, he has been in touch with LTAP regarding the possibility of installing a large yellow arrow that will point in the other direction and they agree it should be installed due to the potential for increased speeds once the roadway is paved. He also looked at the speed limit signs, and will need to install 15 signs to accurately post the road in accordance with the Vehicle Code. It states, in part, that the speed limit of the road shall be posted within 200' of the intersection and with Humpton having 8 intersections, which totals 15 signs, one at each side of the intersection and one on a long stretch where no sign is needed but should be installed for a reminder. At \$100.00 each, this amounts to approximately \$1,500.00 for the speed limits signs to be paid from the Bond Fund. The Board concurred with installing the 15 25 MPH speed limit signs. Mr. McClintock also noted a press release was issued September 4 to let the adjacent residents know the project is not finished, simply because the temporary centerline striping was placed. As it stands at the moment, the trench restoration will begin on or about September 28, with an anticipated completion of Humpton and Lynn by the middle of October.

2015 Humpton Road PAW Paving – As part of the PA American Water paving work, Mr. McClintock noted there are about 420 square yards of area that needs repaired prior to paving. He solicited pricing from three contractors, with Veteran Construction having the lowest price of \$57.00 per square yard. This price would yield a total cost of \$19,380.00 to perform the repairs prior to the work on the western portion of Humpton from Municipal to North Bailey. Commissioner Contento entertained a motion authorizing an expenditure, from the Bond Fund, of \$19,380.00 to Veterans Construction for repair work on Humpton. Moved by Commissioner Young and seconded by Commissioner Tindaro. Resident Bob Reymos had questions on the motion. Vote passed 4-0.

2015 Humpton Inlet Relocation Project (CTCP 2015-20) – Mr. McClintock noted money paid to date on the project's contract is \$9,600.00, and the project has been completed.

2015 Caln Township Traffic Signal Improvements Project – Mr. McClintock noted the field inspection with PennDOT and the Contractor was successful and the reports have been finalized to proceed to project close out, which is anticipated by the end of September, request the remaining monies in the ARLE grant in October, and close out the grant project by the end of November. Mr. McClintock also noted the money paid to date on the project is \$110,394.40.

2015 ARLE Incident Management Project – Mr. McClintock noted this project to be done in 2016.

2015 Williams Way Culvert Replacement (CTCP 2015-05) – Mr. McClintock noted he is waiting for final paperwork and the total money paid to date on the project is \$76,878.75.

Osborne Road FABP – Mr. McClintock noted the clearing for utilities was completed on September 9, with the anticipation for PECO to start on September 14. Mr. McClintock also noted Osborne Road will be closed September 8 to early October to allow for the utility relocation work. He also noted neighboring properties were notified of the closure, via regular mail.

Sylvan Drive Storm Drain Replacement – Mr. McClintock noted plans were submitted to the DEP and they are waiting on revisions, once the revisions are received he will present, for discussion, the building aspect of the project.

Bond Fund Chart – Mr. McClintock developed a Bond Fund Chart for every project utilizing the Bond Fund, which he presented and reviewed with the Bond Fund.

Pennsylvania American Work Update – Mr. McClintock noted as part of PAW's capital improvement project, they will be working on North Bailey Road next. He also noted in order to perform this work, North Bailey, between G.O. Carlson and Edge will be closed to thru traffic from 7:00 AM to 5:00 PM Monday thru Friday, starting September 14 and lasting 2-3 weeks. Mr. McClintock also noted a press release was issued, informing the public that they will need to gain access to either the Golf Course or the Craft House Restaurant utilizing Windsor Lane. He also noted signs have been purchased for this purpose and he will deploy them on Monday.

#### **Township Manager – Mr. Prowant**

Police Station – Mr. Prowant noted there is mold in the police station which will cost \$4,500.00 for a contractor to eliminate.

Finance Clerk position – Mr. Prowant offered a Finance Clerk position for advertisement. Board consensus was to advertise for a Finance Clerk position.

Community Outreach Specialist position – Mr. Prowant offered a Community Outreach Specialist position for advertisement. He noted some of the duties this position would handle is the Right to Know requests, Public information, Community Events, and maintenance of the township website and face book. Board consensus was to advertise for a Community Outreach Specialist position.

Carver Court nomination – Mr. Prowant offered a letter of support, as requested by the State, in support of Carver Court's nomination into the National Historic Register, and requested Board consensus to sign the letter at the close of tonight's meeting. Board consensus was to sign the support letter for Carver Court to be in the National Historic Register.

Route 30 Study Update – Mr. Prowant noted the first public open forum meeting for the Route 30 Study to be held on September 16 from 5:30 PM to 8:00 PM, at the Moose.

#### **Financial**

Bill list – After Board and resident questions answered, Commissioner Contento entertained a motion to approve check numbers 36566 to 36629 and bond checks 1090 to 1091, in the amount at \$216,743.03. Moved by Commissioner Young and seconded by Commissioner Eshleman. Commissioner Young abstained on check #36601. Vote passed 4-0.

**Boards and Commissioner Update-Summary by applicable Board Liaison**

Park and Recreation – Commissioner Young noted the Halloween parade on October 24 at 11:30 AM, Tree lighting and Children’s Holiday party on December 6, House decorating contest on December 13, and Community Day on September 12.

COG – Commissioner Young noted Arlin Yoder, Valley Township Supervisor, was elected as Vice President until the end of the year.

Municipal Authority – Commissioner Contento noted they approved the Municipal easements.

DARA – Commissioner Contento noted Richard Beidleman resigned and Stan Bidle took over.

Fire Board – Commissioner Contento noted no report.

Planning Commission – Commissioner Contento noted they are moving forward with the Comprehensive Plan, and they reviewed the Rudy sketch plan. Mr. McClintock noted he received an email from Metropolitan Development Group on the proposed Apartment Complex, on Lincoln Highway, stating they are withdrawing their proposal because there are more wetlands than what is shown on the plans.

Historical Commission – Commissioner Tindaro noted they will have a booth at Community Day.

Zoning Hearing Board – Mr. McClintock noted 191 Loomis Special Exception fence was approved with conditions, and 197 Loomis withdrew their application.

**Additional Business**

Commissioner Contento called for Additional Business. There were none.

**Public Comments**

Mrs. Bernard commented on job advertisements.

**Adjournment** – Commissioner Contento entertained a motion to adjourn the September 10, 2015 Board meeting at 10:15 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,  
Recording Secretary