

A RESOLUTION OF
CALN TOWNSHIP, CHESTER COUNTY
RESOLUTION 2020-06

Resolved by the Board of Commissioners of Caln Township Chester County, Pennsylvania, That

WHEREAS, by virtue of Resolution 2018-06, adopted February 22, 2018, the Caln Township Board of Commissioners declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009 and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Commissioners of Caln Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records at the January 30, 2020 Board of Commissioners meeting.

Box: Sewer S2 (All Scanned Electronically)

1994-2013 - DARA Chapter 94 Reports

Box: Sewer S4 (All Scanned Electronically)

2010-2016 - Kings Grant Municipal Pump Station Invoices

2005-2010 – Misc. Emails (Kings Grant)

2005-2016 - PA One Call Invoices-Rebate-Check (Copies)

2008-2011 – Misc. Invoices

2008 - Sewer Fund Receipt (Copies)

2002 - North Bailey Road Sewage Survey

2014 - Sewer Rate Survey Surrounding Area (Townships Lists)

2008-2011 - Sewer and Trash Billing Invoices Approval

2009 - PAWC Flow Data (Copies)

2005-2015 - PennDot Correspondence (Letter, Emails, Copies, Agreement)

Box: Sewer S14 (All Scanned Electronically)

2008 - Budget Information

2010- 2012 - Budget Information

2002 - ARRO Consulting Caln Township Presentation Phase I

1968-1978 - Correspondence (Letter, Memo, Street Files)

2004-2010 - Sabic Files

2012 - PAWC Billing Transaction Copies

Box Sewer S17 (All Scanned Electronically)

2003 - DARA Meter Readings
2000 - DARA Weekly Flow Report
1998 - DARA Quarter Billing
1987-1999 - DARA Budget Correspondence
1987- Parson Downtowntown Statement Cost and Statement of Cash Receipts
1973 - DARA Sewer Rates
1987 - DARA Financial Statement
1997 - DARA Financial Statement
1992 - DARA Budget
1998 - DARA Refund Expenses
1998 - DARA ICMS Project Final Costs
2000 - DARA Budget
2004-2010 - DARA Budget
1999-2003 - DARA Financial Audit
1998-2013 - DARA Invoices
2010-2013 - DARA Financial Audit
2007-2008 -DARA Financial Audit
2004-2005 - DARA Financial Audit
2014-2015 - DARA Quarterly Invoices
2004 - DARA Monthly Expenditures

Box Sewer 19 (All Scanned Electronically)

1977-1978 - DARA Census Survey Population
1987-1998 - DARA Sewer Connection Report
1998-1999 - DARA Correspondence (Email, letter, Memo, Weekly Flow Report
1987 - DARA Misc. Letters
1997 - DARA Weekly Flow Report
1990 - DARA 2nd Amendment to Agreement Phase III (copies)
1996 - DARA Interceptor Physical Survey (Letter)
2000-2007 - DARA Correspondence (Letter, Memo, Weekly Flow)
2010-2011 - DARA Correspondence (Letter, Memo, Weekly Flow)

Box Sewer 20 (All Scanned Electronically)

1994 - Commercial Meter Reading (Copies)
1997-2013 - Commercial Proof of Payment/Misc. Invoices Copies
1996-2015 - Commercial Properties Correspondence (Letter, Email Copies)
2002-2012 - Resident Concern Report Residential property

Box S21 (All Scanned Electronically)

2013-2017 - CTMA Chapter 94 (Extra Copies)

Box S22 (All Scanned Electronically)

1980-1981 - CTMA Financial Statements (Extra Copies)
1983-1984 - CTMA Financial Statements (Extra Copies)
1971-1972 - Corporate Trust Cash Ledger Summaries
1970-1974 - Assessment Payment
1969-1974 - Misc. Requisition
1967-1968 - Misc. Payment Order
1981-1982 - Misc. Requisition
1978 & 1985 – Misc. Requisition
1973-1974 - Girard Trust Bank Correspondence (Payment, Receipts, Bonds)
1976 - Misc. Payments
1981 - Sewer Revenue Bonds
1970 - Financial Reports (Extra Copies)
1968-1972 - Construction Fund Summary
1969-1970 - Lehigh Foundation Requisition
1969-1974 - A. W. Martin Requisition

Box Sewer 24 (All Scanned Electronically)

1973-1974 - Lamb McErlane Correspondence (Letter Cover, Mail)
1966 - Coatesville-Caln Correspondence (Letter, Mail, Memo, Cover Letter)
1969-1967 - Meadowlake Correspondence (Letter, Mail, Memo)
1970-1980 - Lehigh Foundation Correspondence (Letter, Mail, Invoice, Cover letter)
1969 - CTMA Follow up Meeting Letters
1966 - 1970 Brandywine Area School Authority Correspondence
1984 - Regional Steering Committee Correspondence
1979-1980 - Misc. Correspondence
1971 - John Stively Resignation Letter
1973 - Resident Lien Letter
1976 - Resident Lien Letter
2016 - Job Evaluation/Questionnaire

Boxes: 10

Cubic Feet: 10

DULY ADOPTED, BY THE Governing Body of Caln Township, this 30 day of January, 2020.

ATTEST

BOARD OF COMMISSIONERS
CALN TOWNSHIP

Kristen Denne, Secretary

Paul Mullin, President

Jane Kennedy, Vice President

Joshua Young, Member

Lorraine Tindaro, Member

Mark Evans, Member