

A RESOLUTION OF  
CALN TOWNSHIP, CHESTER COUNTY  
RESOLUTION 2018-40

Resolved by the Board of Commissioners of Caln Township Chester County, Pennsylvania, That

WHEREAS, by virtue of Resolution 2018-06, adopted February 22, 2018, the Caln Township Board of Commissioners declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009 and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Commissioners of Caln Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records at the September 13, 2018 Board of Commissioners meeting.

Administration

Box A39: State Records/Forms, Road Equipment Contracts, and Liquid Fuels Monies 1982.

Box A72: Health Board Misc. Plans, Files, Logs, Reports, Regulations, and Complaints.

Box A108: Brandywine Hospital Incinerator, Cooperative Purchasing Piggy Back Contracts, and Census 1980-1990.

Box A128: Arrow Trucking Company Complaint, State Ethics Forms 1981-1991, and Library Agreement: Caln/Coatesville/Downingtown.

Box A151: Annual Reports 1950 +, Daily Local News Correspondence 1994-1997, Public Utilities Commission Correspondence 1976-1997, Emergency Management/Emergency Services Correspondence 1985-1998, Fire Company Reports 1998, Fire Company Correspondence 1988-1997, Morgan, Lewis, and Bockius Correspondence 1995-1998.

Box A152: PA One Call Information 1994-1999, Downingtown and Township Sewer Meter Readings, Complaints, General/Sewer Fund Receipts, Act 38's, Road Reports, Weekly Updates, and Open Project Status Reports 1998.

Box A160: Copy of Bills for Payment 1999, Incoming/Outgoing Mail 1999, Code Outgoing Mail 1999, Fire Report 1999, Federal Sign Survey 1975-1980, Engineer Peter Krasas Correspondence 1993-1997, Minquas Fire Company Correspondence 1992-1996, and PADOT Correspondence 1997-1998.

Box A173: Daily Local News 1998-1999, Sodium Chloride Contracts 1991-1998, Chester County Planning Commission Correspondence 1996-1998, Chester County Health Department Correspondence 1987-1999, PSATC Convention Correspondence 1998-2000, and Leaf Collection/Composting Correspondence 1993-1998.

Box A175: J. Good, Esquire Correspondence 1996-1999, and R.C. Nagle Esquire Correspondence 2000.

Box A179: Chester County Health Department and Planning Commission Correspondence, City of Coatesville Authority Correspondence, FEMA Correspondence, Road Report, and Fire Company Report 1990-2001.

Box A183: Act 222/DCA 1980, Accessory Apts. 1985, Aeronautical Chart 1985, Amway Program 1991, Animal Control Officer 1983-1991, Aratex Uniform Agreement 1986-1995, Austill's Rehab/Donation-Tunnel 1998, Bell Telephone Pole Tax 1970-1994, Brandywine Conservancy 1985-1986, Building Permits 1998-2001, Building Renovation Information 1983, Business Registration Draft Ordinance 1984, Caln Health Code 1986, Chester County Map, Coatesville Water Authority 2000-2001, Coca-Cola 1980-1994, Comcast Car Phone 1998, Curative Amendment 1982-1992, Department Community Affairs 1987-1994, Department Justice 1984, Downingtown Community Center 2000, and Downingtown Strategic Revital. Plan 1999.

Box A184: Eagle Scout Projects 1985-1986, FEMA Blizzard Reimbursement 1996, Fireman's Relief Association 1987-1994, Fire Hydrants 1980-1989, Fireworks, Group Homes 1985-1990, Gypsy Moth 1982-1991, HMO Directions Program 1990, Hazardous Substances Workplace 1986, Hepatitis B Vaccine 1991-1992, Impact Fees 1990-1996, Indemnification Forms 1991, Mercantile Tax Information 1987, Metro. Comm., Inc. 1982-1988, Microwave Antennas 1984-1987, Morgan, Lewis & Brokius 1999-2000, Municipal Management Luncheons 1987-1988, Copy of Obscenity Ordinance 1996, Octorara Water Company 1980-1985, PRD Information 1979, PEMA 1997, PECO Pole Tax 1980-1996, Phone System 1984-2001, Thorndale Post Office 1980-2000, Public Utilities Commission Correspondence 1989, Public Works Engine T7 1984, and Federal Revenue Sharing/Handicap 1984.

Box A185: Right to Know Act Correspondence 1989-1997, Royal Limo Contract 1983-1984, Salary Survey 1985-1997, Security System 1981, Snow Disaster Relief 1993 -1994, Snow Removal Contracts 1980-1983, Solid Waste Information 1985-1998, SMC Environmental 1987-1991, Shopping Center Definition 1986, S.E. PA Municipal Mgr. Association 1997-2001, Staff Meetings 1997-2001, Subdivisions/Old Forms/Information, Terminex Agreement and Receipts 1982-2002, Typewriter Maintenance Contract, Uwchlan Township Indemnification Agreement 1982, Water Softener 1985, Youth and Industry 1984-1988, and Zee Medical 1994.

Box A186: Midas Escrow Schedule, and Executed Oaths of Office 1973-1988.

Box A192: Subdivision Land Development Update/Comitta 1999-2000, P.D. Breathalyzer Grant 1999, Bus Shelter Payment Receipts 1997-2003, and Township and DARA Meter Readings 2003.

Box A206: Buckley Nagle Correspondence 2000-2003.

Box A213: General Correspondence: Adopt a Stream, ADA, Airport, Amtrak, Act 537, Act 209, Aqua PA, Assessment Office, Association PA Municipal Management, Avanti, Chaplain Program, C.C. Joint Purchasing Information, CASD, Columbia Gas, City of Coatesville, PSATC Convention, Delaware River Basin, Delaware

County Association 1<sup>st</sup> Class Comm., Emergency Municipal Tax, Fire Company Correspondence, Libraries, Local Government Capital Project Loan Program, Lyme Disease, and Park and Ride Facilities.

Box A221: Ethic Forms 1999-2005, Advantage Engineering Proposal Fees 2007, Amtrak License Agreement-Welcome Sign 2001, Bus Shelters-National RR Passenger Corporation Eller Media Co. to Clear Channel Outdoor effective 7/1/01, BFI Tonnage Slips 2002-2007, and Right to Know Request Information 2007-2008.

Box A224: 1995 Chevrolet Caprice Police Vehicle 2002, 2003 Ford Crown Victoria Police Vehicle 2008, 1972 C60 Truck, and Roto Rooter bids, 1999 Ford Crown Victoria Police Vehicle Bid Opening 2007, 1972 Chevy C60 w/1982 Aqua Tech Bid Opening 2008, Gasoline/Diesel Bids 2005-2009, Daily Local News 2003-2008, CCATO Correspondence 2000-2007, Computer Correspondence 1995-2005, Recycling Annual Reports 2001-2005.

Box A226: Pennsylvania American Water 2000-2001, Guardian Protection Services, Brokerage Concepts Health Insurance 1998-2004, and Hyder Consulting, Inc. Correspondence 2000-2004.

Box A227: Recycling Bin Proposals for 35/65 Gallon Bins: Toter, Inc., Rehig Pacific, Cascade Engineering, Mid-Atlantic Waste Systems, and Otto Environmental Systems, LLC 2008.

Box A231: Copy of County Recycling Performance Grant Applications 2006-2009, and Waste Management 2008-2010 Tonnage Slips.

Folder: Software Systems Inc. 1998 (Computers)

(22 Boxes and 1 folders)

RESOLUTION ACTION RECORD

Resolution Type: \_\_\_\_\_ No. \_\_\_\_\_

Pertaining to: \_\_\_\_\_

Duly adopted at a meeting of the Board of Directors held: \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

	VOTE:			
	YES	NO	ABSTAIN	ABSENT
_____ President: Ms. Breton	_____	_____	_____	_____
_____ Vice President: Mr. Chambers	_____	_____	_____	_____
_____ Commissioner Young	_____	_____	_____	_____
_____ Commissioner Contento	_____	_____	_____	_____
_____ Commissioner Tindaro	_____	_____	_____	_____

ATTEST:

\_\_\_\_\_  
Kristen Denne  
Township Secretary

\_\_\_\_\_  
Date