

Caln Township Board of Commissioners  
253 Municipal Drive  
Thorndale, PA 19372  
October 29, 2015 7:30 PM

**Call to order and pledge of allegiance.**

**Attendance** – John Contento; President, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Karen Wertz; Finance Director, and Denise Miller Recording Secretary.

Absent were: Commissioner Jim Kruse and Vice President Cynthia Eshleman

**Executive Session**

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

**Citizens to be heard**

Commissioner Contento called for Citizens to be heard. There were none.

**Ordinances and Resolutions for Consideration**

**Municipal Recycling Program Grant Application** – Mr. Prowant offered Resolution 2015-11 regarding submitting a Grant Application to the Pennsylvania Department of Environmental Protection for a Municipal Recycling Program Grant under Section 902 of Act 101. Mr. Prowant noted this grant would be for reimbursement towards a Truck Leaf Collector Unit. He also noted this application will include reimbursement towards educational materials, and reimbursement towards the improvement of the current Township compost facility. Commissioner Contento had concern with the math with the application and would like staff to confirm that it is correct. Commissioner Contento entertained a motion approving Resolution 2015-11, a submission of a grant application to the DEP in support of the Township Municipal Recycling Project conditional upon the grant application amount being reviewed and revised numbers supplied to the Board. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0. Later in the meeting, Mr. Prowant explained the grant total. Commissioner Contento entertained a motion to revise the authorization for the grant to cover four items and total amount of \$239,551.00. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

**Act 537 Plan revision for New Development (Hills at Thorndale Woods)** – Mr. Prowant offered Resolution 2015-12 a Resolution for Plan Revision for New Land Development for the Hills at Thorndale Woods. Commissioner Contento entertained a motion approving Resolution 2015-12, a resolution for Plan Revision for New Land Development for the Southdown Properties also known as The Hills at Thorndale Woods. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

**Township Solicitor- Mrs. Camp**

**Zoning Ordinance Amendment regarding the "Keeping of Chickens"** – Mrs. Camp offered an ordinance amending the definition of "Animal Husbandry", "Domestic Pets", and "Farm Animals", to amend section 155-89 titled, "Agricultural Uses" and to add a new section 155-129 titled, "Keeping of Chickens as Domestic Pets" and to Adopt regulation to allow the keeping of chickens as an accessory use to single family detached dwellings in the R-1, R-2, and R-3 districts subject to certain regulations. Mrs. Camp noted the County Planning Commission review letter, dated October 20, 2015 has been received with no negativity. Mrs. Camp also noted the Caln Township Planning Commission recommended this ordinance move forward and adopt the changes. She also stated that if the Board approves the advertisement of a hearing on December 3, she will place the advertisement in the paper. Commissioner Young motioned, seconded by Commissioner Contento to advertise an ordinance

amending 155-12 and 155-89 as well as 155-129 to advertise for a public hearing at the December 3 meeting. Bob Reymos had questions on the motion. Vote passed 3-0.

Royal Farms – Mrs. Camp noted the applicant asked for a continuance of their hearing at tonight's 6:00 PM hearing. The hearing has been continued to 6:00 PM on December 3.

Claryeln Development – Mrs. Camp noted Claryeln has offered to tender a deed of dedication to dedicate the public improvement, primarily Ayerwood Drive and any stormwater management facilities located within that road right-of-way. Mrs. Camp also noted she has reviewed the Deed of Dedication for this property and the applicant has posted a maintenance security for 18 months from the date of accepted dedication for 15% of the cost of constructing the improvement being dedication. Mrs. Camp forwarded said documentation to Mrs. Miller for Board signature. Mr. McClintock noted that Rouse Chamberlin is agreeable to paying the Liquid Fuels money that would be received from PennDot of \$1,048.09. Commissioner Contento entertained a motion to authorize the Chair to sign for the Claryeln project the Deed of Dedication, Bill of Sale, and Maintenance Security Agreement upon completing the punch list to the Engineer's satisfaction and a Liquid Fuel contribution in the amount of \$1,048.09. Moved by Commissioner Young and seconded by Commissioner Tindaro. Mr. Reymos had flood plain concerns. Vote passed 3-0.

### **Public Safety**

Fire Chief Cordisco – Chief Cordisco presented his September report. Chief Cordisco noted as of September 11, they received \$40,935.00 for their fund drive. He also noted they revised their fund drive mailing sent to residents.

Emergency Management Coordinator Stackhouse – Mr. Stackhouse noted they had their first Table Top exercise for Emergency Management, train derailment, on October 15 and they have been discussing activating a finance division of their Emergency Operations Plan to track man time for reimbursement from the State. Mr. Stackhouse also noted the final bid received for the old fire truck that was on Municibid came in at \$10,700.00. Mr. Stackhouse recommended to the Board that they reject that bid so he can put the truck with a couple fire apparatus brokers to sell. They have received one contract from a broker which was reviewed by Mrs. Camp who has recommended a few changes. Mr. Stackhouse offered said contract for Board approval by the Township Manager to sign. Commissioner Contento entertained a motion to request all bids for the fire engine from Municibid and authorize the Township Manager to enter in a conditional contract with brokerage to sell the old fire engine conditional on the Board approving any offers made. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

Commissioner Contento noted a memo requesting reimbursement for equipment for the new fire engine in the amount of \$10,350.00. Board consensus was to approve \$10,350.00 for the next bill list.

Fire Chief Elias – Chief Cordisco presented his September report.

### **Code Enforcement – Mr. Reczek**

Mr. Reczek gave a brief report on what he and his department are working on.

Resident Mr. Sweeney asked the Board how he would start a discussion on amending or removing Chapter 26 because he was fined for putting brake pads on his own car in his own driveway. Mr. Reczek explained that a notice was issued to Mr. Sweeney and an extension of time frame was extended, sometime back in June, and what happened was the violation occurred again, and that is why a citation was issued. Commissioner Contento told Mr. Sweeney to meet with Mr. Prowant and Mr. Reczek. Mr. Reczek noted that the citation has to be addressed immediately to the court.

### **Finance Report – Mrs. Wertz**

Monthly Report – Mrs. Wertz presented the finance report. Mrs. Wertz also noted an offer letter will be going out to the Finance Department new hire, once a background and credit check is completed.

Annual State Pension Aid and Fire Relief Aid Deposit Approval – Mrs. Wertz requested Board authorization to make the Annual State Pension Aid and Fire Relief Aid deposits in the amount of \$262,695.93, and a motion to pay the police uniform payment of \$539,937.00. Commissioner Contento entertained a motion to authorize the deposit of the Pension Fund received by the State in the amount of \$262,695.93 to be broken down between the uniform and non-uniform. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0. Commissioner Contento entertained a motion to authorize the deposit of \$98,825.00 received from the State into the Fireman Relief Fund. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0. Commissioner Young made a motion, seconded by Commissioner Tindaro, to deposit into the pension plan for the non-uniform in the amount of \$214,825.00, and the uniform pension plan in the amount of \$539,937.00. Vote passed 3-0.

Bill list – Commissioner Young made a motion, seconded by Commissioner Tindaro, approving check numbers 36805 to 36913 and bond checks 1103 to 1106, in the estimated amount at \$517,216.35. After all Board and Resident questions were answered, Vote passed 3-0. Mr. Prowant explained the revised grant resolution with all the items on it. Commissioner Contento noted moving back to the grant resolution for a new authorization.

### **Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer**

Kings – Mr. McClintock noted they are working through dedication items, and anticipate paving by the end of the year as long as the weather cooperates. If not, the paving work will be completed in the Spring.

Report Chart Review – Mr. McClintock noted no items require action at this time.

### **Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer**

2016 Capital Project Discussion – Mr. McClintock noted he met with the Finance Committee, and tonight presented Chart List Revision.

2015 Highways Shed Project – This project is the purchase and installation of a storage shed for the Community Services Group. It is a budgeted item. Mr. McClintock noted the cost of the shed is \$7,350.00, and will be arranging for delivery in early November.

Stormwater Management Discussion – Mr. McClintock noted a Stormwater Committee meeting, on October 9, where Committee potential involvement was discussed. Commissioner Contento noted that they need to package up the recommendations from the meeting and present them to the Board for their review/discussion.

MS4 IDDE Inspection Status – Mr. McClintock noted Cedarville has the required inspection of the identified 58 outfalls. He noted that a couple other outfalls have been identified as well as some identified as Caln Township are not actually ours. He has asked Cedarville to finalize their inspection with any recommendation. Mr. McClintock noted the Board has to take action in putting Clarelyn roadways on the list. He also noted Bailey Station items were also not on the list.

2015 Lloyd Park Erosion – At the October 8, 2015 board meeting, April Barkasi, P.E., of Cedarville Engineering Group was present to discuss a design to resolve the erosive conditions at Lloyd Park. At that meeting, the Board asked After Board discussion, Board consensus was to table further discussion at this time and have the finance committee attempt to figure out a way to pay for the project. Mr. McClintock noted that the recommendation from the finance committee was to insert the project in the 2016 budget as a project that will be performed if and only if the revenue was received to support the work.

2015 Generator Procurement and Installation Project – Mr. McClintock noted he issued the Notice of Award to Greg A. Vietri on October 9, 2015 and will be issuing the Notice to Proceed this week. Mr. McClintock also noted no money has been paid on this contract, to date.

2015 Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock noted he issued the Notice of Award to Dutchland September 11, 2015 and the Notice to Proceed on September 25, 2015. He also noted they will be starting construction in the next few day. Money paid to date on the project's contract is \$4,310.00.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted this project is progressing towards completion, and money paid to date is \$180,001.95.

2015 Humpton Road Improvement Project (CTCP 2015-08) – Mr. McClintock noted money paid to date on the project's contract is \$129,670.88. Mr. McClintock also noted positive conclusion on October 22, and prior to the final paving being installed the Community Services Group replaced the speed limit and stop signs along Humpton Road and the side streets connecting to Humpton.

2015 Traffic Signal Improvements Project – Mr. McClintock noted money paid to date on the project's contract is \$155,180.45.

2015 ARLE Incident Management Project – Mr. McClintock noted this will be a 2016 project.

Osborne Road FABP Status – Mr. McClintock noted he is working on the details of the various road impacts for the construction phase of the project. He also noted the actual construction of the bridge replacement will commence either late December or early January, with an anticipated completion timeframe of the second quarter of 2016.

Sylvan Drive Storm Drain Replacement Status – Mr. McClintock noted he received notification from USACE that there are no bog turtles in the area. Therefore we should expect to see the General Permit issued very soon. He also noted he will be working on the bid specifications for this project with the intention to bid this project out in early 2016. Money paid to date on this project's contract is \$11,142.75.

Pennsylvania American Water Capital Program Status – Mr. McClintock noted as part of PAW's capital improvements project, they have completed Lynn Boulevard's pavement overlay as of October 20. They have installed the new waterlines along portions of North Bailey, G.O. Carlson Boulevard, and Hazelwood, all of Marshal Circle, and have started installing the new line along Municipal Drive. Detour routes for the Municipal Drive work have been posted each day. Signage directing traffic around the work area will be implemented during the road work. He also noted they still intend on having Municipal Drive finished, including pavement overlay, before the end of this paving season. The other roads remaining to be worked on are Edge, Sylvan, portions of Norma, portions of North Bailey, and Windsor. A resident had comments on the road signs and road work. He also voiced his concern with Sai Temple stormwater.

#### **Township Manager – Mr. Prowant**

Advertisement of Fuel Bids – Mr. Prowant offered the 2016 fuel bid advertisement, for Board consideration. Commissioner Contento entertained a motion to authorize the advertisement of fuel bids for township vehicles for the year 2016. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

Sale of Fire Truck – Presented under Mr. Stackhouse's report.

November and December Meeting Schedule – Mr. Prowant offered the November and December meeting schedule for advertisement. Commissioner Contento entertained a motion to advertise the presented meeting

dates from November 19 to November 18. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

August 27, 2015 minutes – Mr. Contento called for any changes or corrections. With there being none, Commissioner Contento entertained a motion to approve the August 27, 2015 minutes, as submitted. Moved by Commissioner Young, and seconded by Commissioner Tindaro. Vote passed 3-0.

September 10, 2015 minutes – Mr. Contento called for any changes or corrections. With there being none, Commissioner Contento entertained a motion to approve the September 10, 2015 minutes, as submitted. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

**Additional Business**

Mr. Contento called for additional business. There was none.

**Public Comments**

Resident Mr. Deets asked if the township keeps building permits that he could request. Commissioner Young noted the older they are they would be in storage. Mr. Prowant noted they keep recent electronic permits.

**Adjournment** – Commissioner Contento entertained a motion to adjourn the October 29, 2015 Board meeting at 10:05 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

Respectfully Submitted by,

Denise Miller,  
Recording Secretary