

Caln Township Municipal Authority
Monday October 26, 2015
7:00 PM

Those Present:

Paul Mullin, Chairperson
Robert Tompkins, Vice Chair – Absent
John D. Contento, Treasurer
George Chambers, Assistant Treasurer/Assistant Secretary
Jim Kruse, Secretary – Absent
Gregory Prowant, Township Manager
Scot Gill, Director
Denise Miller, Recording Secretary
Bill Dingman, P.E., Gilmore & Associates, CTMA Engineer – Absent

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the September 28, 2015 Meeting

Mr. Mullin inquired if there were any additions or corrections to the September minutes. There were none. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the September 28, 2015 minutes as presented. Vote passed 3-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Clarelyn Subdivision Dedication

Mr. Gill offered, for Board consideration, the Sanitary Sewer Easement Agreement, Bill of Sale, and Maintenance Agreement for the dedication of sanitary sewer facilities for the Clarelyn project. Mr. Contento made a motion, seconded by Mr. Chambers to authorize the Chairperson to sign the appropriate documentation accepting the Clarelyn dedication. Vote passed 3-0.

Dogwood Lane/Scott Drive Sewer Improvements Project Update

Mr. Gill offered a draft letter informing residents of the upcoming survey, design, and permitting to be performed by Gilmore and Associates. He noted these letters will be hand delivered, on October 30, to the affected residents of the Dogwood/Scott Sewer Improvement Project. Mr. Contento suggested adding that further correspondence will be sent out giving residents the opportunity to where they want to site their lateral. Board consensus was to proceed with the delivery of the letters, with Mr. Contento's modification.

Municipal Drive Pump Station Update

Mr. Gill noted on October 8 the Board of Commissioners signed the Blanket Sanitary Sewer Easement for G.O. Carlson Boulevard, in consideration of \$1.00. Mr. Gill offered said documentation for Board consideration. Mr. Chambers made a motion, seconded by Mr. Contento, to authorize the Chairperson to sign the Blanket Sanitary Sewer Easement for G.O. Carlson Boulevard. Vote passed 3-0.

Mr. Gill noted on October 8 the Board of Commissioners signed the Construction and Temporary Access Easement and Sanitary Sewer Easement for the Golf Course, in consideration of \$1.00. Mr. Gill offered those documents for Board consideration. Mr. Chambers made a motion, seconded by Mr. Contento, authorizing the Chairperson to sign the Construction and Temporary Access Easement and Sanitary Sewer Easement for the Golf Course. Vote passed 3-0.

Mr. Gill noted Mr. Pompo's October 21 email stating the deadline for filing preliminary objections to the Declaration of Taking is November 4, and if no preliminary objections are filed by then the Authority should tender the appraisal amount of \$4,225.00 to the Homeowners Association through their attorney. Upon the tender of the check, the Authority would be entitled to possession of the property. Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the fair market value of the condemnation for the property to be used for the Municipal Pump Station. Vote passed 3-0.

Mr. Gill noted the property owners of 2220 Miller Avenue are concerned with the appraisal value and may want to do a second appraisal. He also noted that Mr. Pompo's office is in contact with the property owners regarding the signing of the documentation, and informing them that they can get their own second appraisal.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Prowant reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of September 2015. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 3-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Kings Grant Escrow Closeout Update – Mr. Contento noted the Board of Commissioners voted not to accept the Authority's counter offer of a 50/50 split. Mr. Mullin and Mr. Chambers would like to table a decision at this time, and add the topic to the November meeting agenda. Mr. Contento noted that Mr. Tompkins will be resigning at the end of the year, and noted staff should be charged with starting the advertising of an Authority Member position.

Asset Purchase Agreement First Amendment – Mr. Gill offered the First Amendment to Asset Purchase Agreement, for Board consideration. Mr. Contento made a motion, seconded by Mr. Mullin, authorizing the Chairperson to sign the First Amendment to Asset Purchase Agreement for the 177 EDU's to be purchased, over time, from the Board of Commissioners. Vote passed 3-0.

Directors Report

Mr. Gill presented his September 2015 report and noted current projects which the Department is working on. Mr. Gill noted in September the repair on Loomis Avenue had to be dug up because during the process of the point repair Pipe Data's ladder was wedged in so a contractor had to dig it out, 20 feet of pipe was replaced during this time. The initial budget was \$1,500.00 with \$4,500.00 out of pocket for the contractor. Mr. Gill also noted \$3,000.00 will be paid for the initial repair, leaving a balance of \$1,500.00. He asked the Board their opinion on the Authority paying this. Board consensus was "no".

Mr. Gill reviewed the 52 week rolling average flow chart, with the Board.

Mr. Contento noted he is bringing the matter back to the Board of Commissioners that the Authority take over the trash and recycling program. He also presented different options for the program.

Mr. Gill noted he received the required credits for his 3 year Department of Environmental Protection.

Adjournment

There being no further business, Mr. Contento motioned, seconded by Mr. Mullin, to adjourn the October 26, 2015 meeting at 8:25 PM. Vote passed 3-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary