

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday November 25, 2019
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
William Schew – Treasurer (Absent)
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM

Minutes of the October 28, 2019 Meeting

Mr. Mullin called for additions or corrections to the October minutes. There were none. After discussion, Mrs. Bernard motioned, seconded by Mr. Chambers, to adopt the October 28, 2019 minutes, as presented. Vote passed 4.0.

Public Comment

Mr. Mullin called for public comments. There were none.

I/I Reduction Program

Mr. Gill presented the Board the Notice of Intent to Award to North American Pipeline Services by Gilmore on November 5, 2019.

Municipal Pump Station Project Update

Mr. Gill and Mr. Bickhart update the Board on the status of the work on the forcemain installation by Anrich. Mr. Gill also presented the Board with the 2nd payment request from Anrich Inc. After discussion Mr. Chambers made a motion, seconded by Mr. Disario to recommend to the Board of Commissioners to authorize release of Anrich, Inc. 2nd payment request in the amount of \$381,358.62 contingent that all work is completed to the satisfaction of authority engineer. Vote passed 4.0.

Mr. Gill and Mr. Bickhart informed the Board that MGK Industries, Inc. has completed clearing the site and installed erosion control and is currently working through their submittal process. Mr. Gill presented to the Board the MGK Industries, Inc. 1st payment request. After discussion, Mr. Disario made a motion, seconded by Mrs. Bernard to recommend to the Board of Commissioners to authorize release of MGK Industries, Inc. 1st payment request in the amount of \$27,450.00 contingent that all work is completed to the satisfaction of authority engineer. Vote passed 4.0.

Caln Meeting House Road Project Grant Application

Mr. Gill presented to the Board the draft Grant Application package for the Granger Lane/Caln Meeting House Road Sewer Extension through the PA Small Water and Sewer Program. Mr. Bickhart discuss with the Board that he will make minor edits before the final submission in mid-December but the draft is close to final. After discussion, Mrs. Bernard made a motion, seconded by Mr. Chambers to approve the Resolution 2019-7-CTMA for the Granger Lane/Caln Meeting House Road Sewer Extension Project and authorize the Chairman to sign the required documents. Vote passed 4.0.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet and discussed the outstanding projects that may need capacity.

Dogwood/Scott Drive Project Update

Mr. Gill updated the Board on the status of the connections that have been completed and the remaining connections that still need to be done. Mr. Gill presented signed copies of the Grinder Pump and Maintenance Agreement that need signed by the Chairperson. After discussion, Mr. Chambers made a motion, seconded by Mr. Disario to authorize the Chairperson to sign the Operation and Maintenance Agreement for Grinder Pump System for 532 Dogwood Lane Vote passed 4.0.

Mr. Gill presented to the Board a draft letter from Mr. Pompo that he would mail at the Board's direction to the properties that have paid their tapping fees and not connected and the properties that haven't paid their tapping fees. The Board agreed to table it on December 16, 2019 meeting and requested staff to follow-up on the properties that have paid their tapping fees but not connected. .

2020 Consultant Fee Schedule

Mr. Gill presented to the Board the 2020 Engineer and Solicitor Consultant Fee schedule. After discussion, the Board approved to include these rates in the resolution which will be presented at the December 16, 2019 meeting, adopting the 2020 fees for the professional consultants who are retained by the authority.

Reappointment Recommendation for William Schew

Mr. Gill informed the board that Mr. Schew's term will expire on December 31, 2019 and he also confirmed with Mr. Schew that he would like to remain on the Authority Board for a new 5 year term which will be from 2020-2024. After discussion, Mr. Disario made a motion, seconded by Mr. Chambers to recommend Mr. Schew to the Board of Commissioners for their consideration to reappoint Mr. Schew to the Authority Board for a 5 year term. Vote passed 4.0.

2020 Suggested Meeting Dates

Mr. Gill presented a list of proposed 2020 Municipal Authority meeting dates. After discussion, Mrs. Bernard made a motion, seconded by Mr. Chambers to approve the 2020 Municipal Authority meeting dates as presented and authorized Mr. Gill to forward to Township Secretary for advertising. Vote passed 4.0.

Financials; Sewer Operating Fund,

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue for the Sewer Operating Fund for the month of October 2019. After discussion Mrs. Bernard made a motion, seconded by Mr. Chambers to approve the October Sewer Operating Fund financials, as submitted. Vote passed 4.0.

2020 Rate Resolution

Mr. Gill presented to the Board the Draft of the 2020 Rate Resolution which include language to impose the sewer rate on properties which are served by public sewer whether or not connected and the Operating Fund, Act57 and Capital Budget reflects a decrease in the DARA Line item by \$30,000 from what was initially estimated. The Board agreed to finalize it for final adoption at the December 16, meeting.

Directors Report

Mr. Gill discussed his October, 2019 department report and noted a list of current projects which the Department is working on, and their progress.

Adjournment

There being no further business, Mrs. Bernard made a motion, and seconded by Mr. Disario to adjourn the November 25, 2019 meeting at 8:45 pm. Vote passed 4.0.

Respectfully Submitted,

Jennylyn Tanedo,
Administrative Secretary