

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
November 18, 2015 7:30 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Karen Wertz; Finance Director, and Denise Miller Recording Secretary.

Absent were: Commissioner Jim Kruse and Commissioner Cynthia Eshleman.

Commissioner Contento called for a moment of silence in memory of Commissioner Kruse.

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters. Commissioner Contento noted there were also two other Executive Meetings held between the October and November meetings.

Citizens to be heard

- Resident Chuck Kramer expressed his thoughts on the passing of Commissioner Kruse.
- Resident Mr. Rose expressed his thoughts on the passing of Commissioner Kruse.
- Commissioner Young expressed his thoughts, admiration, and friendship for Commissioner Kruse.
- Commissioner Tindaro expressed her thoughts on the passing of Commissioner Kruse.
- Resident Mr. Deets asked for an update on the farm. Mr. McClintock gave a brief update on the project. Mr. Deets also informed the Board about a possible sink hole on SR 340 along the township property. Staff noted this information.

Ordinances and Resolutions for Consideration

Commissioner Contento called for ordinance and resolutions for consideration. There were none.

Public Safety

Fire Chief Cordisco – Chief Cordisco presented his October report. Chief Cordisco noted that Santa will be traveling the township, starting between 8:00 AM and 8:30 AM, via fire truck, on December 12.

Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Kings Grant Status of Dedication Process – Mr. McClintock noted the developer is working through their final as-builts.

Report Chart Review – Mr. McClintock noted no action needed, at this time, on the report chart.

Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer

2015 Highway Shed Project Status – Mr. McClintock noted the shed to be delivered within the next two weeks.

MS4 Program/Committee Item Status – Mr. McClintock noted this item will be tabled until Commissioner Eshleman is present.

MS4 IDDE Inspection Report Findings – Mr. McClintock noted the inspection has been completed with 58 out-falls identified. 9 with dry weather flow, and no illicit discharges observed.

Map Revision Proposal – Mr. McClintock offered a not to exceed price of \$3,924.00, to be paid out of the 436 Stormwater MS4 line, for Cedarville Engineering Group to perform the required work to resolve the discrepancies and develop a revised outfall map that keeps the township in compliance with the MCM3. Commissioner Contento entertained a motion to approve an expenditure not to exceed \$3,924.00 to Cedarville Engineering to provide an updated outfall map, to the Township. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

2015 Caln Township Municipal Complex Generator Project Status – Mr. McClintock noted this project is on schedule with an anticipated delivery date of mid-January. He noted there will be site work occurring in early December.

2015 Caln Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock noted money paid to date on this contract is \$18,710.10. Commissioner Young noted this cost is being covered by the insurance, except the \$12,000.00 for flooring.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted as the underdrain installation was nearing completion, the Contractor encountered a rock vein, prohibiting the installation of approximately 182 feet of underdrain. Advantage Engineers recommended that the remaining pipe not be installed, and their recommendation was approved. This has resulted in a deduct change order in the amount of \$10,110.10. He also noted with the two change orders this has resulted in an overall revised contract amount of \$53,779.12. Money paid to date on the project's contract is \$251,604.63. This project is progressing towards completion, and is a Bond Fund project.

2015 Humpton Road Improvements Project (CTCP 2015-08) – Mr. McClintock noted this project is completed with money paid to date on the project's contract as \$167,619.81. He will work to finalize the project once the as-builts are received and reviewed.

2015 Caln Township Traffic Signal Improvements Project – Mr. McClintock noted this project is nearing completion. He also noted the overall revised contract amount of \$155,180.45 has been paid.

2015 ARLE Incident Management Project Status – Mr. McClintock noted this project to start in 2016.

Osborne Road FABP Status – Mr. McClintock noted on November 7 he met with the Contractor and Designer to discuss schedule and the current road closure. As a result of that meeting and the fact that Verizon has yet to complete their utility work, it was agreed that it was most practical for Osborne Road to remain close until after the bridge is replaced. He is still working on the details of the various road impacts for the construction phase of the project and hopes to have them finalized in the next couple weeks. The actual construction of the bridge replacement will commence either late December or early January, with an anticipated completion timeframe of the second quarter of 2016.

Sylvan Drive Storm drain Replacement Status – Mr. McClintock noted this project will be put out to bid in the first quarter of 2016.

Pennsylvania American Water Capital Program Status – Mr. McClintock noted they have installed the new waterlines along portions of North Bailey, G.O. Carlson Boulevard, Hazelwood, all of Marshal Circle, and have started installing the new line along Municipal Drive. Detour routes for the Municipal Drive work have been posted each day. Signage directing traffic around the work area will be implemented during the road work. The other roads remaining to be worked on are Edge, Sylvan, portions of Norma, portions of North Bailey, and Windsor.

Mr. McClintock also noted part of the Edge Lane work, our crews were asked to clean out the cross pipe under Edge Lane. Mr. McClintock is working with Mrs. Camp's office to secure the necessary agreements from the adjacent property owners to gain access to clean out the upstream and downstream areas of the pipe to allow for us to finish cleaning the pipe system. Although cleaning is not finished, the pipe may need to be replaced.

Police Building Modifications Shower Install – Mr. McClintock noted this project has been requested by the Police Department due to the need for an officer requiring showering during or at the conclusion of their respective shifts, due to the potential of exposure to OC spray, exposure to decomposed bodies; including smell, exposure to bodily fluids (sweat, saliva, blood, urine, feces), officers wading through flooded underpasses to rescue motorists, bike patrol officers returning to normal patrol operations (sweat, dirt, etc.), dealing with people with poor hygiene in unsanitary conditions, and simply to shower before going home.. Mr. McClintock offered a proposal from Loveland Custom Builders in the amount of \$13,555.00. He also noted that the Finance Committee suggested splitting the cost over the next two years. \$7,555.00 in 2015 and \$6,000.00 in 2016. Commissioner Contento entertained a motion to approve the expenditure of \$13,555.00, \$7,555.00 in 2015 and \$6,000.00 in 2016, to Loveland Custom Builders for the install and design of a shower into the Police Building. Moved by Commissioner Tindaro and seconded by Commissioner Young. Vote passed 3-0.

Mr. McClintock noted Conditional Use Project Hearings. Royal Farms January 21, 3521 Lincoln Highway January 28, and Whistle Drive January 14, all at 7:00 PM. Board consensus approved all dates and times as presented.

HVAC – Mr. McClintock offered a price of \$4,638.00 from Eastern Air to clean the 4 remaining air duct systems in the Administrative Building. Commissioner Contento noted he would like to table making a decision until staff produces the initial inspection report, and will consider the request later in the meeting once it is presented.

Finance Report – Mrs. Wertz

Monthly Report – Mrs. Wertz presented the finance report, and what their department has completed and currently working on.

Credit Card Discussion – Mrs. Wertz noted that currently the township pays resident credit card fees, and proposed a convenience fee for residents to absorb them.

Bill list – After all Resident questions were answered, Commissioner Contento entertained a motion approving check numbers 36914 to 37024 and bond checks 1107 to 1118, in the amount of \$691,451.18. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

Township Manager – Mr. Prowant

SPCA Contract – Mr. Prowant offered the 2016 SPCA contract, for Board consideration. Commissioner Contento entertained a motion to approve a three year full service contract with the SPCA of Chester County, Moved by Commissioner Young and seconded by Commissioner Tindaro. Mr. Reymos had a question on the fee. Vote passed 3-0.

Presentation of Draft 2016 Budget – Mr. Prowant presented a slide presentation and discussed the proposed 2016 budget with the Board and audience members, and addressed all questions. Mr. Prowant requested Board authorization for advertisement. The Fire Department noted the need for funding and explained how the Fire Department operates. Commissioner Contento entertained a motion to advertise the Caln Township 2016 budget. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 3-0.

Additional Business

Mr. Contento called for additional business. There was none.

Public Comments

Mr. Contento called for public comments. There was none.

Adjournment – Commissioner Young made a motion, seconded by Commissioner Contento, to adjourn the November 18, 2015 Board meeting at 10:05 PM. Vote passed 3-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary