

**Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday March 25, 2024
7:00 PM**

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William A. Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor (Absent)

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 27, 2023, and the agenda was posted on the Caln Township Website and Lobby on March 22, 2024. Copies of the Agenda were made available to the public.

Minutes of the February 26, 2024, Meeting

Mr. Chambers called for additions or corrections to the February minutes. There were none. After discussion, Mr. Schew motioned, seconded by Mrs. Bernard, to adopt the February 2024 minutes, as presented. The vote passed 5.0.

Public Comment

Mr. Chambers called for public comments. There were none.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing the status of pending projects that will be needing capacity in the future, the 52-week average chart, Dara weekly flow report. Mr. Chambers informed the Board that Mr. Mays said that DARA received West Whiteland's Act 537 Plan and that the Borough of Downingtown, Uwchlan and East Caln's Act 537 plans would be forthcoming shortly. Mr. Chambers also added that according to Mr. Mays West Whiteland's plan indicated that it only needed 100,000 gallons of its allocation of 269,248 with no urgency in timing. Mr. Chambers also informed the Board that according to Mr. Mays the result of Act 537 Planning was so far, confirming the Board decision that they may want to move forward with the modernization efforts and the extra capacity later.

I/I Reduction Program

Mr. Gill informed the Board that the Caln Interceptor Phase 5 CAL-01-22 with Standard Pipe Services, LLC (Insituform Technologies) has been completed and Gilmore is still working on finalizing punch list items, payment requests and project closeout.

Mr. Gill informed the Board that Gilmore finalized all the contract documents and insurance information that was required to be submitted by Sewer Specialty Services Company Inc. for the 2024 Grouting Project.

Mr. Gill added that a pre-construction meeting was held on February 29, 2024, and a notice to proceed was also issued on the same date. Mr. Gill informed the Board that the contract times will start on March 1, 2024, and the substantial completion date for the project will be August 24, 2024 (180 days) and the final completion date will be September 27, 2024 (210 days).

Cain Meetinghouse/Granger Lane Project

Mr. Gil informed the Board that the project consists of installing approximately 1,300' of 8" sewer main with associated manholes and lateral subs to serve 33 existing homes and will provide a reliable new public wastewater collection system for a neighborhood in need of the utility. Mr. Gill added that survey work began on March 8, 2024, and the department has scheduled Pipe Data View to televise the existing line on Granger Lane along with the lateral stubs which should be completed on March 28, 2024.

Dogwood/Scott Drive Update

Mr. Gill informed the Board that at the January 27, 2023, meeting the Board motioned to authorize staff to notify the finance office to temporarily stop sewer billing for 1322 Blackhorse Hill Road effective the March 1, 2023 bill until the property can be occupied, the department was notified that the property has been restored from the fire damage and on February 8, 2024 a Certificate of Occupancy was issued. Mr. Gill added that the department is requesting that the Board approve the reactivation for the sewer account effective March 1, 2024. After discussion, Mr. DiSario made a motion, seconded by Mr. Mullin, to authorize staff to notify the Finance office to reactivate the sewer billing for 1322 Blackhorse Hill Road effective March 1, 2024, bill. The vote passed 5.0.

The Farmhouse Coffee Café Project

Mr. Gill presented to the Board the Farmhouse Coffee Café Sewer Capacity Reallocation, Extension and Maintenance Agreement. Mr. Gill mentioned that currently the CTMA has 1 EDU allocated to this parcel and the property owner would like to purchase 2 additional commercial EDUs for the proposed construction of a 5, 445 square foot restaurant building with a commercial drive-through located at tax parcel No. 39-4-138.1. After discussion, Mrs. Bernard made a motion, seconded by Mr. Schew, to authorize the Chairperson to sign the enclosed Sewer Capacity Reallocation, Extension and Maintenance Agreement in the form as presented. The vote passed 5.0.

ESKE Development LLC (Duckling Early Learning Center)

Mr. Gill presented to the Board the Duckling Learning Center Cash Escrow Reduction Certificate of Completion. Mr. Gill informed the Board that on June 14, 2023, the Authority entered into a Sewer Construction Financial Security Agreement with ESKE DEVELOPMENT LLC (Ducklings Early Learning Center) who agreed to post a Cash Escrow in the sum of \$105,187.50 representing 110% of the cost of the Sewer Improvements as set forth in the Agreement. Mr. Gill added that the agreement states that the developer may request a reduction of the Cash Escrow, as the developer completes various segments of the sewer improvements, and the design engineer of the sewer improvements certifies to the authority engineer that the sewer improvements have been completed in accordance with the Plan. The agreement states that the Letter of Credit may be reduced by certain sums and shall not to exceed 90% of the Cash Escrow until all the Sewer Improvements as set forth on the Plan are finally completed and finally inspected and approved by the Authority Engineer, and where appropriate a deed of dedication is accepted by Authority and a maintenance bond is received by the Authority. After discussion, Mr. Mullin made a motion, seconded by Mr. Schew, to authorize the Chairperson to sign the enclosed Certificate of Partial Completion for ESKE DEVELOPMENT LLC. Cash Escrow Reduction in the form as presented and authorize the reduction of the Sanitary Sewer Cash Escrow by \$94,668.75 contingent upon receipt by the Authority of an acceptable as-built plan and design engineer certification. The vote passed 5.0.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of February 2024 and the balances in Act 57 and Sewer Capital Funds. After discussion, Mr. Schew made a motion, seconded by Mrs. Bernard, to accept the February financials, as submitted. The vote passed 5.0.

Penalty Waiver Request Update

Mr. Gill presented to the Board the 2024 penalty waiver request from the finance department and informed the Board that there are no penalty waiver requests in the month of February.

Adjournment

There being no further business, Mr. Mullin made a motion, seconded by Mr. Schew, to adjourn the March 25, 2024, meeting at 7.30 pm. The vote passed 5.0.

Respectfully Submitted


Jennylyn Tranedo,
Recording Secretary

