

CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
JUNE 27, 2013

The Caln Township Board of Commissioners held its business meeting on June 27, 2013 at 253 Municipal Drive, Thorndale, PA 19372. President Rose called the meeting to order at 7:40 p.m.

Other Board members present:
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Absent:
Vice President Charles Kramer

Others present:
Township Manager Greg Prowant
Township Engineer, Jeffrey W. McClintock, PE, CFM
Financial Analyst, Karen Wertz
Township Solicitor, Kristin Camp
Wastewater Director, Scott Gill
Police Chief Joseph Elias
Fire Chief John Cordisco

All present saluted the Flag.

President Rose announced that prior to tonight's meeting the Board of Commissioners held an executive session to discuss legal and personnel matters.

Citizens to be heard:

Dorothy and Samuel Dowlin, 171 Loomis Avenue. On June 10, 2013, there was heavy rain and Mrs. Dowlin called the Township, there was runoff coming from properties above her, including the KIA dealership, Mrs. Dowlin reports that this has been an ongoing problem for four years. Mrs. Dowlin asked for someone

from Codes and a Manager to come over. Jeffrey McClintock, Township Engineer and Tony Scheivert, Assistant Township Manager came over around 10:45 a.m. Mr. Dowlin had spoken to Mr. McClintock before in 2011. At that meeting, Mr. McClintock asked Mrs. Dowlin if she would be happy if a berm would be installed. Mrs. Dowlin replied yes. Mrs. Dowlin went on to state that on June 19, 2013 an email from Jeffrey McClintock was sent stating the Kia dealership had agreed to make modifications to the rear of its parking lot and on the western side of its building to help with the issue; however, it was again stated that the KIA dealership is doing this to be a good neighbor. Mrs. Dowlin presented a video on her phone for the Commissioners to review.

President Rose asked what was on the property prior to the KIA dealer coming; there was a car dealer and motorcycle dealer. She claimed that the previous owner had a berm that has since been removed. Mrs. Dowlin has approached the KIA owner multiple times, he will not speak to Mrs. Dowlin. President Rose noted that the dealership and their home are two private properties. President Rose is assuming that KIA met all requirements to satisfy an occupancy permit inspection for the Township. Mr. Sipala through a conversation with the Township Engineer indicated that he would try to make the situation better. President noted that at this time there is no Code Violation and that Mrs. Dowlin needs to work with Mr. Sipala. The Township will give guidance but has no code violation to force the KIA dealership to make any changes. Kristin Camp the Township solicitor notes that this is truly a private property owner conflict. The KIA dealership moved into an existing building that pre-dated the current code. There is nothing in the Code that the Township can go and say you are in violation of the Caln Code. There are private actions that can be taken and public actions that can be taken. This is not a properly line encroachment.

There was discussion among the Commissioners. Mr. Sipala has verbally guaranteed that he will help address the issue with rainfall. Mr. Sipala intends to look at grading, and redirecting the storm water away from the adjacent properties at the same time when he does the site work associated with his proposed building improvements. Commissioners Kruse feels that a 4-5 inch berm would redirect most of the water or perhaps raising the edge of the asphalt with a curb. Mr. Dowlin indicated that the problem just started in the last four years, since the KIA

dealer put in new asphalt. Mr. McClintock indicated that the problems occur during the higher intensity storms. The lower intensity storms do not cause the water ponding and runoff. The Commissioners feel that although all flooding and water runoff cannot be eliminated there can be some resolution and reduction in seriousness of runoff. The Commissioners thank Mr. Sipala for his offered cooperation. Mrs. Dowlin is okay with this process, she is not happy with the amount of time involved, but she does want to see a permanent solution. Commissioner Young suggested the manager facilitate a meeting to resolve this. Mr. Prowant agreed to follow up.

Ordinances and Resolutions

n/a

Public Safety Reports

Fire Chief John Cordisco

The Firehouse reporting software crashed so the report is not complete. Donnie Taylor is working on that. Over the month 10 firefighters took a first level test towards EMT training to try to increase the QRS response time. Six firefighters took the National Certification test however were unsuccessful in passing, they have recently re-tested. Solar power fire service training was taken as well as gasoline tanker fire training as well at the County facility. The chiefs attended an internal investigation seminar for when things go wrong.

Fundraising so far this year has netted \$35,830 last year the full year's donations were \$39,199.00 so fundraising is down \$3369.35 for the year thus far.

John Sly, met with the Board of Fire about getting a grant for baseline physicals and physical fitness. This will be a Federal Grant for 2014. That should help out with the Cancer Presumption as well as workmen's comp. Commissioner Young spoke to the Council of Governments and he believes 90% of the municipalities are interested in participating in a multi-municipal grant application. Chief Cordisco noted that they just received a multi-municipal grant that allowed the purchase of FD1 portables which increases the communication on all levels. Donnie Taylor as Chief at the time started that process with approximately 6 other municipalities.

Details pending county radio purchase. Commissioner Young and Chief Cordisco will pursue that approach.

The traffic unit insurance claim has been settled and two checks were received. Mr. Prowant has all of the information.

The fire company was a big presence at the Strawberry Festival and they have indicated a large donation will be issued to the Fire Company soon.

Papa John's to hold a fundraiser for the Fire Company, the Fire Company will bring a truck over from 12:00 noon to 1:00 p.m. Please come out and support the Fire Company.

SOG Standard Operating Guidelines implementing a reduced rate policy. Some details will not require sirens and lights. Trying to limit the number of apparatus responding to the less serious calls as well.

Police Chief Joe Elias

During the month of May the police department handled 1,212 calls for service, including 42 part I criminal offenses up from last month as well as last year's May. There were three different neighborhoods affected by vehicle break-in thefts. 32 part II criminal offenses also up from last month and last year's number as well as an increase in disorderly conduct offenses mainly at the Strawberry Festival. Chief Elias has noticed an increase in heroin related incidences and he felt it was noteworthy and the department is keeping an eye on that trend.

President Rose asked if there is a pattern to the heroin incidences. Chief Elias said no most were isolated incidents. The department found an unresponsive female in a vehicle with a 2 yr old infant locked inside. Once the officers gained access the female was noted to be in possession of heroin.

Early in May Chief Elias met with TownWatch they are seeking improvements to communication and support and sharing of information between TownWatch and the Police Department.

March of 2012 the Police Department began using Facebook, as of last fall the Police Department had 3 followers, they are now up to 400 followers and growing. Sergeant Cusick worked on a full page advertisement for the next newsletter letting everyone know about that option.

Francis Sheehan, from the Brandywine Health Foundation sent a letter of praise to the Police Department for their dedicated service at the Strawberry Festival.

The month of May was extremely busy for the Police Department with the Strawberry Festival, the Prom and the Coatesville Graduation followed immediately by a fatal automobile accident and then by a murder in the Township.

Chief Elias wanted to publically thank the Police Department for their cooperation and dedication to the citizens of the Township and their support of the Police department.

Recently the State held a Pennsylvania's Chief of Police Association it celebrated its 100 year anniversary. The accreditation team will send a representative at some point this summer to discuss this with the Township.

President Rose noted that he was concerned over a reverse 911 call that went out to all local residents after the homicide that occurred on Monday, June 10. This phone call came through 24 hours later noting police activity in the area, President Rose felt that this late hour phone call caused undue stress to the residents. Chief Elias feels the programming for the message went out a day late. It did not come from the Caln Police.

Finance Report

Director of Financial Services, Karen Wertz

Mrs. Wertz reviewed the Finance Report. She pointed out highlights including some new reporting that uses the functionality of the Edmunds System. Mrs. Wertz explained how the new process will make the accounting reporting easier.

Commissioner Kruse asked some questions about the information provided.

Mr. Maulo, Township Auditor submitted a preliminary report for the audit. This is just a draft and Mr. Maulo will be present for the July meeting to review Ingleside Golf Course, as a separate enterprise is a new section of the audit. The Golf fund made approximately \$34,000 this year.

There was some discussion about the timing of the audit reporting. Mr. Prowant and Mrs. Wertz explained the differences. Mrs. Wertz wants the audit done next year in the spring.

Mrs. Wertz reported that there is a review of the prospect of automated check processing. Our current bank is not capable of handling the online checks. They have contacted several other banks.

Bill List

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the bill list that includes Check #32223-#32313 for payment.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.

Commissioner Young pointed out that #32227 is voided and perhaps should be re-issued. The replacement check is #32313.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the bill list for the Bond Fund which includes Check #1001 through #1003.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.

Mr. McClintock reviewed what the three checks were issued for. President Rose would like to see more detail on the Bond Fund check list that will show what capital project the funds were disbursed for. There will be a spreadsheet showing project name and project description and who payment is going to with an amount. Commissioner Kruse also asked for the sheet that defines which departments are making the expenditures as a cover sheet with each check list. Mrs. Wertz confirmed that would not be a problem.

Land Development Discussion Item

Township Engineer Jeffrey W. McClintock, PE CFM

Report Chart/Deadline Chart

No items that need attention at this time.

Mr. McClintock spoke to Mr. Kearse with Coatesville Solar Initiative. At the school board meeting they approved going into an agreement but did not approve a Power Purchase Agreement (PPA). Mr. McClintock gave Mr. Kearse some direction.

Commissioner Young received an email from a neighbor about public water on Barley Sheaf. Mr. McClintock indicated that there is some discussion.

Engineering Items

ARLE Grant 2013 (New Grant Project Potential)

Scope of work – Attempt to eliminate split phasing.

Mr. McClintock is submitting one application to attempt to eliminate split phasing at the Lincoln/Bondsville intersection. Mr. McClintock showed on a schematic where the item for discussion exists. He detailed how the revised curblines and roadway work would eliminate split phasing. Mr. McClintock did get an engineered preliminary opinion of probable costs, that cost is \$1.002 million dollars. The largest number being drainage installation and modification \$150,000 due to pavement movement. Traffic system equipment approximately \$90,000 the construction inspection could be a \$90,000 depending on PENN Dot requirements. Right of way acquisitions are listed at \$150,000 which Mr. McClintock feels to be a high number. The Rite Aid side will require some guide wire easements.

Mr. McClintock asked the Board for permission to provide in kind services or a monetary match to the project. Mr. Prowant and Mr. McClintock feel a 10% makes sense. Mr. Prowant thinks that match is important to consider and fund it through a future budget negotiation.

The Commissioners asked some questions about the project. Commissioners feel that intersection is the worst in the Township and due for an improvement. The Commissioners feel the monetary match is the way to go.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the submission of the ARLE Grant 2013 with the adjustment of adding \$150,000 in kind contribution from the Township towards the project.

The motion was so moved by James Kruse and seconded by Joshua Young. Polled, all aye.

Pavement Program Status 2013

In April a list of pavement projects was approved. That list included Barley Sheaf Road from G.O. Carlson to Allison skip Allison to Longview and not do anything from Longview to Rt. 340. It is proposed to now include in paving overlay program Longview to Rt. 340. They would also like to put on hold any paving on G.O. Carlson until the geotechnical analysis is returned.

Mr. McClintock reviewed the process for Barley Sheaf Road. To overlay just materials is approximately \$38,000 and the equipment is about \$30,000. This is money remaining from the 2007 Bond Fund for road work.

Mr. McClintock summarized the rest of the mill and fill and repair work to be done.

Township Manager Greg Prowant

Solid Waste Discussion

Mr. Prowant began his fourth discussion on solid waste and trash. We have discussed yard waste, carts and tonight we will revisit the cart subject. The Township is looking to sign a new contract and put the trash service out to bid the end of August, early September.

Mr. Prowant showed some carts that were available for demonstration purposes. Mr. Prowant did a survey of local municipalities and gave that information to the Board for review.

Mr. Prowant noted that since distributing the larger 65 gallon to the residents our recycling has gone up. There was lengthy discussion about the purchasing of new uniform carts for the Township. The Commissioners had some questions. Mr. Prowant discussed the benefits of having everything uniform, no more multiple bags and containers per household. Mr. Prowant and Commissioner Young explained how the new carts would be paid for.

There will be options on the bids, wherein the contractors may purchase the carts. There is also a grant application to help pay for the carts. Mr. Prowant believes the uniform carts are the way to go. Mr. Gill contributed some information to the conversation as well. Commissioner Kruse likes the idea of a pilot project.

Mr. Kruse discussed a pilot program to determine the more practical size either 35 gallon or 65 gallon. Mr. Gill likes the idea of putting 50 carts in one neighborhood. There was lengthy discussion about the pilot program and avoiding purchasing too many variations. There was also discussion about putting a paper survey in with the bills that go out in the mail. There will be information in the newsletter, a possible survey as well.

The Commissioners would like to see a cost analysis of what the affect would be for the Township to offer several options to the residents.

Still no definitive direction on the carts. They would like more information.

Appointments to Police Pension Advisory Committee

The Township self administers the Police Pension plan, monies are invested by an investment counselor, there is an advisory committee that meets on a regular basis to review policy. The committee is made up of specific individuals. There are two members that need to be officially appointed by motion of the Board of Commissioners. Currently the board consists of Commissioner Joshua Young, Commissioner James Kruse, James Shaw a representative for the officers, Chief of Police Joseph Elias and Finance Director, Karen Wertz. Mr. Prowant asked for a motion to appoint Chief Elias and Mrs. Wertz.

President Rose entertained a motion for the Caln Township Board of Commissioners to appoint Karen Wertz and Chief Joseph Elias to the Police Pension Advisory Committee.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

Golf Agreement

There is an agreement between the Township and the Golf Professional at the Thorndale Golf Club.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the agreement between the Township and the PGA Golf Pro Jim Baer for the remainder of the current year, 2013.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Griffith Farm Land Lease to Bid

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the advertisement to bid for the leasing of the farm property for the year 2014.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

Fire Truck Agreement

There is an agreement between East West Fire Apparatus (consultant) and Caln Township and the Fire Company that needs approval.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the Fire Truck Agreement between East West Fire Apparatus for the amount of \$8,500 plus the expenses which are outlined in the proposal with the addition of the requirement for East West Fire Apparatus to provide proper insurance and liability information.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

Boards/Commission Updates by Liaison

Parks and Recreation

Commissioner Young reported that there will be a lawn chair movie Friday night.

Green Task Force

Commissioner Young reported that the next Love Local event will be held November 20, at the The Roller Rink.

COG

Commissioner Young reported that the COG met last evening and approved to appoint Kristin Camp as their solicitor. Chester County Commissioners were the guests at the COG meeting last night. Commissioner Burrell attended last evening and talked about the TIP program. In the current TIP without any additional state monies, the only monies that Chester County will see in the Township area are \$37 million for Route 30. If the governor's proposal would be added, this would include \$240 million for Route 30 interchange and roadway improvements and bridge increases and also add an additional \$2 million for Route 30 bypass drainage. Should Senator Rafferty's bill pass they would do all of the above mentioned expenditures plus an additional \$277 million on Route 30 bypass on additional roadway and bridge expansion work. If they do nothing, there will still be \$37 million expended.

The COG will have a picnic on September 18th at 6:30 at Ingleside Golf Course, all elected officials in the thirteen municipalities are invited at the Pavilion. There will be tee times arranged starting at 5:00 p.m.

In September the COG will lean more towards work sessions.

Municipal Authority

Commissioner Kruse reports that the Municipal Authority had two requests for additional EDU's. Triton Seafood and Popeye's Chicken Kitchen.

The sewer audit looks good and no problems there.

Fire Board

Commissioner Kruse reports that Chief Cordisco covered all of the activity. Response policies were reviewed and vehicle titling and insurance. Workmen's comp. payments were discussed.

The fund drive was also briefly discussed.

Planning Commission

Commissioner Tindaro reports that the next meeting will be held Tuesday, July 23.

Historical Committee

Commissioner Tindaro reports that the annual fundraiser and flea market was a great success. The committee wanted to thank the Fire Police for traffic help.

The committee is seeking new membership please contact Sarah Leone 610.383.9496 or Tom DeFroschia 610.383.5479 if you are interested.

The annual picnic will be held at Bob and Allaria Steele's home.

There will be town tours and village walks in the upcoming months.

Zoning Hearing Board

President Rose asked Jeff McClintock if there was anything to report in reference to the Zoning Hearing Board, Mr. Prowant answered no, that nothing was scheduled.

Additional Business

Mr. McClintock reported that Mr. Del from Del Toyota is requesting a refund of his building permit fees as he would like to re-apply. He will modify his building permit and fees. Mr. Del asked to waive any additional permit fee.

Mr. Prowant asked if he could just withdrawal and re-submit, however the policy is normally that permit fees are not refundable. Ms. Camp believes that this would be acceptable.

Commissioner Young asked to hear direction from Ms. Camp. Mr. McClintock consulted with Ms. Camp for the process that Mr. Del should take. His original permit fee was \$17,000.00. Commissioner Young asked if it is possible to issue Mr. Del a credit and then bill for the difference.

Mr. Del will submit the land development construction.

Mr. McClintock withdrew his request and indicated Ms. Camp would address the subject at the next meeting. The Commissioners are hesitant to refund fees, rather keep the fee and bill for the difference. Ms. Camp is to clarify. No fees to be waived or refunded, his building permit will be withdrawn and the fees will be retained. Additional fees will be collected if necessary. No need to wait for Ms. Camp.

Public Comments

n/a

Adjournment

President Rose entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

The meeting adjourned at 10:03 p.m.