

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
June 25, 2015 7:30 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice President, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

Absent were: Kristin Camp; Township Solicitor. Commissioner Kruse participated via the phone, until the resolutions.

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

N/A

Ordinances and Resolutions for Consideration

Resolution 2015-08 – Emergency Coordinator, Mr. Stackhouse explained and answered Board questions regarding the Emergency Operations Plan of Caln Township, and offered Resolution 2015-08 for Board consideration. Commissioner Contento entertained a motion adopting the Emergency Operations Plan of Caln Township as presented, and to be reviewed and revised after an event, with possible updates. Resident Mr. Kramer had questions and comments on the motion. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Commissioner Kruse did not vote. Vote passed 4-0.

A Representative from the County stressed the importance of an emergency generator to keep the township running during emergency events in order to service the community.

Resolution 2015-09 – Mr. Prowant gave a brief update on the Greenways, Trails and Recreation Program Grant for the Feasibility Study, for the proposed Beaver Creek Trail, and offered Resolution 2015-09 for Board consideration. Commissioner Eshleman noted at the last meeting a citizen stood up and stated that the Board should look at the environmental study that was done along Beaver Creek for the implementation of the gas line, before a vote is taken. Commissioner Eshleman also stated that it was not provided therefore she has not read it. Mr. McClintock noted the study had Columbia Gas relocate the gas line south of Clarelyn, to avoid Clarelyn all together, and going south of Lloyd Bridge under Lloyd Avenue to the east and through Lloyd Park and around the Lloyd Farm. Mr. McClintock also noted the study found possible Bog Turtles in the area. The township did two PINDE searches with hits for possible Bog Turtles. This situation would be addressed as part of the feasibility study. Commissioner Contento entertained a motion to adopt Resolution 2015-09 authorizing staff to apply for a grant of \$30,000 and obligate the township to a \$4,500 match, and also designating either himself or Township Secretary Mary Slade to have the authority to execute any documents and agreements. Moved by Commissioner Kruse and seconded by Commissioner Young. Commissioner Contento called for a roll call vote. Commissioner Contento, Commissioner Young, Commissioner Tindaro, and Commissioner Kruse voted yea. Commissioner Eshleman voted nae. Vote passed 4-1. At this time, Commissioner Kruse no longer participated in the meeting.

Public Safety

Police Chief Elias – Chief Elias presented his May 2015 report, updated the Board on the strawberry festival, and answered all Board questions.

Fire Chief Cordisco – Chief Cordisco presented his May 2015 report, updated the Board on the strawberry festival, the new fire engine, requesting the sale of the current engine, and answered all Board questions. After Board discussion, Commissioner Contento entertained a motion authorizing Chief Cordisco, with the support of Mr. Stackhouse and Mr. Prowant to solicit bids, for Board review and approval, for the existing fire engine. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 4-0.

Chief Cordisco noted the need for further discussion, at budget time, on additional staffing to cover shifts 5:00 AM to 7:30 AM and 3:30 PM to 6:00 PM.

Emergency Coordinator – Mr. Stackhouse

Application for Special Events – Mr. Stackhouse presented a draft application to be used for special events as well as township events. Commissioner Young noted he would not be able to fill out the application for the events he does, due to time constraints. Commissioner Eshleman suggested Mr. Stackhouse using a generic form for the township where he would just have to change the name, date, and time. Mr. Stackhouse noted this is something a secretary could do for them. After Board discussion, on the CMMD run with Mr. Stackhouse noting he had problems with the “Color Run” because they did not initially expect the number of participants, and there was no conservation on how emergencies and issues were to be handled. Commissioner Young suggested authorizing Mrs. Corrigan’s run with her paying the fire department, but advise her next year there will a fee structure to follow. Commissioner Eshleman noted there needs to be a ranking system in place to put township residents first, and she will not be voting for any event that is scheduled with back to back dates, Board consensus was to authorize Mr. Stackhouse to proceed with the application, and approval of Mrs. Corrigan’s event on August 29, 2015.

Emergency Generators – Mr. Stackhouse requested the Board authorize staff to work toward delivering a presentation or a purchase package to get emergency power for the police station and township building. Mr. McClintock suggested using a Design/Build approach. Commissioner Eshleman made a motion, seconded by Commissioner Tindaro, to authorize township staff to proceed with developing a bid spec with a Design/Build approach as part of the bid to move forward with getting generators for the police and township building. Commissioner Young noted he thought the Board previously authorized \$2,000.00 to do the design. Mr. McClintock noted he will check. Vote passed 4-0.

Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Report Chart Discussion – N/A

Mr. McClintock noted he received an official notice, via certified mail, from Rouse Chamberlin for their intention to proceed with the dedication process for Kings Grant.

Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer

2015 Humpton Road Improvements Project (CTCP 2015-08) Status – Mr. McClintock noted two bidders attended the pre-bid meeting today with the bid opening scheduled for July 8.

Osborne Road FABP Status & Schedule – Mr. McClintock noted if there are no objections, and no further cost to the township, he will electronically sign the contract for the project given the Board’s approval at the last meeting of the associated costs. He noted that all agreements are electronic and an electronic signature is required to move the process forward. There were no objections to allowing Mr. McClintock to process the electronic signature to keep the project moving forward.

ARLE 2015-Equipment Grant Opportunity – Mr. McClintock noted he met with PennDot after the May 28 meeting, and they are not encouraging him to move forward with an Adaptive Traffic Signal System; therefore he is looking at the potential of 7 battery backup systems, 29 video detectors, 2 fiber modems, and other items for the grant project. After Board discussion, Board consensus was to get battery backup, a spare generator, and video cameras

all along Lincoln Highway. Board consensus was also to make the grant where the township's match is 20%, making the match no more than \$25,000. Mr. McClintock will proceed with that direction.

Township Manager – Mr. Prowant

Comcast Agreement – Mr. Prowant asked for a motion to advertise an ordinance for the amendment on the Comcast Cable Agreement. After Board discussion, Commissioner Eshleman made a motion, seconded by Commissioner Tindaro, to move to advertise, for the next meeting, on the Comcast Franchise Agreement. Vote passed 4-0.

Payroll Factory – Mr. Prowant requested approval to have the Solicitor prepare final paperwork to move forward with Payroll Factory. Commissioner Contento entertained a motion supporting the change in payroll companies to the Payroll Factory, as recommended by township staff. Moved by Commissioner Young and seconded by Commissioner Tindaro. Commissioner Eshleman abstained. Vote passed 3-0.

Commissioner Contento made a motion, seconded by Commissioner Tindaro, to amend his original motion to reflect "pursuant to contract approval by township counsel". Motion as amended passed 4-0.

Bill List

Commissioner Contento entertained a motion to approve check numbers 36117 to 36211 and bond checks 1048 to 1054. Moved by Commissioner Young and seconded by Commissioner Eshleman. Commissioner Young abstained from check number 36179. Vote passed 4-0.

Minutes for Approval

May 14, 2015 minutes – Commissioner Contento noted an error under Citizens to be heard. Commissioner Contento entertained a motion to approve the May 1, 2015 minutes, with one correction under Citizens to be heard. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Additional Business

Commissioner Young asked to be informed if anyone knew of business sponsors and businesses to set up for Community Day.

Mr. Prowant noted July 9 there will be a joint Chamber of Commerce networking event at the golf course, starting at 5:00 PM. Ingleside Golf Course is the host for the event.

Mr. Prowant noted July 10 at 6:00 pm will be the next First Friday event.

Commissioner Young noted he will be absent from the July 9 meeting and the First Friday event.

Public Comments

N/A

Adjournment

Commissioner Contento entertained a motion to adjourn the June 25, 2015 meeting at 10:10 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary