

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice Chairman, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

Absent was: Jim Kruse; Commissioner

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

Mrs. Corrigan requested approval to host a one mile walk, kids run, and 5K "Michael's Run" event to benefit Down's Syndrome, on August 28 at the Caln Township Municipal Park starting at 6:00 AM to 11:00 AM with the race starting at 8:30 AM. Mrs. Corrigan stated she is estimating 200 to 300 participants. Discussion was held on parking, business impact, and fees incurred by the Township. The Board asked Mrs. Corrigan to reach out to Kmart regarding parking, and noted they will give their decision in two weeks.

Ordinances and Resolutions for Consideration

N/A

Code Enforcement-Mr. Reczek

Mr. Reczek noted Coppa 82 had their hearing and was ordered to start action on the demolition and partial permit by June 22, or the Judge will issue the highest fine on a daily basis. Commissioner Eshleman noted graffiti on containers on the lot. The Board directed Mr. Reczek to take action on the graffiti. Mr. Reczek also noted Caln Car Wash has until June 30 to abandon their sewer and well, complaints and photographic evidence was received on Colonial Hyundai on their lighting issue. Mr. Reczek requested authorization for Mrs. Camp to attend the August 6 hearing to protect the township interests.

Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Report Chart Discussion – Mr. McClintock noted the necessary paperwork from Mr. Benne was received regarding his extension request. This project has a deadline of August 26, 2015.

Clarelyn Dedication notice – Mr. McClintock noted he received Rouse Chamberlin Home's official notice, via certified mail, indicating their intention to proceed with dedication of the public improvements. Mr. McClintock also noted he is proceeding with the necessary inspections and reviews to accommodate their request.

Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer

2015 GO Carlson East Pavement Repair Project – Mr. McClintock noted this project includes the roadway repair, underdrain installation, and surface treatment for GO Carlson Boulevard in the Beaver Run area. The bids were opened on May 20, 2015, with Veteran Construction and Utility Services submitting the lowest base bid in the amount of \$497,189.22. At the last meeting, the Board awarded the contract to Veteran Construction and the Notice of Award was issued on May 29, 2015. Mr. McClintock also noted he received the paperwork from the Contractor, signed by the Board President before tonight's meeting, and will be issuing the Notice to Proceed within the next few days.

2015 Humpton Road Improvements Project (CTVP 2015-08) – Mr. McClintock noted he will rename this project the “2015 Humpton Road Widening Project”. This project is the repair and reconstruction of Humpton Road from Municipal Drive to just west of the curve near Bondsville Road, and is part of the 2013 Bonds issue and as such, will be funded entirely with the Bond Fund. The bid specifications were previously advertised, with no bids received. Mr. McClintock also noted he continues to work on the temporary construction easements necessary for the project and has discussed some alternatives with Mr. Prowant. With that, he asked permission to re-advertise the project with a modified scope. Since pavement overlay costs have been increasing due to demand, the overlay line item from the project’s scope has been removed to be accomplished either in cooperation with the water company’s efforts or through a pavement bid later in the summer. Mr. McClintock requested approval to utilize PennBid, a state of the art electronic bid management platform that will foster more aggressive bid pricing through larger bidder pools and reduced costs to potential bidders. By using this service, which does not cost the Township any money, we will increase our exposure and reduce our bidding costs. Commissioner Contento entertained a motion to advertise, via PennBid, for the Humpton Road Widening Project. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 4-0.

2015 Caln Township Traffic Signal Improvements Project Status and Payment Progress – Mr. McClintock noted this project is the combination of two separate projects: CTCP 2015-07: Bondsville/GO Carlson Intersection Improvements Project and CTCP 2015-11: ARLE 2011 CCTV Procurement/Installation Project. These two projects have been combined and the Board awarded the project to C.M. High, Inc. in the amount of \$174,900.00, based on the bid form. The Bondsville/GO intersection project will provide for a wider radius on the northwest corner of the intersection in an effort to allow better movement through this turn. The ARLE 2011 CCTV Procurement/Installation Project will provide CCTV cameras along Lincoln Highway. The Notice to Proceed was issued on May 1, 2015, with a substantial completion date of August 8, 2015 and the date for readiness for final payment is September 7, 2015. Mr. McClintock also noted to date, the Contractor has relocated the pole, reconstructed the new curb radius, demolished the old curb, and installed the new video detection cameras. The paving is scheduled for Friday, June 12, and the striping is scheduled for Monday, June 15. You will recall that the easement agreement executed for this project required the Township to install some paving on the adjacent property’s driveway. That was worked into this contract and Mr. Prowant signed the change order for the work, resulting in a \$1,080.45 increase to the contract. Money paid to date on the project’s contract is \$17,415.00. Commissioner Eshleman is concerned about the pedestrian access through the intersection that is used by an individual handicapped bound person. Mr. McClintock noted he will have a route to use and will let this person know what is going on.

2015 ARLE Incident Management Project Status – Mr. McClintock noted this project is a two-part project and will provide for the installation of a traffic signal at the west bound ramps of US 322 and the US 30 Bypass, as well as provide for the installation of fiber optic cable from Lincoln Highway to Reeceville Road as part of the ARLE grant received last fall. At the first meeting in April, the Board approved a proposal from Traffic Planning and Design to assist us with coordinating the project with PennDOT, investigating the most cost effective route for the installation of the cable between Lincoln Highway and Reeceville Road, coordinating with the various utility companies to obtain permission to access their poles, and develop the necessary construction plans required by PennDOT. Mr. McClintock also noted he sent in an application for new service so as to allow for him to meet with PECO regarding the potential installation of some new poles on their property on North Caln Road, and awaiting the base survey information needed to turn over to PennDOT for the design of the traffic signal. Given the developer of Royal Farms is willing to provide the base survey information, it will be a cost savings to the Township.

Fisherville Road Slope Repair, Penn DOT MS-999 Close Out Report – Mr. McClintock noted this project is the slope repair project in front of 3109 Fisherville Road, with the physical work being completed and the final inspection performed. Mr. McClintock also noted he included the Project Completion Report that was submitted to PennDOT for the project, officially closing the project. The project was completed for a total contract price of \$91,602.17, and no change orders were issued for the project. At the last meeting, the Board approved a not to exceed price of \$6,000.00 to replace, 2 for 1, trees that were removed from the property. Three quotes were received and a PO

was issued to EarthCare Incorporated for \$5,040.00. Mr. McClintock noted he is awaiting on an installation schedule from EarthCare.

2015 Williams Way Culvert Replacement (CTCP 2015-05) Status & Payment Progress – Mr. McClintock noted this project includes the removal and replacement of a 54-inch CMP culvert under the eastern portion of Williams Way, and awarded to Fidelity Contracting LLC in the amount of \$98,800.00 based on the bid form. The Notice to Proceed was issued on May 8, 2015, with a substantial completion date of July 7, 2015, and the date for readiness for final payment is August 6, 2015. A majority of the restoration work has been completed. Starting Monday, June 15, the paving contractor will be finalizing the pavement repair associated with the project. Work is anticipated to be ready for final inspection soon. Money paid to date on the project's contract is \$76,878.75.

Osborne Road Federal Aid Bridge Project (CTCP 2015-15) – Mr. McClintock noted this project is the replacement of the existing Osborne Road Bridge with a new structure. The existing structure, constructed in the 1930's, is a one lane, single span bridge comprised of a steel I-beam superstructure on stone masonry/concrete abutments and wingwalls that carries approximately 1,500 vehicles per day. The structure has been closed on numerous occasions due to the continued deterioration as well as damage from tractor trailer trucks attempting to cross the 15-foot wide travel lane on the heavy skew. The bridge has an unsatisfactory rating with a weight restriction of 5 tons, and has been in the design phase since 2010. The new structure is a single span pre-stressed concrete box culvert with a total span length of 42 feet, meeting all of PennDOT's current design and safety standards. Mr. McClintock also noted PennDOT only received one bid for the project in the amount of \$1,470,750.80, a number that is \$595,720.30 higher than the engineer's estimate of \$875,030.50. At the May 28, 2015 board meeting, approval was granted to issue the Concurrence to Award the construction contract. First, PennDOT has forwarded a Supplemental Engineering Agreement for shop drawing review and construction consultation for the duration of the construction contract. Second, PennDOT has forwarded a Supplemental General Reimbursement Agreement for the construction and construction inspection of the Project. Mr. McClintock requested a motion to allow for the Board President to execute both agreements. Commissioner Contento made a motion, seconded by Commissioner Tindaro, to approve the PennDOT Supplemental Engineering Agreement for shop drawing review and construction consultation for the duration of the construction contract. Ms. Wertz noted because this project is over one million dollars it will trigger a Single Source Audit for a cost of approximately \$4,000 to \$5,000. After Board comments and questions, Vote passed 4-0.

Commissioner Contento entertained a motion to approve the Supplemental General Reimbursement Agreement for the construction and construction inspection of the Osborne Road Bridge Project. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 4-0.

Sylvan Drive Storm Drain Replacement Engineering Services Proposal (CTCP 2015-16) – Mr. McClintock noted the Sylvan Drive Storm Drain Replacement Project is another street that PAW will be replacing the waterlines on, and as part of this project, Mike Fowler performed an initial assessment of the culvert that runs under Sylvan Drive's western end and recognized the pipe is in need of replacement. With the heavy skew angle, the homemade inlet tie-ins, various utilities, and other grade issues it was agreed that the pipe replacement will need to be designed to account for all of the components of the project. This scope of the design will include topographic site survey, culvert design, stream bank restoration, PADEP permitting, including potential wetland impacts, bid document creation, and meetings. Mr. McClintock also noted he has spoken with each adjacent property owner to discuss the project, and will be working with Mrs. Camp on the necessary agreements. Also, Cedarville Engineering has started the preliminary design items, including the wetland delineation.

ARLE 2015 Grant Opportunity – Mr. McClintock noted at the May 28, 2015 Board meeting the Board agreed, by consensus, for him to proceed in preparing another ARLE grant application. Potential applications may include an Adaptive Traffic Signal Systems along any or all of the following roads: Lincoln Highway, Bondsville Road, and/or Reeceville Road. Mr. McClintock also noted he would like to continue with the replacement of inductive loops with video detection as well as continue to install battery backup units in the cabinets that do not have them. There is a

meeting with PennDOT on June 12, to review some ideas for the applications. He will report back at the next meeting.

Multimodal Funding Grant Opportunity – Mr. McClintock noted this grant opportunity has a submission deadline of July 31, 2015. He would like to pursue funding for the ADA ramps that we are working on, as well as any other item that will fit the criteria. Mr. McClintock asked for Board for direction on this item before proceeding. Board consensus for Mr. McClintock to proceed on this grant opportunity

Lloyd Park Construction Schedule – Mr. McClintock noted part of the Columbia project, he is being told that tentatively they will be working in the park late June thru early August. At the last meeting we discussed the contractor's need to control the human and animal traffic. Mr. McClintock also noted he has asked the Contractor for their plan to address this and they issued a letter dated June 9, 2015 outlining how they would approach this project from a health and safety standpoint. Mr. McClintock read the letter to the Board. Commissioner Eshleman had concern with the grass not growing back and suggested blocking off the dog area until it does. Commissioner Contento suggested leaving the fence for an extra month. Mr. McClintock will work with Columbia gas on these issues.

Storm Drainage Maintenance Items – Mr. McClintock noted once he meets with the three property owners, reported at last month's meeting, he will present the Board with more information on their concerns.

Challenging Intersection Review – Mr. McClintock noted as part of the Barley/N. Barley intersection discussion at the May 14, 2015 meeting, staff was directed to engage Mr. Tavani to review some of the challenging intersections within the Township, with challenging meaning review those intersections that may have some components associated with it such as less than optimal site distance, grade changes, and other items that may make turning more challenging than an open intersection on a flat grade. He also met with Mr. Tavani earlier this week and discussed the intersections and the scope, and forwarded the Board via email, the proposal he generated for review. In looking at the list, we can do all of the intersections listed, some of the intersections listed, or table this until another time. Commissioner Contento entertained a motion to authorize the amount of \$7,700.00, from Fund 19, to the township traffic engineer Mr. Travani to inspect and return a recommendation on 22 recognized challenging intersections within the township, and provide recommendations for their improvements. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 4-0.

2015 ADA Curb Cut Initiative – Mr. McClintock noted as part of the PAW waterline installation/repaving initiative currently going on in the Township, Township crews have been working on a number of tasks along the street. The wastewater manholes are being adjusted, improvements to storm water inlet needs are being addressed, and patching of some paving areas will be done. Another key component of this work is the Township's construction of ADA accessible curb cuts on the various streets that will be receiving new pavement. Currently our crews are removing a short section of the curb and replacing it with a depressed curb in various locations in an effort to bring our facilities into compliance with Federal law. Given the number of curb cuts needed to be installed, we are only doing the curb cuts at the moment, with the actual sidewalk ramps and tie-ins to follow in the fall. We have completed curb cuts on Williams Way, curb cuts in the Ingleside Development are being finished, and will be working on the other areas over the summer. Mr. McClintock also noted he put the list of 50 curb cuts in the Board packet for review so they are aware of the various locations curb cuts will be installed.

Other - Mr. Jeffrey McClintock PE CFM-Township Engineer

191 & 197 Loomis ZHB Applications – Mr. McClintock noted both of these applications involve floodplain violations, both applicants have submitted applications for special exception, and both applicants are represented by the same attorney. Mr. McClintock also noted he has reviewed the submitted information and have found neither applicant has met their burden of proof. The hearing was scheduled for June 4 however, the attorney requested a continuance and both hearings have been continued until August 6, 2015. Mr. McClintock requested the Board's approval to have both Mr. Rathman and Mrs. Camp attend the hearing and formally enter our appearance for each application.

He noted that the various letters pertinent to each application were forward to the Board in their packet for their review. After a brief discussion, the Board approved, by consensus, direction on Mr. McClintock's request.

Computer Network Server Migration – Mr. McClintock noted in April, the Board approved the managed services contract with Help-Now for the township computer network. This contract also included server migration that will allow us to reconfigure our current hardware and in doing so, replace two of the older servers, namely the email server and the remote access server, by creating virtual machines. Mr. McClintock also noted that the migration is in progress, and while waiting for the hardware upgrades and licensing for the physical host VM server, the two new virtual servers were built and patched. The final licensing arrived last week on Wednesday and the physical host VM server was installed at our building on Friday. At this point, Help-Now is bringing the two servers "into" the current environment and migrating "behind the scene" functionality (active directory) to these new servers. They are also configuring file synchronization between the old and new servers in order to minimize down time when the cutover is initialized.

Finance Report-Ms. Wertz

Monthly Report – Ms. Wertz presented the May financial report, and presented the bill list for Board consideration. Discussion was held on putting aside adequate funds to replace emergency vehicles. Mrs. Wertz noted she will put this in as a budget item for the 2016 budget discussion.

Mrs. Wertz offered two new copiers, one for the code department and one for the finance office, for Board consideration. Commissioner Young suggested contacting the Coatesville and Downingtown libraries to see if they want the old copiers. Commissioner Contento asked Mrs. Wertz to form a motion for Board approval. Mrs. Wertz stated a motion for staff to move forward with the Rothwell contract for a new Linear MPC4503 for the finance department and a Linear MPC2503 for the code department at \$214.00 per month for a 60 month, all inclusive, contract. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Resident Mr. Callahan recommended this type of copier. Commissioner Contento called for a vote. Vote passed 4-0.

Mrs. Wertz noted some residents have expressed an interested in paying their bills on line, and they are also looking at a company called MuniBilling and would like them to do a presentation at the August meeting.

Resident Noel Bernard had questions on Mrs. Wertz financial report.

Bill List – Commissioner Contento entertained a motion to approve, for expenditure, check number 36042 to 36116, and Bond Fund check 1043 to 1047 totaling \$645,338.59 of which \$279,927.00 represents the final payment on the fire engine. Resident Noel Bernard had a questions on the motion. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Township Manager – Mr. Prowant

Beaver Creek update – Mr. Prowant noted a meeting on June 18 at 7:00 PM. Advertisement was put in the paper, and notices to the affected HOA's, as well as notices sent to 68 property owners that border the Beaver Creek Area. The Board recommended having a plan in place if there are too many residents for the meeting room. Mr. Prowant also noted Sheila Fleming from the Brandywine Conservancy, Brian Sites from the Chester County Planning Commission who is an Open Space and Trails Planner, and Kristin Camp who is involved in the acquisition of some of the properties with the county trail system, will be in attendance.

5K run update – Mr. Prowant noted that he had a meeting with Ray Stackhouse, Andy Reczek, and Chief Elias drafting an application for presentation, to the Board, to be presented at the next meeting. Mr. Prowant also noted he had a discussion with CMMD regarding parking issues as well as other concerns, and they will have a presentation for the Board at the July meeting. Discussion was held on notifying residents of road closure for a 6 hour road closure, how to filter people out when the race is finished, having events two weeks in a row, and scheduling township residents or events that affect residents before non-residents. Commissioner Young noted

Dave Lamb suggested having different times and days to see which ones work. Ron Miller noted he would not like to do Sunday events, and would like adequate notice to schedule staff.

Fund budget update – Mr. Prowant noted he was asked to prepare a summary of the Bond Fund, Fund 19, and Liquid Fuels which was put in the Board packets for review. Mr. Prowant and Mr. McClintock answered all Board questions.

Transportation Management Association of Chester County (“TMACC”) letter – Mr. Prowant noted he received a letter from “TMACC” stating in passing their 2015 budget, in March, the City of Coatesville eliminated their financial support of the Coatesville LINK bus service which effected their financial support. The letter is requesting a contribution, and letter of support of the Link bus service. Commissioner Young noted to check and see if there are any stops in the township.

Boards and Commissioner Update-Summary by applicable Board Liaison

Park and Recreation – Commissioner Young noted the Sunday June 14 concert is cancelled, the next Friday movie is “Big Hero Six”, and the next First Friday is July 10.

Green Task Force – Commissioner Young noted there was no meeting in June.

COG – Commissioner Young noted they anticipate the resignation of the Vice President, and a tentative agreement that Coatesville Area High School Superintendent, Dr. Taschner will be speaking.

Municipal Authority – Commissioner Contento noted the Black Horse Hill project was discussed and the pump station construction in the next year or two.

Fire Board – Commissioner Contento noted the next meeting to be held on July 14, and a possible earlier meeting.

Planning Commission – Commissioner Contento noted the continuation of the Comprehensive Plan was discussed.

Historical Commission – Commissioner Tindaro noted a \$1,311 profit from the Historical Commission flea market, and a June 14 Old Caln Historical Society meeting and annual picnic at 4:00 PM.

Zoning Hearing Board – Commissioner Contento noted the June meeting was postponed.

Additional Business

Commissioner Eshleman noted the resident at 3721 Bungalow Glade informed her that white pine trees in the Right-of-Way, across the street, are impacting the storm drain system that is in the roadway. After Board discussion on removing the seven trees for \$4,800 or putting the street on a maintenance schedule, Board consensus was for staff to contact the owner of the trees to see what they might be willing to do to evaluate the problem, and discuss this at the next meeting.

Public Comments

N/A

Adjournment

Commissioner Contento entertained a motion to adjourn the June 11, 2015 meeting at 10:17 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

Respectfully Submitted by,

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Denise Miller, Recording Secretary