

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
July 9, 2015 7:37 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice President, Lorraine Tindaro; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

Absent were: Commissioners Jim Kruse and Joshua Young.

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

CMMMD 5K Planning Team – Mr. Joe Hutton and Kristy Harper stated that Kmart, Caln Church and Caln Elementary had agreed to let his event use their parking lots. They are expecting 1,000 people to register. He also received the approval from Emergency Coordinator, Ron Miller. Commissioner Eshleman noted her concern with two large races in a row, on the weekend. The Board asked Mr. Hutton if he would be able to have their event on another day. Mr. Hutton replied “Oct 17th”. Commissioner Contento made a motion, seconded by Commissioner Tindaro, to approve the CMMMD 5K run as outlined in their proposal, with the parking, contingent on getting approval from the Fire and Police Departments, and the road crew. Commissioner Eshleman inquired about the status of the event application and amended Commissioner Contento’s motion, seconded by Commissioner Tindaro, to add “contingent upon getting the appropriate documentation and having CMMMD agree to pay the appropriate costs”. Mr. Prowant noted staff will report back with numbers on the 30th. Vote passed 3-0 on the main motion and the amended motion.

Mr. Eskine Wollie – Mr. Wollie asked the Board if the township has a soccer field he could use for his proposed soccer program, to consist of 50-75 kids. Mr. Contento noted the primary soccer field, in the township, is located by the VA Hospital and is in a license agreement with Spirit Soccer, therefore the use is subject to approval by them. Mr. Hatt, of Spirit Soccer, stated he has previously spoke with Mr. Wollie, and will help in any way he can. Commissioner noted the Board should table this until they find out what fields are available and find out about the insurance. Commissioner Eshleman asked that we coordinate and speak with Mr. Wollie on the available fields and report back to the Board.

Noel Bernard – The Board was asked if they thought the township, as a whole, was properly staffed. Commissioner Contento replied that the Board is expecting assessment of the township staffing, such as “do we need an assistant township manager”, from Mr. Prowant. Commissioner Eshleman and Commissioner Tindaro replied no. Commissioner Eshleman also noted that she believes there needs to be two more police officers. Ms. Bernard also asked about installing generators, Face Book, budgeted items needing Board approval, HVAC units, a leak in the police office roof, and the police car budgeted. Mr. Reczek was asked, by the resident, if he inspects township property. Mr. Reczek replied when there is a project or a purchase. Mr. McClintock noted that township staff patched a leaking roof area and a roofer gave a recommendation to replace the roof on the police building. This would be a 2016 budget topic. Staff is preparing bid documents to advertise the purchase of generators for both the township and police buildings.

Ordinances and Resolutions for Consideration

Ordinance 2015-04 – Mrs. Camp offered Resolution 2015-04, for Board consideration. Mr. Contento entertained a motion to renew the franchise agreement with Comcast for a 15 year term, with conditions and fees discussed. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 3-0.

Spirit Soccer-Mr. Hatt

After discussion between the Board, Mr. Hatt, and Mrs. Camp, Mr. Hatt agreed to all proposed revisions to the draft contract. Mrs. Camp noted she will forward the revised contract to Mr. Prowant and Mr. Hatt for their approval and if both approve will present it for Board consideration at the July 30 Board meeting.

Code Enforcement-Mr. Reczek

Mr. Reczek presented an update on the Codes department with a few highlights mentioned.

Coppa 82 – Mr. Reczek noted Coppa 82 has made sufficient progress in their demolition and building permit and asked for Board approval to go to District Court and withdraw their citation. By consensus, the Board agreed to Mr. Reczek moving forward in withdrawing Coppa's citation.

Draft Ordinance – Mr. Reczek noted he submitted, via email, to the Board a draft ordinance on animal issues, namely chickens. Mr. Reczek would like to change the current ordinance for better use.

Lincoln Highway KFC – Mr. Reczek noted a proposed Dental Office to replace the previous KFC space.

Mr. Reczek also updated the Board on the Patricia Brown's daycare, interest in turning the former Adult Daycare on Whistle Drive to a Child Daycare, and the potential 55 and older community located on the 60 acres associated with the Archdiocese.

Land Development – Mr. Jeffrey McClintock P.E., CFM-Township Engineer

Report Chart Discussion – There were no items requiring Board action this evening.

Engineering – Mr. Jeffrey McClintock P.E., CFM-Township Engineer

2015 GO Carlson East Pavement Repair Project – Mr. McClintock noted this project received notice to proceed on June 15, with a completion date of August 29. Mr. McClintock also noted this project commenced on June 22, with saw cutting of the pavement. The underdrain installation commenced on July 6. No money has been paid to date on the project's contract.

2015 Humpton Road Improvements Project (CTVP 2015-08) – Mr. McClintock offered his recommendation to award the project to the sole bidder, Veteran Utility and Construction Services, Inc. for the base bid of \$198,438.37 utilizing money from the Bond Fund. Mr. McClintock noted an alternate bid of \$31,046.40 in helping to replace the manhole cover, no materials included, was submitted; however, he noted that he was not recommending that alternate be approved. Mr. Contento entertained a motion to approve the bid from Veteran Utility and Construction Services, Inc. for the Humpton Road Widening Project in the amount of \$198,438.37, utilizing the Bond Fund. Moved by Commissioner Eshleman and seconded by Commissioner Contento. Vote passed 3-0

Mr. McClintock noted he anticipates a 45/60 time frame, meaning 45 days to substantial completion and 60 days to file for final payment. He also anticipates the notice to proceed to be issued in later July with a substantial completion date of late August/early September. He also provided a summary spreadsheet and reviewed it with the public on the costs of the various projects and how they fit into the overall capital budget worksheet.

2015 Caln Township Traffic Signal Improvements Project – Mr. McClintock noted this project is awaiting delivery of the CCTV cameras and controller boxes for installation. There has been \$17,415.00 paid to date on this project.

2015 ARLE Incident Management Project Status – Mr. McClintock noted he is actively working with PennDot and the developers of The Dwell at Caln and Royal Farms Projects regarding improvements on Route 322 including the installation of the new signal at the US 322/30 Bypass West Ramps intersection.

Fisherville Road Slope Repair-Tree Status – Mr. McClintock noted the trees were installed on June 18, and the invoice was approved at the June meeting. This will close out the project.

2015 Williams Way Culvert Replacement (CTCP 2015-05) Status & Payment – Mr. McClintock noted this project is almost complete, with \$76,878.78 paid to date.

Osborne Road Federal Aid Bridge Project (CTCP 2015-15) – Mr. McClintock noted, at the June 25 Board meeting, the Board agreed to allow him to electronically execute the necessary agreements with the condition that the agreements were not greater than the amount approved by the Board at the June work session meeting. Mr. McClintock also noted he notified PECO, Comcast, and Verizon of the project as required in the D-419 Utility Clearance letter from PennDOT. He also noted a tentative preconstruction meeting is scheduled for July 28, in King of Prussia.

ARLE 2015 Grant Opportunity – Mr. McClintock noted there will be 100% of traffic signals system with battery backup if this grant is approved. Mr. McClintock also noted the grant will include the conversion of 12 more loops to video detection at various intersections.

Multimodal Funding Grant-Grant Opportunity, ADA Initiative – Mr. McClintock noted this grant is due at the end of July.

Lloyd Park Construction Status – Mr. McClintock noted the portion of the Columbia Gas project is underway in the park, and the contractor has staged their work area to allow visitors to the park and still utilize a majority of the dog park. The work should be completed in early August.

Storm Drainage Maintenance Items Status – Mr. McClintock noted he will get cost estimates for the three storm drainage maintenance issues and then report back to the Board.

2015 Intersection Review Project Status – Mr. McClintock noted he met with Mr. Travani, Township Traffic Consultant, and they hope to have a report finalized for the August meeting.

2015 ADA Curb Cut Initiative Status – Mr. McClintock noted 50 ADA curb cuts are to be constructed, with approximately 20 being completed thus far.

Other - Mr. Jeffrey McClintock PE CFM-Township Engineer

Vegetation Right of Way discussion – Mr. McClintock shared a legal analysis, from Mrs. Camp, with the Board regarding the Township's duties of maintaining vegetation in the various right of ways.

Generator Proposals – Mr. McClintock asked for Board permission to engage Sharpe Engineering Inc. for the fee of \$2,500.00, to prepare the design plans for bidding the project of two generators for the police station and the municipal building. Commissioner Eshleman made a motion, seconded by Commissioner Tindaro, to hire Sharpe Engineering Inc. to design the installation of two generators, in the amount of \$2,500.00. Vote passed 3-0.

Mr. McClintock offered, for Board consideration, engaging G.A. Vietri to assist Sharpe Engineering Inc. to provide labor to plot generator installation, provide building load calculations, and propose metering changes and building surveys with a labor cost of \$95.00 per hour, not to exceed \$1,000.00. Commissioner Eshleman made a motion, seconded by Commissioner Tindaro, to accept G.A. Vietri to assist Sharpe Engineering Inc., at a price "not to exceed \$1,000.00". Vote passed 3-0.

Township Manager – Mr. Prowant

5K run update – Primarily discussed under CMMD 5K Planning Team. Mr. Prowant noted he sent the Board information on “Michael’s Run”. Mr. Prowant also noted August 4 as “National Night Out”, October 17 “CMMD 5K Run”, and the November 14th “Ambrose Run” coming up. Commissioner Contento asked Mr. Prowant to put together general guidelines to follow as a “working policy”.

Route 30 Multi-Modal Transportation Study Update – Mr. Prowant noted this study is a follow-up to the Western Chester County Economic Development Study (Future Focus Study) completed in 2011 and is supported with grant funding from Chester County and DVRPC. The study will focus on the Business Route 30 Corridor, six interchanges along the US 30 Bypass between PA Route 322 and PA Route 10, and regional trail connections. Mr. Prowant also noted the first meeting was held in June.

Crew update

Mr. Prowant gave an update on the crew schedule. Mr. Prowant also noted they have been performing chipping service, to the residents, from the recent storm.

Approval of Bill List

Commissioner Contento entertained a motion to approve, for expenditure, check number 36212 to 36286, and Bond Fund check 1055 to 1064. Commissioner Tindaro had several questions on checks. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 3-0.

Approval of May 28, 2015 Minutes

May 28, 2015 Minutes – Commissioner Contento entertained a motion to accept the May 28, 2015 minutes as submitted. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 3-0.

Boards and Commissioner Update-Summary by applicable Board Liaison

Park and Recreation – Mr. Prowant noted “First Friday” at 6:00 PM on July 10, at the Golf Course.

Green Task Force – N/A

COG – Mr. Prowant noted the June meeting was cancelled, due to bad weather.

Municipal Authority – Mr. Contento noted the CTMA voiced their interest in taking responsibility for the trash/recycling.

DARA – Commissioner Contento noted the Board sent DARA a counter proposal, and asked Mr. Prowant to follow up with Joshua Young to make sure it is on their next DARA agenda.

Fire Board – Commissioner Contento noted their next meeting will be held on July 14.

Planning Commission – Commissioner Contento noted the continuation of the Comprehensive Plan.

Historical Commission – Commissioner Tindaro noted a tour of a Historical Home on Bondsville Road, at their June meeting.

Zoning Hearing Board – Mr. McClintock noted no meetings were held in June.

Additional Business

Commissioner Eshleman noted a conversation with the Police Chief where he would like to proceed with replacing a fleet car with a SUV.

Public Comments

N/A

Adjournment

Commissioner Contento entertained a motion to adjourn the July 9, 2015 meeting at 10:10 PM. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 3-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary