

CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
JULY 25, 2013

The Caln Township Board of Commissioners held its monthly business meeting on July 25, 2013 at 253 Municipal Drive, Thorndale, PA 19372. President Rose called the meeting to order at 7:30 p.m.

Other Board members present:
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Charles Kramer

Absent:
Commissioner Young

Others present:
Township Manager Greg Prowant
Financial Analyst, Karen Wertz
Wastewater Director, Scott Gill
Solicitor Kristin Camp
Police Lt. Jeff Nash
Fire Chief John Cordisco

All present saluted the Flag.

President Rose announced that prior to tonight's meeting the Board of Commissioners held an executive session to discuss legal and personnel matters.

Citizens to be heard:

Bob Reymos, Dogwood Lane asked a question about the continuation of the Bondsville Apartments Conditional Use Hearing. Solicitor Camp reviewed the hearing schedule.

Dorothy Dowlin, 171 Loomis Avenue noted that problems continued to occur at the KIA property. On June 27th there was another rain event. Water rushed off the lot onto her property. The lid of the trash container is frequently open and trash is blowing around the neighborhood. President Rose stated that staff has been meeting with the owner of KIA property and he is promising to make improvements this fall as part of the proposed site improvement project. President Rose said that the trash issue would be passed on to the Codes Department.

Pastor Ricky Wilson, Christian Faith Fellowship reviewed the status of the proposed church on Kings Highway. He noted that the church needed to run a public water line from Barley Sheaf Road. This will be a hardship for the church. They had been talking with Congressman Pitts about possible grant money. The Pastor asked whether the Township would be able to help. Manager Prowant offered to meet with the Pastor and representatives of the congressman to learn more about grant opportunities.

Ordinances and Resolutions

Ordinance #2013-5, Solicitor Camp reviewed the ordinance which deals with the location and approval of Group Homes in the Caln Township Zoning Ordinance. She noted that the ordinance changed the current Zoning Ordinance to be more consistent with recent litigation. Commissioner Kramer moved and Commissioner Tindaro seconded the motion to adopt Ordinance #2013-5. The motion passed with all Commissioners voting aye.

Public Safety Reports

Fire Chief John Cordisco

The Fire Chief reviewed the monthly report. There were 70 calls with 40 fire calls. He discussed recent storm events with wires down and debris to be collected from the roadway. The chief also discussed a recent review of vehicles and vehicle maintenance. A fund raiser had been set up at Pappa Johns. He noted that there might be a need for assistance by the Township in regard to paving a strip of driveway at the fire house.

Police Lt. Jeff Nash

Since Chief Elias was out of town Lt. Jeff Nash reviewed the monthly report. He also reviewed pictures and specifications for the purchase of a new police vehicle. One had been budgeted for 2013 and the Chief would like to purchase the vehicle in 2013. After reviewing more information about the vehicle it was decided to table the vote to another meeting of the Board.

Finance Report

Director of Financial Services, Karen Wertz

Independent Auditor Lawrence Maulo reviewed the 2012 audit that had been distributed to the Board of Commissioners. He stated that it was a clean audit and that the finance department had implemented many of the suggestions that he had given to them in the prior audit. Mr. Maulo discussed the Ingleside Golf Course, which was audited as a separate enterprise fund in a new section of the audit. The Golf fund made approximately \$34,000 in 2012.

The Commissioners asked Mr. Maulo several questions about the audit. There was some discussion about the timing of the audit reporting. Mr. Maulo felt that next year's report could be done earlier in the calendar year. Commissioner Kruse moved and Commissioner Tindaro seconded a motion to accept the 2012 audit. The motion carried with all Commissioners voting aye.

Mrs. Wertz reviewed the Finance Report. She pointed out highlights from the June revenues and expenditures. Commissioner Kruse asked some questions about the information provided.

Bill List

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the bill list that includes Check Numbers 32393--#32482 for payment.

The motion was so moved by Commissioner Kramer and seconded by Commissioners Kruse. The motion was carried unanimously with all Commissioners voting aye.

Community Services Department—Assistant Manager Scheivert

Assistant Manager reviewed monthly activities of the township crew. He discussed the summer paving program. The proposed restroom facility for Lloyd Park will be completed in the Fall.

Township Manager Greg Prowant

Conditional Use Dates for Bondsville Apartments Conditional Use

Manager Prowant asked the Board of Commissioners to select some possible dates for conditional use hearings for the Bondsville Apartments Conditional Use application. After some discussion there was a consensus to offer Thursday, September 12th and Thursday, September 26th as possible hearing dates. These would be prior to the Commissioner meetings on those evenings. The sessions were to be limited to one hour each.

Draft Trash Bid Documents

Mr. Prowant reviewed the proposed bid documents for the bidding of the 2014-2016 trash bid. He reviewed line by line the bid form and talked about the schedule for the bidding process. Basically the bids would be advertised in August with a mandatory pre-bid meeting on September 10th and the bid opening on September 20th. The Board of Commissioners might approve the low bidder at a public meeting in October.

Arle Grant Construction Phase I

As part of the current ARLE project, the Township got monies to upgrade the two signal controllers on US 322, namely the Rock Raymond Road and the Lloyd Avenue Signals. The cost estimate, coupled with the email and attached letters, were being submitted to the Board for their approval to proceed. Since the equipment is “proprietary”, Solicitor Kristin Camp issued a letter that states we do not have to go out to advertised bid for this work. After some discussion it was decided that the Board of Commissioners would discuss this further based on a firm price presented by engineer McClintock.

Fisherville Road Bridge Inspection

The Township must inspect the Fisherville Road Bridge every two years. Staff is recommending a proposal from Casio Engineering. Commissioner Kruse moved and Commissioner Kramer seconded a motion to approve the proposal from Casio Engineering for \$750 for the bridge inspection. The motion carried unanimously with all Commissioners voting aye.

Meeting Minutes

The Board of Commissioners reviewed the meeting minutes of Mach 28, 2013. Mr. Kruse moved to approve the minutes of March 28, 2013 and Ms. Tindaro seconded the motion. The motion carried unanimously with all Commissioners voting aye.

The Board of Commissioners reviewed the meeting minutes of May 30, 2013. Mr. Kruse moved to approve the minutes of May 30, 2013 and Ms. Tindaro seconded the motion. The motion carried unanimously with all Commissioners voting aye.

Additional Business

There was no additional business.

Public Comments

Mrs. Dowlin once again raised her concerns about water runoff and trash at KIA>

Adjournment

President Rose entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by James Kruse and seconded by Commissioner Kramer. The motion carried unanimously with all Commissioners voting aye.

The meeting adjourned at 9:12 p.m.