

Caln Township
253 Municipal Drive
Thorndale, PA 19372
January 29, 2015 7:35 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice Chairman, Jim Kruse; Commissioner, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Kristin Camp; Township Solicitor, and Denise Miller Recording Secretary.

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

N/A

Emergency Management Presentation with Doug Smith – Mr. Smith, West Brandywine Township Supervisor and Emergency Management Coordinator ("EMC") gave a presentation on who should be an "EMC" and their responsibilities. Commissioner Eshleman noted with the absence of the former township "EMC" she is concerned that there is no backup EMC. Commissioner Eshleman also noted that if a township is deemed to not have everything that is required they will not be able to apply for FEMA dollars. Commissioner Young suggested two Board Members act as liaisons with the "EMC" program. Commissioner Young and Commissioner Eshleman volunteered Commissioner Contento appointed Commissioner Young and Commissioner Eshleman as a subcommittee on the Emergency Management Coordinator Program.

Commissioner Eshleman expressed her concern regarding the township building having no backup generator.

Ordinances and Resolutions for Consideration

N/A

Solicitor Kristin Camp

Voluntary Compliance Agreement – Mrs. Camp informed the Board that the 2013 complaint to the Department of Housing and Urban Development ("HUD") regarding the American Disability Act violation in the way Group Homes was defined in the Township Zoning Ordinance. Mrs. Camp noted that "HUD" will agree to resolve and completely conclude the filed complaint if the Township agrees to the terms in the Voluntary Compliance Agreement, that is before them for consideration, and attend Fair Housing Training (March 19 at 7:00 PM) as well as the members of the zoning hearing board. Commissioner Contento entertained a motion authorizing the President of the Board of Commissioners to sign the Voluntary Compliance Agreement with "HUD". The motion was moved by Commissioner Tindaro and seconded by Commissioner Kruse. Vote passed 5-0.

King Grant Status – Mrs. Camp noted that her partner is working on a settlement agreement with Dewey Homes and Bank of America, and will have a draft at the next meeting for Board consideration.

Commissioner Contento asked Mrs. Camp for an update on the extension on the Dwell at Caln PRD 2011 Project. Mrs. Camp replied that the Board of Commissioners approved a tentative plan for a planned residential development known as The Dwell at Caln for a mixed use development off of Route 322. In the decision rendered in July 2012, one of the conditions required the applicant submit the final PRD approval. Also in the tentative plan approval there was a condition that the applicant file plan approval within two years, which has passed. Mrs. Camp noted that she confirmed they now have until July 2, 2016 due to the Permit Extension Law and she has confirmed this in writing

to the Applicant. She noted that in a staff level meeting held with the Applicant in the past couple weeks, it is her understanding that the Applicant is planning to file this final plan in the upcoming weeks.

Public Safety

Police Chief Elias – Chief Elias presented his Annual 2014 report, and noted a few highlights.

- 2013 arrests compared to 2014
- Staffing update
- February 12, 2015 DARE program graduation
- Wednesday February 11th the Brandywine Health Foundation will present 9 Officers an AED device.

Resident Noel Bernard had questions on Chief Elias's report.

Commissioner Tindaro, current Vice President of the Greater Downingtown Chapter of the Business and Professional Club of Pennsylvania, presented Chief Elias a check for DARE. Commissioner Tindaro also introduced Mary Coyne, past president.

Commissioner Tindaro noted on April 19, 2015 there will be a Bingo fund raiser at the Caln Township Fire Hall from 12:00 PM to 3:00 PM.

Commissioner Young asked Chief Elias for a police department volunteer for the Community Day Committee. Chief Elias replied that he will speak with Lori Daniels.

Fire Chief Cordisco – Chief Cordisco presented his December 2014 report, and noted a few highlights.

- 2014 Fund drive \$39,494.00
- 2015 Fund drive approximately \$24,000.00, so far
- Carbon monoxide, chimney and fire, and forcible entry training
- The antique engine will be turned over to the Schuylkill Historical Society-Two weeks' notice to borrow for an event
- Federal Grant submitted for a 5 inch fire hose

Commissioner Contento recommended that Chief Cordisco look into how to register as a Registered Agency with the United Way.

Finance Report-Ms. Wertz

Monthly Report – Mr. Prowant presented the Finance monthly report, on behalf of Ms. Wertz.

Commissioner Young asked Mr. Prowant to see why the township rents a post office box when the mail is delivered to the township building. Mr. Prowant replied that he will check to see exactly why there is a post office box

Bill List for check numbers – Commissioner Contento entertained a motion to approve, for expenditure, check number 35303 to 35404 and bond checks 1026-1028 totaling \$640,555.62. This motion was moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 5-0.

Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Royal Farms ZTA 2014 – Mr. McClintock informed the Board that the applicant is requesting the Board set a hearing date. By consensus, the Board postponed setting a hearing date pending further traffic information.

Report Chart Discussion – No items for Board action.

Engineering – Mr. Jeffrey McClintock PE, CFM-Township Engineer

2015 Chesco Vision Partnership Program (VPP Grant) – Mr. McClintock presented the County's agreement as well as URDC's agreement for Board execution. Commissioner Contento and Commissioner Tindaro volunteered to be on the Comprehensive Plan subcommittee. Commissioner Young asked Mr. Prowant to put something on the website asking for residents who would like to volunteer and noted he will put something on Facebook. Commissioner Contento entertained a motion to approve the Vision Partnership Program Grant contract between the Township of Caln, Urban Research & Development Corporation, and the County of Chester. This motion was moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Commissioner Contento entertained a motion to approve the contract between the Township of Caln and Urban Research & Development Corporation for the amount of \$50,000.00 for the Vision Partnership Program work. This motion was moved by Commissioner Eshleman and seconded by Commissioner Young. Vote passed 5-0.

Osborne Road Bridge Federal Aid Bridge Project – Mr. McClintock noted that the contract with Larson Design Group expires on February 6, 2015, and requested the Board grant a 12 month extension for their work to continue. Commissioner Contento entertained a motion to grant a 12 month extension to Larson Design Group for the Osborne Road Bridge Project. This motion was moved by Commissioner Young and seconded by Commissioner Kruse. Vote passed 5-0.

Fisherville Road slope repair – Mr. McClintock noted that the bids were opened on Monday, January 26, 2015 for this project. There were two bidders that submitted bids. After review of the bids and discussion with the Solicitor, Mr. McClintock recommends Veterans Construction and Utility Services for Board consideration. Commissioner Contento entertained a motion to accept the project bid from Veterans Construction and Utilities Services for the Fisherville Road slope repair in the amount of \$91,602.17. This motion was moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Commissioner Kruse abstained due to his company doing business with Veteran Construction and Utility Services. Vote passed 4-0 with one abstention.

Resident Noel Bernard requested the vote restated.

Township Manager – Mr. Prowant

Review of Golf Cart Bids – Mr. Prowant presented bids for the sale and purchase amounts for golf carts.

Commissioner Contento entertained a motion to approve the purchase of 45 used 2011 Yamahas golf carts from Golf Cart Specialties in the amount of \$122,625.00. This motion was moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Mr. Prowant clarified that this will be set up as a lease purchase at \$81,000.00 over four years. Resident Mr. Fox had a question on the motion Vote passed 5-0.

Commissioner Contento entertained a motion to approve the sale of 43 golf carts; 25 at \$1,010.00 each and 18 carts at \$860.00 each to G.R. Weaver. This motion was moved by Commissioner Tindaro and seconded by Commissioner Young seconded. Vote passed 5-0.

Lawn Maintenance Bids – Mr. Prowant requested Board approval to advertise the annual lawn maintenance bids. Commissioner Contento entertained a motion to issue a bid notice for lawn maintenance for the 2015 season, as documented This motion was moved by Commissioner Young and seconded by Commissioner Tindaro Vote passed 5-0.

HUD Block Grant applications – Mr. Prowant noted that the township submitted a grant for sewers on Moore Road and sidewalks and street lights on Lincoln Highway, near Wedgewood, and both have been turned down. Mr. Prowant also noted that the township will be reconsidered for the Wedgewood application in 2016.

Appointments to Boards and Commissions

Park and Recreation – Commissioner Young made a motion to appoint Carol Pucci, Joyce Kruse, and Francis Meade to four year terms on Park and Recreation Committee. Commissioner Kruse abstained. Commissioner Contento seconded. Vote passed 4-0 with one abstention.

Zoning Hearing Board Alternates – Commissioner Young made a motion to appoint Anthony Polini to a two year term. Commissioner Kruse seconded. Commissioner Contento called for nominations. Commissioner Contento nominated Charles Coxson. Commissioner Eshleman seconded. Commissioner Contento made a motion to close the nominations. This motion was moved by Commissioner Eshleman and seconded by Commissioner Young. Commissioner Young noted that there is no limit to the number of alternates. Commissioner Young made a motion to, by acclamation, appoint Anthony Polini and Charles Coxson as alternates on the Zoning Hearing Board. This motion was seconded by Commissioner Kruse. Vote passed 5-0.

Planning Commission – Commissioner Young made a motion to table until the CTMA appointment. This motion was seconded by Commissioner Kruse. Vote passed 5-0.

Municipal Authority –

New CTMA appointment – Commissioner Kruse made a motion to appoint George Chambers for the CTMA position. Commissioner Eshleman seconded. Commissioner Contento calls for other nominations. Commissioner Tindaro nominated John Robinson and Commissioner Contento nominated himself. Commissioner Young seconded. Commissioner Young made a motion to close nominations as long as they are voting on both positions. Commissioner Kruse seconded. Vote passed 5-0. Commissioner Contento called for a roll call vote for the three year term. Commissioner Kruse, Commissioner Young, Commissioner Eshleman, and Commissioner Contento voted for George Chambers. Commissioner Tindaro voted for Mr. Robinson. By consensus, Mr. Chambers was elected for the three year term on the CTMA.

Commissioner Contento called for a roll call vote on the five year term. Commissioner Tindaro, Commissioner Eshleman, Commissioner Kruse, and Commissioner Contento voted for John Contento for the five year term on the CTMA. Commissioner Young voted John Robinson. By consensus, Commissioner Contento was reappointed for the five year term on the CTMA.

Planning Commission – Commissioner Young made a motion to reopen the Planning Commission ex officio position. Commissioner Eshleman seconded. Vote passed 5-0. Commissioner Young made a motion to appoint John Robinson as the ex officio Planning Commission Member. Commissioner Eshleman seconded. Commissioner Eshleman made a motion to close the nominations. Commissioner Young seconded. Vote passed 5-0. Commissioner Young made a motion, by accumulation, to appoint John Robinson as the ex officio Planning Commission Member. Commissioner Tindaro seconded. Vote passed 5-0.

January 8, 2015 minutes – Commissioner Contento entertained a motion to adopt the January 8, 2015 Commissioners minutes, as presented. This motion was moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Additional Business

Commissioner Eshleman noted that Mr. Prowant, Mr. McClintock, Chief Elias, and she met Mr. Kramer regarding the township's computer infrastructure, and they are leaning toward using servers and not going with the Cloud. Mr. McClintock noted that the mail server, police server, and the main server need to be backed up. Currently, the

backup program is utilizing external USB drives only and for a period of time, the main administration server was not being backed up. Mr. McClintock reviewed the different plans. 1) The gold hardware plan is \$2,900.00 onetime cost and a monthly cost of \$450.00, 2) The platinum hardware plan is a onetime cost of \$4,500.00 and a monthly cost of \$498.57. He indicated the computer committee is looking to meet again to review these proposals and come back to the Board with a recommendation.

Commissioner Kruse noted he met with Scot Gill, Wastewater Operations Director, regarding a trail he would like to start at the Western part of the township and connect to Manor Avenue in Downingtown Borough. The Board recommended speaking with the Brandywine Conservancy and see if there is grant money they could apply for.

Mr. Kruse also noted that the vines are killing the trees around Beaver Creek. Commissioner Kruse suggested incorporating this into Pride Day. Resident Mr. Fox commented on the discussion.

Boards and Commissions Update by applicable Board Liaison

Park and Recreation – Commissioner Young noted the activity list was discussed, and the next event will be the Easter Egg Hunt.

Green Task Force – Commissioner Young noted there was no meeting in December.

COG – Commissioner Young noted he was elected COG President for 2015. Commissioner Young also noted that they are working with Doug Smith on emergency shelters.

Municipal Authority – Commissioner Kruse noted that Dwell will be coming back to one of their meetings, and they are under allocation with DARA.

Fire Board – Commissioner Contento noted they reviewed additional standard operating procedures and disciplinary action they are looking to take regarding a member who was somewhat insubordinate.

Planning Commission – Commissioner Contento noted that the Day Care applicant was asked to come back to the Planning Commission because the members were unable to provide a recommendation, because the applicant did not have the proper information. SAI Temple made a presentation to the Board. It is located between Osborne and Edges Mill Road. This would be a Hindu Temple with 500 parking places. Resident Noel Bernard had questions on this discussion.

Historical Commission – Commissioner Tindaro noted the Historical Society 2015 members is \$10.00 per member, \$15.00 per family, \$25.00 per business, and \$100.00 for a life time membership. Contact Maureen Jacoby to register. Commissioner Tindaro also noted hexagon school house tours will be the first Sunday of the month from 1:00 PM-3:00 PM, starting April through October.

Zoning Hearing Board – Commissioner Contento noted a lot of questions were raised regarding the Baker Building Day Care.

Public Comments

Noel Bernard stated that she has been attending Coatesville's meetings for the past three months to see how other Municipalities conduct their meetings.

Mr. Fox stated that there is a hole in the field behind the township building.

Commissioner Tindaro asked if the Board of Commissioner meetings are advertised on the township website. Commissioner Young replied "yes".

Commissioner Contento welcomed Mr. Chambers, who is in the audience, to the Municipal Authority.

Adjournment: Commissioner Contento entertained a motion to adjourn the January 29, 2015 meeting. This motion was moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 5-0.

Respectfully Submitted by,

Denise Miller
Recording Secretary