

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday January 22, 2024
7:05 PM

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William A. Schew – Treasurer (Absent)
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor (Absent)

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:05 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 27, 2023, and the agenda was posted on the Caln Township Website and Lobby on January 18, 2024. Copies of the Agenda were made available to the public.

Board Reorganization

Mr. Mullin made a motion, seconded by Mr. DiSario, to keep the officers the same for 2024. The vote passed 4.0. Mr. Chambers read the officers as follows, Mr. Chambers-Chairperson, Mr. Mullin-Vice-Chairperson, Mr. Schew-Treasurer, Mrs. Bernard- Secretary and Mr. DiSario- Assistant Secretary/Treasurer

Minutes of the December 18, 2023, Meeting

Mr. Chambers called for additions or corrections to the December minutes. There were none. After discussion, Mrs. Bernard motioned, seconded by Mr. DiSario, to adopt the December 2023 minutes, as presented. The vote passed 3 to 1 with Mr. Chambers abstaining.

Public Comment

Mr. Chambers called for public comments. There were none.

Covid-19 ARPA PA Small Water and Sewer Program

Mr. Gill informed the Board that on December 19, 2023, the department was notified that the CTMA's Covid-19 ARPA PA Small Water and Sewer Program grant application for the Granger Lane/ Caln Meeting House Sewer Extension project to the Commonwealth Financing Authority Programs Division of PA Department of Community & Economic Development in the amount of \$498.958 was approved. Mr. Chambers authorized the staff to execute the required documents prior to the February 23, 2024, deadline.

Willows at Valley Run Project

Mr. Gill presented to the Board Resolution 2024-1-CTMA accepting a certain Deed of Dedication of Sanitary Sewer Lines and Maintenance Agreement for the Willows at Valley Run Phase 1. After discussion, Mr. DiSario made a motion, seconded by Mrs. Bernard to approve Resolution 2024-1-CTMA accepting certain Deed of Dedication of Sanitary Sewer Lines that were installed as part of Willows at Valley Run Phase 1 and authorized the Chairman to sign associated Maintenance Agreement. The vote passed 4.0.

Dogwood and Scott Drive Update

Mr. Gill presented to the Board the Operation and Maintenance Agreement for the Grinder Pump System for 1331 Skyline Drive. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard, to authorize the Chairperson to sign the enclosed Operation and Maintenance Agreement for Grinder Pump System for 1331 Skyline Drive in the form as presented. The vote passed 4.0.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing the status of pending projects that will be needing capacity in the future, the 52-week average chart, Dara weekly flow report. Mr. Chambers informed the Board that other municipalities have not submitted their Act 537 Plan Update yet.

I/I Reduction Program

Mr. Gill informed the Board that the Caln Interceptor Phase 5 CAL-01-22 with Standard Pipe Services, LLC (Insituform Technologies) has been completed and the Gilmore is currently working on finalizing punch list items, payment requests and project closeout. Mr. Gill presented to the Board the 2nd payment request from Standard Pipe Services, LLC (Insituform Technologies) for Contract# CAL-01-22 in the amount of \$52,751.70. After discussion, Mrs. Bernard made a motion, seconded by Mr. DiSario, to recommend to the Board of Commissioners to authorize the release of Standard Pipe Services, LLC. (Insituform Technologies). 2nd Payment request for Contract # CAL-01-22 in the amount of \$52,751.70 contingent that all work is completed to the satisfaction of the authority engineer and the Contractor provides the certified payrolls for the work period associated with the application for payment. The vote passed 4.0.

Mr. Gill informed the Board that Gilmore is finalizing the contract documents and insurance information that was required to be submitted by Sewer Specialty Services Company Inc. for the 2024 Grouting Project which consists of cleaning, Televising and Grouting of approximately 4,200 linear feet of 8" diameter gravity sewer.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of December 2023 and the balances in Act 57 and Sewer Capital Funds. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard, to accept the December financials, as submitted. The vote passed 4.0.

Penalty Waiver Request Update

Mr. Gill presented to the Board the 2023 summary of penalty waiver request from the finance department. Mr. Gill informed the Board that no penalty waiver requests were made for the month of December.

Director's Year End Report

Mr. Gill discussed his Director's Year End Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mrs. Bernard made a motion, seconded by Mr. DiSario, to adjourn the January 22, 2024, meeting at 8:30 pm. The vote passed 4.0.

Respectfully Submitted


Jennylyn Tanedo,
Recording Secretary

