

Caln Township Municipal Authority
253 Municipal Drive Thorndale, PA 19372
Monday October 23, 2017 - 7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the August 2017 Meeting

Mr. Mullin called for additions or corrections to the August minutes. Mr. Contento noted a correction to be made in the August minutes. Mr. Contento made a motion based on said correction, seconded by Mr. DiSario, to adopt the August 2017 minutes. Mr. Mullin and Mr. Chambers abstained. Vote passed 3-0.

Minutes of the September 2017 Meeting

Mr. Mullin called for additions or corrections to the September minutes. There were none. Mr. Chambers made a motion, seconded by Mrs. Bernard, to adopt the September 2017 minutes, as presented. Mr. Contento abstained. Vote passed 4-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Kings Grant Update

Mr. Gill noted that Mike Honan from Rouse Chamberlin is present tonight to answer any questions from the Board, in reference to the Kings Grant dedication process for Phase II, which will be on the November 2017 agenda. He also noted that Rouse Chamberlin is asking the CTMA Board to, in lieu of removing the tree located on lot 83, offer the CTMA \$1,000 to allow the tree to remain in which those funds could be used to remove the tree in the future, if needed. After Board discussion, Mr. Contento asked Mr. Honan where the tree is relevant to the sewer pipe. Mr. Honan stated that he believes there is a 20 foot easement there with an 8 inch pipe running so the easement falls 10 foot on one property and 10 foot on the other property so it's probably 5-6 foot into it on the neighbors adjoining property just because being a cul-de-sac it's just a tight lot in front. Mr. Gill asked Mr. Honan if the tree is sitting right on top of it. Mr. Honan stated that he doesn't know that it's right on top of it. After Board discussion, Mr. Contento made a motion, seconded by Mr. DiSario, to accept the offer of a waiver on the tree location in exchange for a \$1,000 payment. Vote passed 5-0.

Mr. Gill also noted that Rouse Chamberlin is requesting that the requirement of Utility Splice Boxes from the Sanitary Sewer Easement be waived, as allowed in Phase 1. After Board discussion, Mr. Contento made a motion, seconded by Mrs. Bernard, waiving the requirement of Utility Splice Boxes from the Sanitary Sewer Easement, as allowed in Phase I.

Dogwood/Scott Drive Project Update

Mr. Gill noted an amended 10/11/2017 schedule submitted by the Contractor, an updated budget as of 10/13/17, a payment request from Fidelity Contracting in the amount of \$1,800. He also noted a revised scope outlining Gilmore's initial contract/proposal which was for survey, design, bidding, and submittal review which has been completed. When finalizing the initial scope, additional costs were incurred due to material availability and pipe sizing etc., as outlined in the attached October 18, 2017 letter. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers,

authorizing a budget number up to \$15,000 to Gilmore and Associates for expenses incurred over and above the original contract budget to complete the project. Vote passed 5-0.

After further Board discussion, Mr. Chambers made a motion, seconded by Mrs. Bernard, to recommend to the Board of Commissioners to authorize the release of \$1,800 to Fidelity Contracting. Vote passed 5-0.

2017-2020 PennDOT Master Casting Agreement

For Board consideration, Mr. Gill presented a Master Casting Agreement for 2017-2020 between the CTMA and PennDOT. After Board discussion, Mr. Chambers made a motion, seconded by Mr. DiSario, to approve Resolution 2017-5 allowing Caln Township Municipal Authority to enter into the Master Casting Agreement. Vote passed 5-0.

251 South Bailey Road-SABIC

Mr. Gill noted a September 20, 2017 letter from MacElree Harvey regarding SABIC requesting confirmation of the current total EDU allocation for the property and whether SABIC has ever given notice to the Municipal Authority of the need for additional EDU's beyond the original 180 EDU's noted in the Agreement. He also noted Lamb McErlane's October 4, 2017 response letter confirming that SABIC has not given the Authority notice of the need for additional capacity pursuant to the terms of the Reallocation Agreement, also Mr. Pompo outlined that if there was a change in use by redevelopment of the property or reuse of the existing building by a change in occupancy which would result in a reduction of sewage needs allocation to the property that relinquishment of excess capacity would be required as part of the DEP planning and would be accomplished in a new sewer capacity allocation agreement.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of September 2017. After Board discussion, Mr. Contento made a motion, seconded by Mrs. Bernard, to approve the September 2017 financials, as submitted. Vote passed 5-0.

Mr. Gill reviewed and discussed the delinquency report reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections. After Board discussion, the Board would like to start getting the previous delinquency report format, again.

Directors Report

Mr. Gill noted projects that the department is working on, and progress of projects in the township.

Adjournment

There being no further business, Mr. Contento made a motion, seconded by Mr. DiSario, to adjourn the October 2017 meeting at 8:25 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary