

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday May 21, 2018**  
**7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
George Chambers – Vice Chair  
John D. Contento – Treasurer (Absent)  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager (Absent)  
Jennylyn Tanedo – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM

**Minutes of the April 23, 2018 Meeting**

Mr. Mullin called for additions or corrections to the March minutes. There were none. After discussion, Mr. Chambers motioned, seconded by Mrs. Bernard, to adopt the April 23, 2018, as presented. Vote passed 4- 0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**Dogwood/Scott Drive Project Update**

Mr. Gill informed the board that to date we received payment for 8 Tapping Fees and to date 3 connections made. Furthermore, Mr. Gill presented signed copies of the properties that will need signed by the chairman. Mr. Chambers made a motion seconded by Mrs. Bernard to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 1200 Blackhorse Hill Road and 1333 Skyline Drive. Voted passed 4-0

**1553 Fishersville Road O&M Agreement**

Mr. Gill informed the board that, 1553 Fishersville Road is moving forward to connect their property to the public sewer that was installed as part of the CVS Project. The project will need to install a Grinder Pump System. If the board will approve, a motion is needed to authorize the Chairman to sign Operation and Maintenance Agreement for Grinder Pump System. Mr. Chambers made a motion seconded by Mr. Bernard to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System. Voted passed 4.0

**4060 Edges Mill Road G. Antonini Project**

Mr. Gill presented a Sanitary Sewer Capacity Reservation, Contribution and Extension Operation Maintenance Agreement executed by G. Antonini Realty, Inc. This project will consist of 3 EDU's in the total amount of \$10,125 at such times and in such amounts as set forth under the terms of this Agreement. The developer also executed the Capacity Relinquishment Agreement which will be held by the department if needed in the future. If the board finds it acceptable a motion is needed to authorize the Chairman to sign the Sanitary Sewer Capacity Reservation Agreement and the Commercial Property Operation and Maintenance Agreement for Grinder Pump System between G. Antonini Realty, Inc. and the CTMA. Mr. Chambers made a motion, seconded by Mr. Disario to authorize the chairman to sign the Sanitary Sewer Capacity Reservation Agreement and Commercial Property Operation and Maintenance Agreement for Grinder Pump System. Voted passed 4.0.

**3453 Lincoln Highway NTB Project O&M Agreement**

Mr. Gill Presented an Operation and Maintenance Agreement for the proposed Grinder Pump System that will be installed as part of the NTB project. The project is proposing 1 EDU, which is no increase in flow over the prior use. A

motion is needed to authorize the Chairman to sign the Commercial Property Operation and Maintenance Agreement for Grinder Pump System between Wright Thorndale, LLC and the CTMA. Mr. Chambers made a motion, seconded by Mr. Disario to authorize the Chairman to sign the Commercial Property and Maintenance Agreement for Grinder Pump System between Wright Thorndale. Voted Passed 4.0.

#### **Pump and Metering Stations Panel Upgrade**

Mr Gill informed the board that during the month of May the department had Dave Moore (Meter Guy) and Jeff Mull (Mull Electric) out to go over the Control Panel, Data Logger and Dialer System at the Kings Grant Pump Station. The station has been giving the department regular and after hour's nuisance calls especially during generator exercising and during power failures. Mr Gill informed the board that the DEP is also requiring peak flow numbers and we want to be able to access our data for a full year if need be, where the current data logger will only store a 30 days' worth of data. Mr Gill stated that the department would like to upgrade both the dialer and logger to the Sensaphone Monitor on the Kings Grant and Hidden Forest Pump Stations and the Aston Ave Metering Station and with the upgrade it will give us unlimited cloud based data storage, remote access via iPhone, IPad (we have them mounted in our trucks) and desktop. The system will send alerts via email, text and also call. The price on the quotes is for a cellular based system and the annual cost to operate would be \$300 for the cellular service and unlimited data storage per station compared to the \$972 per year we are paying for the landline. Mr Gill also informed the board that in order to address the issue with the Control Panel at the Kings Grant Pump Station that our electrician recommended upgrading to a Healy Ruff controller for around \$2,875. Mrs. Bernard made a motion, seconded by Mr. Disario, to authorize the capital expenditure to the Meter Guy in the amount of \$7,697 for the installation of the new Sensaphone Sentinel Based Monitors. Mrs. Bernard than made a motion, seconded by Mr. Disario to authorize the capital expenditure to Mull Electric in the amount of \$2,875 for the installation of the new Healy Ruff Controller at the Kings Grant Pump Station. Voted passed 4.0.

#### **Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of April 2018. After discussion Mr. Chambers made a motion and then seconded by Mr. Disario to approve the April 2018 financials, as submitted. Vote passed 4-0.

Mr. Gill reviewed and discussed the current delinquency report for the month of April, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.

Mr. Gill mentioned, at last month's CTMA meetings, the Board approved the write-offs shown in the amount of \$1,579.66. A new motion is needed to authorize the write-offs in the amount of \$ 1,588.58 which now excluded 2 properties that were shown on the last month report. Mr. Disario made a motion, seconded by Mr. Chambers to approve the \$1,588.58 write-offs. Voted passed 4.0

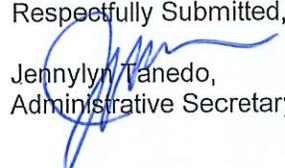
#### **Directors Report**

Mr. Gill discussed his April, 2018 department report and noted a list of current projects which the Department is working on, and their progress.

#### **Adjournment**

There being no further business, Mr. Chambers motioned, and seconded by Mrs. Bernard to adjourn the May, 2018 meeting at 8:00 PM. Vote passed 4-0.

Respectfully Submitted,

  
Jennylyn Tanedo,  
Administrative Secretary