

Call to order and pledge of allegiance.

Attendance – Jennifer Breton-President, George Chambers-Vice President, John Contento-Commissioner, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Kristen Denne-Township Manager/Secretary, Chuck Wilson-Township Treasurer (Absent), Kristin Camp-Township Solicitor (Absent), Bob Flinchbaugh-Township Engineer, and Denise Miller-Assistant Township Secretary. Also in attendance was April Barkasi PE from Cedarville.

Citizens to Be Heard

Commissioner Breton called for Citizens to Be Heard. There were none.

Township Solicitor – Ms. Camp

N/A

Township Manager-Kristen Denne

Civil Service minor rule change – Ms. Denne introduced Chairman March from the Civil Service Commission. Mr. March requested the following changes to Chapter 7 of the Civil Service Commission rules. Deletion of the requirement of a certain number of college credits, and changing the written and oral tests to 50% each. **Commissioner Breton entertained a motion to adopt the changes to the Civil Service rules, as described by Mr. March. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.**

RFP for Civil Engineer Services – Ms. Denne noted she is currently reviewing the RFP's received for the Civil Engineering Services.

Transfer of Capital Funds – Ms. Denne noted a Resolution later on the agenda for the transfer of the capital funds for the change order for the Capital Improvement Program, which was authorized at the July 12 meeting.

Ms. Denne noted a letter from the City of Coatesville asking if the Township has any objections to part of Harmony Street being changed to Martin Luther King Jr. Drive, and a letter from the Coatesville School District asking again for exoneration of their 2014 taxes. The Board responded "no" to both requests. Ms. Denne noted that she will contact the City of Coatesville and the School District, and let them know the Board's answer.

Ms. Denne noted a Resolution later on the agenda appointing Ana Stefanski as the Police Right to Know Officer. Ms. Denne also noted the 2017 Audit Presentation on August 30, 2018.

Township Engineer-Mr. Flinchbaugh

Planning Commission Update – Mr. Flinchbaugh noted a few updates as follows:

- The 2018 Road Program work will begin approximately in one month
- The Capital Improvement Project is underway
- The pre-bid meeting for the Fisherville Road Bridge was held on July 19, with the bid opening August 2, and award August 9.
- Taco Bell Conditional Use Hearing August 9
- Reviews at the next Planning Commission Meeting for 4060 Edges Mill Road, 3925 Hazelwood Avenue, and 150 Parkside.

- NTB construction to be commencing next week

Ordinances and Resolutions for Consideration

Resolution 2018-30 Municipal Records Manual Disposition of Township Records – Commissioner Breton entertained a motion to adopt Resolution 2018-30 for the Municipal Records Manual Disposition of Township Records. Moved by Commissioner Young, and seconded by Commissioner Chambers. Vote passed 5-0.

Resolution 2018-31 recognizing and accepting the sale of excess property placed on Municibid Auctions for the disposal of municipal property – Commissioner Breton entertained a motion to adopt Resolution 2018-31 recognizing and accepting the sale of excess property placed on Municibid Auctions for the disposal of municipal property. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Resolution 2018-32 Appointing Ana Stefanski the Right to Know Officer for the Police Department – Commissioner Breton entertained a motion to adopt Resolution 2018-32 appointing Ana Stefanski the Right to Know Officer for the Police Department. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Resolution 2018-33 A Resolution allowing the transfer of funds from the fund balance to the capital fund to address the change order for the capital improvement plan – Commissioner Breton entertained a motion to adopt Resolution 2018-33 allowing the transfer of funds from the fund balance to the capital fund to address the change order for the capital improvement plan. Commissioner Contento asked if the Wastewater Department going to use their camera to offset some of the costs. Ms. Denne noted they will be discussing this further at the July 30 Capital Improvement Plan Taskforce meeting, and the Resolution has a not to exceed price in it. Moved by Commissioner Chambers and seconded by Commissioner Young. Vote passed 5-0.

Ordinance 2018-06 Park and Recreation Bylaws – Commissioner Breton entertained a motion to adopt Ordinance 2018-06 for the Park and Recreation Bylaws. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Directors Reports

Police Department-Chief Elias – Chief Elias noted a few highlights from his June report, which was previously provided to the Board.

Thorndale Fire Department-Chief Cordisco – Chief Cordisco noted a few highlights from his June report. He also noted the June report is in Drop Box, and he will forward it to the Board by the end of next week.

Director of Buildings and Life Safety-Mr. Stackhouse – Mr. Stackhouse noted a few highlights from his June report, which was previously provided to the Board.

Director of Public Works-Mr. Fragale – Mr. Fragale noted a few highlights from his June report, which was previously provided to the Board.

Ingleside Golf Manager-Mr. Ward – Mr. Ward was absent however; his June report was previously provided to the Board.

Finance Department Report-Mr. Wilson

Finance Monthly Report – Mr. Wilson was absent however; his June report was previously provided to the Board.

Bill List for Approval – Manual General Checks 14 to 16, and Checks 41986-42061

Commissioner Breton entertained a motion to approve manual general checks 14 to 16, and general checks 41986 to 42061. Moved by Commissioner Chambers and seconded by Commissioner Contento. Vote passed 5-0.

Acknowledgement of Planning Commission Minutes

April 17, 2018 – Commissioner Breton acknowledged the April 17, 2018 Planning Commission minutes.

July 12, 2018 Minutes for Approval – Commissioner Breton entertained a motion to approve the July 12, 2018 minutes. Moved by Commissioner Tindaro and seconded by Commissioner Young. Vote passed 5-0.

Additional Business

Garbage/Recycling Carts – Commissioner Chambers noted that it was brought to his attention by Mr. Gill that some residents inquired about getting another recycling can but when told it was \$50 they declined. Commissioner Young noted that was not the intent. The trash cans were additional money and you could have as many recycling cans as you want. After further discussion, consensus was that you could exchange your existing recycling can for a 90 gallon recycling can. Ms. Denne noted the bid to be released in September however; she is discussing extension of the current contract with Ms. Camp.

Public Comments

Tony DiSario commented on the Golf Course not getting back to Sue Young regarding a contract, in two months.

Commissioner Young thanked Brandywine Hospital and Chester County Dental Associates for sponsoring the July 20 concert and fireworks.

Adjournment

Commissioner Breton entertained a motion to adjourn the June 28, 2018 meeting at 8:00 PM. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Respectfully Submitted by,

Denise Miller
Assistant Township Secretary