

Caln Township Board of Commissioners
253 Municipal Drive Thorndale, PA 19372
April 26, 2018 7:30 PM

Commissioner Breton noted an Executive Session prior to tonight's meeting, on personnel matters.

Call to order and pledge of allegiance.

Attendance – Jennifer Breton-President, George Chambers-Vice President, John Contento-Commissioner, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Kristen Denne-Township Manager/Secretary, Kristin Camp-Township Solicitor (Absent), Bryan Kulakowsky-Township Engineer, Chuck Wilson-Township Treasurer, and Denise Miller-Assistant Township Secretary.

Citizens to Be Heard

Chuck Kramer presented a proposal to do a memorial garden on township property, for deceased township employees. After Board discussion, the Board would like Mr. Fragale consulted.

Township Manager-Kristen Denne

Civil Service Conditional Offer of Employment – Ms. Denne introduced Mr. Chuck Kramer, Member of the Civil Service Commission. Mr. Kramer presented the Board with a Conditional Offer of Employment for Ryan Kenna, for a police officer position. After Board discussion;

Commissioner Breton entertained a motion to extend a Conditional Offer of Employment to Ryan Kenna for a police officer position. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Park and Recreation Bylaws – For Board consider, Ms. Denne offered the Park and Recreation Bylaws for advertisement. After Board discussion;

Commissioner Contento made a motion, seconded by Commissioner Young, to advertise the Park and Recreation Bylaws, for an ordinance. Vote passed 5-0.

Change Order Lenni Electric-ARLE Grant 322/30 Signal – For Board consideration, Ms. Denne offered Change Order No. 1 for Lenni Electric for the 322/30 Signal ARLE Grant. Ms. Denne noted the change order is changing from \$17,165.00 to \$14,236.00.

Commissioner Breton entertained a motion to approve the change order from Lenni Electric for the ARLE Grant in the amount of \$14,236.00. Moved by Commissioner Chambers, and seconded by Commissioner Tindaro. Commissioner Young asked about the \$2,500.00 difference. Mr. Wilson noted that Mr. McClintock had already made arrangements for any money that was left, to go towards the speed trailer. Vote passed 5-0.

2018 Road Program – Mr. Kulakowsky requested a motion to advertise the 2018 road program. Mr. Kulakowsky noted he will send the advertisement to the township tomorrow, and everything will be ready to go live on Penn Bid next week. He also noted he anticipates the bid award at the May 31 Board meeting. Commissioner Young asked for the names of the streets. Mr. Kulakowsky noted East Morgan Drive, First Avenue, and G. O. Carlson from Bondsville to North Bailey. Commissioner Young noted a pothole further down by the Links area is sinking. Mr. Fragale noted they will be inspecting that area soon, to see what is going on. Mr. Kulakowsky also noted they are proposing to finish Third Avenue as part of this program, and they will be surveying Reed Street for later this year or next year. Commissioner Young would like to see a 5

year list of roads to be done. Ms. Denne explained that the Vision Partnership Program (VPP) Grant, will have a street list and a stormwater plan.

Commissioner Breton entertained a motion to advertise the 2018 road program. Moved by Commissioner Contento and seconded by Commissioner Tindaro. Vote passed 5-0.

Street Sweeping – Ms. Denne offered a two week contract for street sweeping with R&S Sweeping, for \$920.00 per day, for the week of May 14 and May 21. She requested a motion to authorize the Township Manager to sign all necessary documentations related to this work. After Board discussion;

Commissioner Breton entertained a motion to authorize the Township Manager to sign all necessary documents for a two week street sweeping project at the rate of \$920.00 per day. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.

Police Bargaining Agreement – For Board consideration, Ms. Denne offered the 2017 extension of the Police Bargaining Agreement, and the 2018-2022 Police Bargaining Agreement.

Commissioner Breton entertained a motion to accept the 2017 extension Police Bargaining Agreement. Moved by Commissioner Contento and seconded by Commissioner Young. Vote passed 5-0.

Commissioner Breton entertained a motion to accept the 2018-2022 Police Bargaining Agreement. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 4-1.

Offer-Sale of DARA Sewer Capacity by the Borough of Downingtown – Ms. Denne noted she forwarded the Offer-Sale letter to Scot Gill, and the Municipal Authority made recommendations at their Monday April 23, 2018 meeting. Ms. Denne and Commissioner Contento noted their recommendations were that East Caln is in need of the 50,000 gallons of capacity more than Caln Township, and Caln would not be interested in a portion of the capacity at the price of \$22.00 a gallon. After Board discussion;

Commissioner Breton entertained a motion to accept the recommendation of the CTMA Board regarding the offer of the sale of the DARA sewer capacity. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Caln Park West Rain Garden Grant – For Board consideration, Ms. Denne offered a proposed contract for Cedarville to apply for a grant to pay for the construction and design of a rain garden, at Caln Park West. After Board discussion;

Commissioner Breton entertained a motion to accept the proposal from Cedarville Engineering for the rain garden for the amount of \$2,420.00. Moved by Commissioner Contento and seconded by Commissioner Chambers. Mr. DiSario had questions on the motion. Vote passed 5-0.

Township Engineer-Mr. Kulakowsky

Mr. Kulakowsky noted a few highlights from his March monthly report, which he has provided to the Board. He also noted formal memos will be forward to the Board, for their next meeting. He then noted the May 15 meeting has been rescheduled to May 22, due to the primary election.

Ordinances and Resolutions for Consideration

Resolution 2018-19 Municipal Records Manual, as amended July 23, 2009 – **Commissioner Breton entertained a motion to adopt Resolution 2018-19 for the Municipal Records Manual, as amended July 23, 2009. Moved by Commissioner Contento and seconded by Commissioner Tindaro. Vote passed 5-0.**

Resolution 2018-20 Assistant Township Secretary appointment – Commissioner Breton entertained a motion to adopt Resolution 2018-20 appointing Denise Miller as the Assistant Township Secretary. Moved by Commissioner Young, and seconded by Commissioner Tindaro. Vote passed 5-0.

Resolution 2018-21 Assistant Right to Know Officer appointment – Commissioner Breton entertained a motion to adopt Resolution 2018-20 appointing Denise Miller as the Assistant Right to Know Officer. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 5-0.

Directors Reports

Police Department-Deputy Chief Rock – Deputy Chief Rock reporting for Chief Elias. He noted a few highlights from their March monthly report, which has been provided to the Board. He also noted Lori Daniels retirement, effective May 11, 2018.

Thorndale Fire Department-Chief Cordisco – Chief Cordisco noted a few highlights from his March monthly report, which has been provided to the Board. He also noted he will forward the audit, for the money that the township provides, as soon as it is completed, and the Strawberry Festival will be from May 31 to June 3.

Director of Buildings and Life Safety-Mr. Stackhouse – Mr. Stackhouse noted a few highlights from his March monthly report, which has been provided to the Board. Discussion was held on political signs in the township right-a-ways, and changing the current ordinance.

Director of Public Works-Mr. Fragale – Mr. Fragale noted a few highlights from his March monthly report, which has been provided to the Board. He also noted chipping will start on March 7. Commissioner Contento asked Mr. Fragale to put a “No Dogs Allowed” sign at the Volley Ball Court.

Ingleside Golf Manager-Mr. Ward – Mr. Ward was absent however, his report was previously submitted to the Board. Ms. Denne noted Golf Pro J.T. Holsman started on April 16, 2018. Commissioner Young asked that Mr. Holsman attend the next township meeting.

Finance Department Report-Mr. Wilson

Finance Monthly Report – Mr. Wilson noted a few highlights from his March monthly report, which he provided to the Board.

Bill List for Approval – Commissioner Breton entertained a motion to approve general manual checks 9 and 10, general checks 41458-41514. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Additional Business

Commissioner noted the Recycling Consulting Grant has been approved.

Commissioner Breton noted the Coatesville Area School District has announced that they will raise their taxes by 8%. She also noted Town Hall Meetings to be held on May 8, 2018 at 6:00 PM at Caln Elementary, May 3, 2018 at 6:00 PM at Kings Highway, and May 8, 2018 at 6:00 PM at East Fallowfield Elementary School.

Commissioner Contento stated that a resident asked that the back wall have anything other than “Twinning” related items on it removed. It was discussed to come up with an overall plan for the meeting room walls.

Public Comments

Ron Miller questioned why the whole township does not have automated trash trucks. Commissioner Contento replied that they were not ready for the automated trucks when the last contract was done.

Adjournment

Commissioner Breton entertained a motion to adjourn the April 26, 2018 meeting at 8:40 PM. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 5-0.

Respectfully Submitted by,

Denise Miller,
Assistant Township Secretary