

Call to order and pledge of allegiance.

Attendance – Jennifer Breton-President, George Chambers-Vice President, John Contento-Commissioner, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Kristen Denne-Township Manager/Secretary, Kristin Camp-Township Solicitor, Bryan D. Kulakowsky-Township Engineer, Chuck Wilson-Township Treasurer, and Denise Miller-Assistant Township Secretary.

Citizens to Be Heard

Commissioner Breton called for citizens to be heard.

Mr. John Hashem explained that he is exploring the purchase of the parcel that the Craft House Restaurant sits on, and proposed an Age Restricted Apartment Dwelling as a 55 plus Community, of 50 units. After discussion with the Board and Chris Ward, Golf Course Manager, the Board was in agreement for Mr. Hashem to proceed with meeting with the Golf Staff and Ms. Denne, to explore their concerns. Mr. Hashem noted that he will meet with them, and get back to the Board with an update.

Commissioner Young was excused from the Board Meeting.

Township Solicitor-Kristin Camp

Ordinance 2018-04 – For Board consideration, Ms. Camp presented Ordinance 2018-04 an Ordinance to add a Definition of “Contractors Establishment” Section 155-12. She noted the following Exhibits: Exhibits 1: February 7 and February 14, 2018 – Daily Local News public hearing advertisement, Exhibit 2: February 6, 2018 – Ordinance sent to the Chester County Law Library for public inspection, Exhibit 3: January 5, 2018 – Ordinance sent to the Daily Local News for public inspection, Exhibit 4: January 5, 2018 – Letters to the four property owners proposed to be rezoned I-2 Zoning District, Exhibit 5: January 19, 2018 – Letters to the four property owners regarding the Zoning Hearing date change, Exhibit 6: Affidavit of posting, Exhibit 7: January 16, 2018 – Township Planning Commission consensus to await the Chester County Planning Commission’s recommendation, Exhibit 8: January 24, 2018 – The Chester County Planning Commission recommendation, and February 20, 2018 – The Township Planning Commission met and voted to recommend the I-2 rezoning. After Board discussion, Commissioner Breton entertained a motion to adopt Ordinance 2018-04. Moved by Commissioner Contento and seconded by Commissioner Chambers. Mr. Hinkle had a question on the motion. Vote passed 4-0.

125/127 Foundry Street – Ms. Camp asked the Board if they want to take a position at the Zoning Hearing for 125/127 Foundry Street. After Board discussion, Commissioner Chambers made a motion, seconded by Commissioner Tindaro, to authorize Ms. Camp to attend the hearing on their behalf. Vote passed 4-0. Ms. Camp reviewed the Boards position for her clarity. The Township opposes them being able to take it from what the township views as today, a Single Family Dwelling into a two dwelling, and also to dispose putting a lot line between those. The Board confirms.

Township Manager-Kristen Denne

March 29th Meeting – Ms. Denne proposed moving the March 29 meeting to March 22. After Board discussion, the March 29 meeting was cancelled and rescheduled for March 22.

Otis Eastern Rental Agreement – Ms. Denne noted that she is waiting for the Griffith Farm lease agreement from their legal department. Ms. Denne also noted the damage done at the Farm House such as the floor, kitchen, and plumbing which needs replaced. She will secure the property, as much as possible.

Traffic Engineer – Ms. Denne noted that she has a bid from Kimley-Horn, and will solicit for more bids.

Recycling Assistance Grant for \$7,500 – Ms. Denne noted that she received a request from Scot Gill to present a Recycling Assistance Grant for \$7,500.00, for Board approval. After Board discussion, Commissioner Contento made a motion, seconded by Commissioner Tindaro, to seek a Recycling Assistance Grant in the amount of \$7,500.00, for the Township Trash and Recycling Program.

Roadside Cleanup – Ms. Denne noted that Eagle will charge \$120.00 per hour with two people and using Township Employees on an overtime detail will cost \$80.00 hour. Ms. Denne noted it will be more cost efficient and more controlling to use Township Employees therefore she recommended using Township Employees.

Wedgewood Sidewalk Program – Ms. Denne updated the Board on the Wedgewood sidewalk program, After Board discussion, Commissioner Contento made a motion, seconded by Commissioner Chambers to abandon the Wedgewood Sidewalk Program since the homeowners do not want the program. A representative from the HOA noted that they never wanted the sidewalks from the very start. Vote passed 4-0.

Township Engineer – Mr. Kulakowsky

2018 Road Program – Mr. Kulakowsky noted that on February 15, a representative from his office, himself, and his Assistant met with the Township Manager and Public Works Director, to go over a list of roads for potential evaluation for the 2018 road program, and on February 16 he and Cedarville's Design Engineer and Construction Manager met with the Public Works Director and the Township Manager where they walked and evaluated; 1st Avenue, West Summit Avenue, 3rd Avenue, Hazelwood Avenue, South Bailey Road, Reed Street, 15th Avenue , and G.O. Carlson Boulevard from Park Drive up to Bailey Road. Mr. Kulakowski noted that once the cost estimates are completed, he will submit them to the Township Manager.

Fisherville Road Bridge Project – Mr. Kulakowsky noted that he has not received a response from the DEP yet.

Woods of Rock Raymond – Mr. Kulakowsky noted that he has not received a response from his January 4 letter yet.

Planning Commission Update – Mr. Kulakowsky noted that they discussed the I-2 District rezoning, and the Commission voted to continue their participation in the “adopt a highway” program for their portion of Kings Highway, from Barley Sheaf to Beaver Creek Tavern, during Caln Pride Day. Mr. Kulakowsky also noted that the NTB project has indicated that they will comply and address his latest letter and attend the March 8 meeting. He also noted that they voted unanimously to recommend to the Board, the Conditional Approval.

Ordinances and Resolutions for Consideration

Ordinance 2018-04 – Moved to Township Solicitor Heading.

Resolution 2018-05 – For Board consideration, Ms. Denne presented Resolution 2018-05 for the Peer Program Grant. After Board discussion, Commissioner Breton entertained a motion to adopt Resolution 2018-05 regarding the Peer Program Grant. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 4-0.

Resolution 2018-06 – For Board consideration, Ms. Denne presented Resolution 2018-06 for the PennDot ARLE Grant. After Board discussion, Commissioner Breton entertained a motion to adopt Resolution

2018-06 for the PennDot ARLE Grant. Moved by Commissioner Contento and seconded by Commissioner Chambers. Resident Mari Gaskill asked which ARLE Grant this motion was for. Ms. Denne responded that the Township is working with PennDot to do an automated red light signaling system. Vote passed 4-0.

Resolution 2018-07 – For Board consideration, Ms. Denne presented Resolution 2018-07 for the updated 2018 Township Fee Schedule. After Board discussion and Commissioner Contento requesting Mr. Stackhouse provide a list of changes to the Resolution, Commissioner Breton entertained a motion to adopt Resolution 2018-07 for the 2018 updated Fee Schedule. Moved by Commissioner Chambers, seconded by Commissioner Tindaro. Vote passed 4-0.

Resolution 2018-08 – For Board consideration, Ms. Denne presented Resolution 2018-08 for the Disposal of outdated Ethic forms. Commissioner Breton entertained a motion to adopt Resolution 2018-08 for outdated Ethic forms. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Resolution 2018-09 – For Board consideration, Ms. Denne presented Resolution 2018-09 for the Disposal of outdated resumes, applications, and other pre-employment records, for persons not hired. Commissioner Breton entertained a motion for the Disposal of outdated resumes, applications and other pre-employment records, for persons not hired. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 4-0.

Directors Reports

Police Department-Chief Elias – Chief Elias noted the Board is in receipt of his monthly report. He answered all Board questions.

Thorndale Fire Department-Chief Cordisco – Chief Cordisco noted the Board is in receipt of his monthly report. He answered all Board questions.

Director of Buildings and Life Safety-Ray Stackhouse – Mr. Stackhouse noted the Board is in receipt of his monthly report, and gave a brief update. Bondsville Road Apartments preliminary final plan has been reviewed and the resubmission is going out, 50 James Buchanan, former Gold's Gym, has been purchased for office spaces, and 251 South Bailey, the old LNP, has been purchased with plans to be submitted for warehouses. He also answered all Board questions.

Director of Public Works-Mr. Fragale – Mr. Fragale noted the Board is in receipt of his monthly report and gave a brief update. He also answered all Board questions.

Ingleside Golf Manager-Mr. Ward – Mr. Ward noted the Board is in receipt of his monthly report. He also answered all Board questions.

Finance Department Report-Mr. Wilson

Mr. Wilson noted the Board is in receipt of his monthly report. He also noted that the 2017 projected surplus continues to grow. The December transfer taxes were higher than anticipated, 4th quarter distribution on the ENT were more than anticipated therefore having a very significant surplus for 2017. He also answered all Board questions.

Bill List for Approval – Checks 41176-41250

Commissioner Breton entertained a motion to approve general checks 41176 through 41250. Motion made by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 4-0.

Approval of Minutes

January 25, 2018 and February 8, 2018 Minutes – Commissioner Breton entertained a motion to approve the January 25, 2018 and February 8, 2018 Minutes. Motion made by Commissioner Chambers and seconded by Commissioner Contento. Vote passed 4-0.

Additional Business

Sustainable Business – For Board consideration, Mr. Contento presented a Sustainable Business program which clarifies the priority of Municipal policy and practices in terms of best practices that high local government ideally have in place, and helps administration establish a baseline of where they are now in comparison of implementing best practices against other high performing municipalities. Ms. Denne noted that she will evaluate this, and give her recommendation to the Board.

Golf Course Redesign – Ms. Denne recommended that the Golf Committee evaluate this proposal. After Board discussion, Commissioner Breton noted that the Golf Course Committee work with Township Staff and the Golf Course Staff, and present the Board with a proposal as well as evaluating the property developing proposal that was presented tonight.

Public Comments

Commissioner Breton called for public comments. Resident Mr. Hinkle spoke about “Closed Loop System”. Ms. Denne noted that the update for this is the ARLE grant. Mr. Hinkle also spoke about beautification in the township and noted 14 clothing donation boxes in the township.

Adjournment

Commissioner Breton entertained a motion to adjourn the February 22, 2018 meeting at 8:10 PM. Moved by Commissioner Contento and seconded by Commissioner Tindaro. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,
Assistant Township Secretary