

Caln Township Board of Commissioners
253 Municipal Drive Thorndale, PA 19372
December 13, 2018 minutes - 7:30 PM

Call to order and Salute to the Flag

Attendance – Jennifer Breton-President, George Chambers-Vice President, Joshua Young-Commissioner, John Contento-Commissioner, Lorraine Tindaro-Commissioner, Kristin Camp-Solicitor, Kristen Denne-Township Manager/Secretary, and Denise Miller Assistant Township Secretary.

Citizens to be Heard

Commissioner Breton called for Citizens to be heard. There were none.

Township Solicitor – Ms. Camp

Discuss ordinance amending the Caln Township Subdivision and Land Development ordinance relating to application procedures and fees – Ms. Camp presented the Board with a draft ordinance, that she has been working on with Mr. Stackhouse and Mr. Kulakowsky, for the Subdivision and Land Development Ordinance procedural administrative provisions in terms of when you file a sketch plan, preliminary plan, final plan, and how many copies of various plans and materials that need submitted. She noted that there is some outdated information such as the number of plan sets and who they get distributed to, etc. She also noted that the Township would like to start getting more documents electronically. Also being reviewed are the submission fees and plan review escrow fees. Ms. Camp asked the Board if they would like her to start the process of sending the draft ordinance to the Township and Chester County Planning Commission for review and present it back to the Board once their comments are received.

Commissioner Breton entertained a motion authorizing Ms. Camp to send the draft ordinance amending the Caln Township Subdivision and Land Development Ordinance related to application procedures and fees to the Township and Chester County Planning Commission for review. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Ms. Camp noted that she reviewed the Building Inspection Underwriters contract, and they were agreeable to her changes.

Discuss ordinance amending the Caln Township Zoning Ordinance relating to sign regulations – Ms. Camp presented a draft ordinance relating to sign regulations. After Board discussion and resident discussion, Ms. Camp noted that this can be put on the January 31 agenda for further discussion, and to receive the Board's comments.

Township Manager – Ms. Denne

Civil Service – Ms. Denne presented Mr. George March Chair of the Civil Service Commission. Mr. March gave a brief update on the interview process, and noted that the Civil Service Commission met on December 10 and certified the eligibility list of candidates for giving the Board the names of the candidates for open positions upon request. Commissioner Breton noted as the appointing authority of the Township, the Board of Commissioners is notifying the Civil Service Commission of one current vacancy to be filled, and formally request the Commission certify three names from the eligible list to undergo the polygraph and background investigation phase of the selection process. Mr. March noted as part of the Civil Service Commission rules require three name to be provided to the Commission whenever they move forward with a vacancy. He noted the top three names on the current eligible list are Christopher Asher, Paul Fry, and Joseph Carboni II.

2019 Proposed Meeting Dates – For Board consideration, Ms. Denne offered the 2019 meeting schedule for advertisement. Commissioner Young noted that past practice is to not hold a meeting between Christmas and New Year. He also noted that he would like to see the budget ready for adoption at the December 12, 2019 meeting however keep the December 26 date scheduled in case it is needed.

Commissioner Breton entertained a motion to advertise the 2019 meeting dates. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Reed Street Survey Work – For Board consideration, Ms. Denne offered a proposal from Cedarville Engineering for survey work to be completed on Reed Street, and to collaborate with the Water Authority's work and do some drainage work.

Commissioner Breton entertained a motion to approve the proposal from Cedarville Engineering for Reed Street survey work in the amount of \$9,870. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.

Township Engineer – Mr. Kulakowsky

Planning Commission Update – Mr. Kulakowsky gave a brief presentation of the November 20, 2018 meeting.

- 1) 301 Bondsville Road Land Development – A motion was made and seconded to support the twelve waivers, and recommend to the Board of Commissioners to consider the twelve waivers and granting conditional approval for the project. Mr. Kulakowsky noted they are working towards having a resolution before the Board at their December 27 meeting.
- 2) Age Qualified Ordinance – Mr. Kulakowsky noted discussion was held at length and a motion was made and passed, 4-1, to recommend to the Board of Commissioners to move Pad 1 commercial area as far from the residential homes as possible.
- 3) The Massage Business Zoning Ordinance was also discussed.

Ordinances and Resolutions for Consideration

Ordinance 2018-11 A Resolution amending the Caln Township Zoning Ordinance of 2005 adopting a new overlay district known as Age Qualified Overlay District – The 6:30 PM hearing was cancelled therefore, the resolution cannot be addressed.

Resolution 2018-53 A Resolution to terminate the contract with Inspire Software Solutions – **Commissioner Breton entertained a motion to adopt Resolution 2018-53, a resolution to terminate the contract with Inspire Software Solutions. Moved by Commissioner Chambers and seconded by Commissioner Young. Commissioner Young asked Ms. Denne to explain who Inspire Software Solutions is. Ms. Denne noted that this will terminate the Emuni system. Vote passed 5-0.**

Resolution 2018-54 A Resolution authorizing the execution of an agreement with Building Inspection Underwriters to provide third party code inspection services – **Commissioner Breton entertained a motion to adopt Resolution 2018-54, a resolution authorizing the execution of an agreement with Building Inspection Underwriters to provide third party code inspection services. Moved by Commissioner Young, and seconded by Commissioner Tindaro. Vote passed 5-0.**

Resolution 2018-55 Setting the Refuse Rate for 2019 – **Commissioner Breton entertained a motion to adopt Resolution 2018-55, setting the refuse rate for 2019. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Commissioner Breton noted that the bill will increased from \$240 to \$252 per year. Vote passed 4-1.**

Consideration for Advertisement-Ordinance 2018-12 An Ordinance setting the real estate tax rate for 2019 to 3.458 mills – **Commissioner Breton entertained a motion to approve the advertising of Ordinance 2018-12, an ordinance setting the real estate tax rate for 2019 to 3.458. Moved by Commissioner Young and seconded by Commissioner Chambers. Commissioner Young noted that this rate is not an increase. Vote passed 5-0.**

Consideration for Advertisement-Ordinance 2018-13 An Ordinance imposing an annual fire protection tax of 0.06 mills – **Commissioner Breton entertained a motion to approve the advertising of Ordinance 2018-13, an ordinance imposing an annual fire protection tax of 0.06 mills. Moved by Commissioner Young and seconded by Commissioner Tindaro. Tony DiSario asked for explanation on the motion. Commissioner Breton noted that this is an advertisement for the annual fire protection tax of 0.016, which is the same as 2018. A resident asked the total amount annually received, and had other comments regarding the motion. Commissioner Young noted \$417,625.00, and reviewed some of the costs. Vote passed 5-0.**

Consideration for Advertisement-Ordinance 2018-14 Adopting the Final 2019 Municipal Budget – **Commissioner Breton entertained a motion to approve the advertising of Ordinance 2018-14, an ordinance adopting the final 2019 municipal budget. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 4-1.**

Boards and Commissions Updates – Summary by applicable Board Liaison

Park and Recreation – Commissioner Young noted a successful holiday party and tree lighting, and the 2019 budget will allow for one of the summer series to have a band and fireworks again. He also noted the next meeting of the Commission will be in February.

COG – Commissioner Breton noted at their final 2018 meeting discussion was held focusing on task groups for Emergency Management and School District issues.

Municipal Authority – Commissioner Chambers noted their primary discussion was on their overcapacity. He also noted a 7:00 PM December 20 joint meeting with the Township, for further discussion. Mr. Chambers offered the Municipal Authority's recommendation to reappoint Paul Mullin for an additional five year term.

Commissioner Chambers made a motion, seconded by Commissioner Contento, to accept the Municipal Authorities recommendation to reappoint Paul Mullin to another 5 year term from 2019-2023.

DARA – Commissioner Young noted that they passed their budget. He also noted that the Caln Township overage was discussed and DARA is issuing no more than 5 EDU's per application.

Fire Board – Commissioner Young noted the next meeting to be held on December 17.

Planning Commissioner – Commissioner Tindaro reviewed discussions from the November 20 meeting. She also noted that the judicial tax sale for the "Beehive House" located at 2305 Kings Highway will go to judicial tax sale on December 20, 2019.

Historical Commission – Commissioner Tindaro noted their annual dinner was held at the Thorndale Inn on November 3. She also gave a brief review of their past projects and tours.

Lincoln Highway – Commissioner Chambers noted that discussion was held on possible alternatives for the Thorndale Kmart site that is closing.

Finance Department-Mr. Wilson

2018 Road Payment-DiRocco Brothers Payment #2 in the amount of \$246,146.21 – Commissioner Breton entertained a motion for the 2018 Road Payment DiRocco Brothers payment #2 in the amount of \$246,146.21. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Bill List

General Checks 42568 to 42637 – Commissioner Breton entertained a motion to approve general checks 42568 to 42637, with abstentions from Commissioner Chambers for check #42597, Commissioner Contento for check #42611, and Commissioner Young check #42612. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.

Additional Business

Commissioner Breton called for additional business. There was none.

Public Comments

Jeff Trego of 2 Beaver Run Road noted that he was disappointed that the vote on the Age Restricted Ordinance was cancelled. Mr. Trego asked if there was still a meeting held for route 30 and 322 corridor. Commissioner Breton explained the process of having a public hearing to hear public comments before the Board can take a vote. Ms. Denne noted that to her knowledge, it does not exist anymore. Commissioner Young noted that they spoke about restarting it at the Council of Governments meeting.

George March of 1109 Caln Meeting House Road noted an ancient stone wall just pass Osborne Road that is leaning towards the road, and beginning to crumble. Ms. Denne noted that she will forward this to the code enforcement office, and also inform PennDot.

Adjournment – Commissioner Breton entertained a motion to adjourn the December 13, 2018 meeting, at 8:20 PM. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.

Respectfully submitted,

Denise Miller,
Assistant Township Secretary