

Caln Township Board of Commissioners  
253 Municipal Drive Thorndale, PA 19372  
August 29, 2019  
7:30 PM

Call to Order and Pledge of Allegiance

Representing Representative Houlahan's office, Curtis Miller went over the services that their West Chester office provides. Mr. Miller left pamphlets in the lobby containing contact information for their offices. Their West Chester Office phone number and web address are #610-883-5050 and <http://houlahan.house.gov>.

Commissioner Breton noted an Executive Meeting prior to tonight's meeting, regarding personnel matters.

**Attendance** – Jennifer Breton-President, George Chambers-Vice President, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Kristen Denne-Township Manager/Secretary, Chuck Kramer-Commissioner, Kristin Camp-Township Solicitor, Bryan Kulakowsky-Township Engineer, and Denise Miller-Assistant Township Secretary.

Commissioner Breton asked for those who would like to speak to approach the podium and state your name and address each time you speak. She also noted that "Citizens to Be Heard" is for agenda items.

**Citizens to Be Heard**

Tony DiSario of 251 Loomis Avenue stated that the full trash container behind Barley Sheaf Station is still there. Mr. Stackhouse noted that he will take care of it.

**Township Solicitor – Ms. Camp**

**Approval of Developer agreements for Chester County School Authority-CCIU Land Development** – Ms. Camp asked the Board if they would entertain adding a clause that gives the authority to the Board President to sign when the proper documents are presented to the Engineer, Manager, and Solicitor for future Land Development approvals. Commissioner Kramer asked if there are any risks to the Township. Ms. Camp noted that she does not see any, and a lot of Municipalities are already doing it this way. For Board consideration, Ms. Camp offered Developer Agreements for Chester County School Authority. Board consensus was to move forward with a one step process.

**Commissioner Breton entertained a motion to authorize the President to sign the Developer Agreements for the Chester County School Authority CCIU Land Development. Moved by Commissioner Kramer and seconded by Commissioner Chambers. Vote passed 5-0.**

**Consideration of the Preliminary Plans, and Waiver Requests for Christian Faith Fellowship** – For Board consideration, Ms. Camp offered Preliminary Plans, and waiver requests for Christian Faith Fellowship. Ms. Camp noted that in 2019 they filed new Preliminary Land Development Plans and agreed to subject themselves to the new ordinance which they would have had to with the new stormwater management because of the new DEP Regulation. She also noted that the Township Planning Commission has reviewed and recommended granting approval however, at the time, no waivers were requested. Subsequent to the Planning Commission meeting the Applicants Counsel sent an August 7, 2019 letter requesting several waivers.

- 1) Waiver of the Stormwater Management Ordinance which requires a 2% minimum slope along the bottom of a stormwater basin.
- 2) Waiver to defer a traffic impact study until such time they exceed 20,000 SF, basically Phase II.
- 3) Waiver of the Subdivision and Land Development Ordinance which requires curbing.
- 4) Waiver of the Subdivision and Land Development Ordinance which requires sidewalks.

She then noted the Fellowship is 15,567 SF, 261 parking spaces, with an infiltration basin, and identified as Phase 1. On behalf of the Fellowship, Pastor Wilson, Engineer Chris Daily, and Attorney Mike Shiring were present.

Commissioner Breton asked the Applicant if they are agreeable to a “fee in lieu” of sidewalks. Pastor Wilson replied “yes”.

Commissioner Young recused himself from the vote, because the water line would pass his property.

Commissioner Kramer asked about the 2% minimum slope waiver. Mr. Kulakowsky noted that this is a common waiver request.

Ms. Camp noted that she will revise the motion to mention the “fee in lieu” of sidewalks, and add the exact calculations.

**Commissioner Breton entertained a motion to approve the Preliminary Plans and waiver requests for Christian Faith Fellowship to include a “fee in lieu” of sidewalks. Moved by Commissioner Chambers and seconded by Commissioner Kramer. Vote passed 4-0 with one abstention.**

**Township Engineer – Mr. Kulakowsky**

Planning Commission Update – Mr. Kulakowsky gave a brief update of the August Planning Commission meeting.

PennDot PA TE160 for Design Services for Signalization of Lloyd Avenue Bridge – For Board consideration, Mr. Kulakowsky offered a PennDot PA TE160 for the Design Services for Signalization of Lloyd Avenue Bridge.

Commissioner Kramer noted that at the Beaver Creek Trail Meeting they recommended Beaver Creek alignment would cross Lloyd Avenue north of the bridge, and it may make sense to add a pedestrian crosswalk later on to accommodate the trail. Mr. Kulakowsky noted that he would pass this information on to Township Traffic Engineer, Mr. Federico.

**Commissioner Breton entertained a motion to authorize Ms. Denne to sign the application for the Lloyd Avenue Traffic signal. Moved by Commissioner Kramer and seconded by Commissioner Tindaro. Vote passed 5-0.**

Resolution 2019-25 Application for Lloyd Avenue Traffic Signal – **Commissioner Breton entertained a motion to adopt Resolution 2019-25 the application for Lloyd Avenue Traffic Signal. Moved by Commissioner Chambers and seconded by Commissioner Kramer. Vote passed 5-0.**

Change Order Request for the 2019 Road Program – For Board consideration, Mr. Kulakowsky offered change order #1, in the amount of \$83,680.86 for the 2019 Road Program Kingsway Drive drainage improvements.

**Commissioner Breton entertained a motion to approve change order #1 for the DiRocco Brothers 2019 Road Program in the amount of \$83,680.86. Moved by Commissioner Chambers and seconded by Commissioner Tindaro. Vote passed 5-0.**

**Township Manager – Kristen Denne**

McNees Wallace Service Agreement for Interim Finance Director Services – Ms. Denne offered an Agreement for McNees Wallace Services to employ an Interim Finance Director, if absolutely needed. She noted that

Mr. Wilson will be helping out when needed. She then noted that she would like to have a Finance Director hired by the beginning of October.

**Commissioner Breton entertained a motion to authorize Ms. Denne to sign the service agreement with McNeese Wallace and Nurick LLC, for Interim Finance Director Services. Moved by Commissioner Tindaro and seconded by Commissioner Chambers. Commissioner Kramer noted that under expenses to and from Caln Township, it has “mileage to and from Caln Township not to exceed 40 and then it has (70), miles per day”. Ms. Denne replied that is for “round trip”. Vote passed 5-0.**

Change Order #2 for Fisherville Bridge, and a Request for an Extension – For Board consideration, Ms. Denne offered change order #2 in the amount of \$0, with an extension request until September 24, 2019 due to rock and stone.

**Commissioner Breton entertained a motion to approve change order #2 for Fisherville Bridge in the amount of \$0. Moved by Commissioner Kramer and seconded by Commissioner Chambers. Vote passed. 5-0.**

**Commissioner Breton entertained a motion to authorize an extension for the Fisherville Road Bridge Project until September 24, 2019. Moved by Commissioner Chambers and seconded by Commissioner Kramer. Vote passed 5-0.**

#### **Directors Reports**

Police Department-Chief Elias – Chief Elias noted a few highlights from his August 2019 report, which was previously provided to the Board. The Chief made note of the increased resident complaints on people knocking on their doors. He noted that the only current peddler permit issued is for Weed Man Lawn Service which is bright green with their photo on it. Permits are good for six months. He then noted that the police department email address is not monitored 24 hours a day and recommended calling 911 or the non-emergency police phone number.

Chief Elias noted that there was a high increase in August of unlocked vehicles being rummaged through looking for change. A Resident thanked the Chief for extra patrol by the new Wawa on Lincoln Highway.

Thorndale Fire Department-Chief Donnachie – Chief Donnachie was absent however, his August 2019 report was previously provided to the Board.

Director of Buildings and Life Safety-Mr. Stackhouse – Mr. Stackhouse noted a few highlights from his August 2019 report, which was previously provided to the Board. Commissioner Kramer asked about the wall coming down on 340. Mr. Stackhouse noted that most of the wall is in PennDot’s Right of Way. He also had several meetings with the homeowner and PennDot, and hopes to have PennDot request a permit soon.

Director of Public Works-Mr. Fragale – Mr. Fragale noted a few highlights from his August 2019 report, which was previously provided to the Board. Mr. Fragale noted that chipping will start on September 30, and leaf collection will follow once that is completed.

Ingleside Golf – Mr. Ward noted a few highlights from his August 2019 report which was previously provided to the Board. He also noted the turf loss on the 6<sup>th</sup> green and determined the best course of action was to close that hole, so they redesigned a Par 3 using their chipping green and opened it up today with good feedback from their customers. Commissioner Kramer asked about the mud on hole 7. Mr. Ward noted they will dig up the willow tree roots and repave it.

### **Finance Department**

**Bill List for Approval – Bond Check 1185, General Manual Checks 57-64, and General Checks 43736 - 43817 – Commissioner Breton entertained a motion to approve bond check 1185, general manual checks 57-64, and general checks 43736-43817. Moved by Commissioner Chambers and seconded by Commissioner Kramer. Vote passed 5-0.**

### **Minutes to Approve/Acknowledge**

**August 8, 2019 Board of Commissioners Minutes – Commissioner Breton entertained a motion to approve the August 8, 2019 Board of Commissioners minutes. Moved by Commissioner Kramer and seconded by Commissioner Tindaro. Vote passed 4-0 with Commissioner Breton’s abstention.**

**July 16, 2019 Planning Commission Minutes – Commissioner Breton entertained a motion to acknowledge the July 16, 2019 Planning Commission Minutes. Moved by Commissioner Kramer and seconded by Commissioner Chambers. Vote passed 5-0**

### **Additional Business**

Commissioner Kramer noted that the Township will be on the September 10, 2019 School Board Meeting agenda. The meeting starts at 6:30 PM.

Commissioner Young noted the September 7, 2019 Community Day. He also noted more volunteers are needed.

### **Public Comments**

Commissioner Breton called for public comment. There were none.

### **Adjournment**

**Commissioner Breton entertained a motion to adjourn the August 29, 2019 meeting at 8:20 PM. Moved by Commissioner Kramer and seconded by Commissioner Young. Vote passed 5-0.**

Respectfully Submitted by,

Denise Miller  
Assistant Township Secretary