

Caln Historical Commission Meeting Minutes

Caln Municipal Building, Wed June 19th, 2019 (7:30-9:00 PM)

Historical Commission Member Attendees: (6 – Quorum plus One)

- Catherine Callahan, Chair
- Lorraine Tindaro, Vice-Chair
- Leah Jennings
- Jim Spaulding
- Mark Evans
- Paul Stephens

Historical Commission Member Non-attendees (4):

- Patty DeFroscia
- Candice Monhollan-Henry
- Dawn Coughlan
- Janene Mullen

Historical Commission Guests (5):

- Tom Parr
- Mary Sue Boyle, Consultant
- Mike Bedrick
- Cheryl Spaulding
- Catherine Quillman, Historian

OPENING:

Chair Catherine Callahan opened the meeting with six members and quorum. Minutes for the May 15th Caln Historical Commission Meeting without a quorum, were approved. However, two guests at that meeting, Karen Marshall, [Heritage Preservation Coordinator, Community Planning](#), and Janine, from the [Chester County Planning Commission](#), high-lighted important issues to be discussed. These issues are identified under OLD BUSINESS in the June 19th meeting and these minutes.

OLD BUSINESS:

Caln Township needs an updated and enhanced Zoning Ordinance to protect historical properties. The Historical Commission must develop such an Ordinance as soon as possible and submit it to the Board of Commissioners for adoption. Expertise in such ordinance development suggests a consultant, and Guest, Mary Sue Boyle, Consultant, explained the process to derive a suitable ordinance. Mark Evans made a Motion to request a proposal from her to work with the Historical Commission to produce an enhanced ordinance to recommend to the Caln Board of Commissioners. The motion was approved by unanimous vote as Historical Commission Motion 190619-1. James Spaulding will act as designated contact until the Proposal and recommendations are offered at the next Meeting (July 17th, 2019).

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A second issue in the May meeting concerns plans to fulfill Historical Commission goals, identified as Chapter 4: Historical and Cultural Resources Section C: Historical and Cultural Resources Plan. This 2017 plan and 10 point checklist has not been fully implemented, so the Historical Commission should execute the planned steps as soon as possible. Paul Stephens made a Motion to review the list (See attached) and develop a report for the next meeting.

The Motion was approved by unanimous vote as Historical Commission Motion 190619-2. Jim Spaulding is the designated contact to present a report and recommendations at the July 17th, 2019 meeting.

Discussed issues concerning the Griffith / Spackman Farm. Paul Stephens, Historic Architect, offered his services to inspect and analyze the property and assist the development of a recovery plan. Mark Evans made a Motion to request approval from the Caln Commissioners for Stephens to inspect the Farm with the assistance of Township personnel before 07/12/2019 and report the results.

The Motion was approved by unanimous vote as Historical Commission Motion 190619-3. Paul Stephens is designated contact for the report at the next Meeting (July 17th, 2019).

Questions and concerns remained about the Farm, including budgets for repairs and other issues. Mark Evans made a Motion to write a letter asking specific questions about budgeted items, documents, proposals, quotes, and inspections to the Caln Board of Commissioners

The Motion was approved by unanimous vote as Historical Commission Motion 190619-4. Mark Evans is the designated contact for the report and recommendations at the July 17th, 2019 meeting.

The meeting closed with a brief discussion of a wide range of issues, and left a number of new business items for future meetings. These include discussion of Historical Commission Vision, Goals, Objectives, Webpage, Agenda, Minutes, Operational processes, Executive meetings, Sub-committees, and historical information Accessibility. Cheryl Spaulding volunteered to develop a plan for labels, keywords, retention and publication of Historical Documents to present at the July 17th, 2019 meeting.

NEXT MEETING: July 17th, 2019 Municipal Building 7:30 PM

APPROVAL: _____ Date: _____

Minutes Prepared by James Spaulding <JamesTSpaulding@verizon.net>
Minutes submitted 06/25/2019 for approval at next Meeting (07/17/2019)
