

CALN TOWNSHIP  
BOARD OF COMMISSIONERS  
WORK SESSION  
AUGUST 8, 2013

The Caln Township Board of Commissioners held its work session meeting on August 8, 2013, at 253 Municipal Drive, Thorndale, PA 19372. President Vince Rose called the meeting to order at 7:30 p.m.

Other Board members present:

Vice President Charles Kramer

Commissioner James Kruse

Commissioner Lorraine Tindaro

Commissioner Joshua B. Young, arrived at 7:45

Others present:

Township Manager Greg Prowant

Assistant Township Manager Tony Scheivert

Zoning Director Andy Reczek

All present saluted the Flag.

Commissioner Rose noted that there was an executive session prior to the meeting.

**Citizens to be Heard**

No Citizens to be Heard.

**Ordinances and Resolutions**

No Ordinances or resolutions for action.

**Zoning/Code Enforcement**

Codes Director Andy Reczek

Mr. Reczek reviewed ongoing code department activities. The Valley Township program is going on quite smoothly. Our staff is taking time to train Valley office staff on how our process works to track and complete permits. There are a number of property maintenance and weed complaints in Valley like we have here. Popeyes has received its approvals and construction should begin soon.

Mr. Reczek reviewed property maintenance issues at 15 Fox and 92 Embreeville. 92 Embreeville has significant roof issues which must be addressed but there is no resident/owner to go after. Kristin Camp has prepared a draft letter to send to the bank. They will not likely take responsibility for the repair. The Township may need to cover or make repairs or there will be problems with the neighboring property.

As far as Caln Crest, Mr. Reczek told the Board that Spaziani Construction has not completed the work and has become increasingly hard to contact. The Community Services Department may need to complete the project.

Triton Seafood restaurant is almost ready for a final inspection. It should be open soon and will not be delayed by the Codes Department.

### **Township Engineer**

Township Engineer Jeffrey McClintock

### **Land Development/Report Chart**

Mr. McClintock reviewed the Land Development/Report Chart. There were no deadline issues.

### **Engineering Items**

#### **ARLE Grant Construction Phase I**

Mr. McClintock reviewed the proposal from Traffic Products, Inc. for Eagle controllers at the Lloyd Avenue and the Rock Raymond Road intersections. Total cost of \$38,000 under Phase I of the ARLE Grant. The Board had discussed the project at a prior meeting. Commissioner Tindaro moved and Commissioner Kramer seconded a motion to purchase and install the controllers. Polled, all ayes. Commissioner Young was not here for this motion.

### **Capital Projects**

Bondsville Road: Mr. McClintock reviewed conceptual design drawings for Bondsville Road from G. O. Carlson Blvd. to Lincoln Highway. The Bond Issue anticipates a widening of Bondsville Road at G.O. Carlson Blvd. This widening will have impacts on the traffic and design needs of Bondsville Road near Business 30.

Humpton Road: Mr. McClintock and Mr. Howell are working on Alternatives for future discussion with the Board of Commissioners. They are evaluating the potential stormwater flows at the east end of Humpton as well as the installation of a swale and the need to super elevate the entire cartway.

Intersection/Line Striping: Mr. McClintock stated that Barley Sheaf Road is to be done first and others will be stripped after all of the paving. The Board discussed the need to complete intersection crosswalks at some locations that were not striped before.

G.O. Carlson East Paving and Roadway Analysis: Advantage Engineers had completed five test digs and found a poor subgrade. Water has been trapped and is not draining properly. 34 to 36 areas need to be dug out and repaired. Drainage under the roadway must be improved prior to paving on the top of the roadway. This might involve a chip and seal top coat in lieu of a full paving after the sub-base work is done.

Paving Update: Mr. McClintock stated that the next round of paving will be completed in late August or September. Mr. Kruse noted that Humpton Road needed to be addressed soon as the bumps can jar ones teeth. Mr. McClintock said that he would review with the Board the final list of roads to be paved at the next meeting.

Commissioner Rose noted his concerns about the speed of traffic on Barley Sheaf Road.

PAW Street Opening Permit Fee Waivers: Mr. McClintock asked for a waiver of street opening permit fees for Pennsylvania American Water Company for Raye Road, Stirling Street, Heather and Courtney Lanes. In lieu of the fees, PAW will be repaving all of the streets. Commissioner Kramer moved and Commissioner Young seconded a motion to waive the street opening fees. Polled, all aye.

Ms. Marlow Collins of 85 Foundry Street has asked the police department for the installation of a handicapped reserved parking sign on a parking space near her home. Ms. Collins is disabled and walks with a cane. Commissioner Kramer moved and Commissioner Tindaro seconded a motion to have a sign installed. Polled, all aye.

### **Community Services Department Report**

Tony Scheivert – Assistant Manager

Both crews have been out working road maintenance repairs for the paving projects.

### **Township Manager**

Township Manager, Greg Prowant

### **Solid Waste Collection Bid Update**

Mr. Prowant reviewed the proposed bid documents for the bidding of the 2014-2016 trash bid. The bids would be advertised in August with a mandatory pre-bid meeting on September 10<sup>th</sup> and the bid opening on September 20<sup>th</sup>. The Board of Commissioners might approve the low bidder at a public meeting in October.

A discussion followed in regard to the trash bids. The bid contract will be for three years with two optional years and include the bulk pickup. There was a consensus to allow for multi-day pickup each week by the hauler. Commissioner Rose objected stating that he preferred the current one day (Wednesday) pickup. Christmas trees will be picked up for recycling once each week in January. Mr. Prowant noted that even though we are serving residential customers with the trash contract, there is an option to pick up recycling from commercial structures in township carts for an additional fee. The Bid documents will go out August 16<sup>th</sup>. A revised trash ordinance will be proposed later in the year to cover such topics as closed trash can lids and eliminating grass from the trash stream.

### **Annual Business Awards**

Mr. Prowant discussed the transmittal of the annual business awards to Joey's Pizza, Service Wholesale, Inc and Keen, Keen and Goode for the appearance of their buildings. There was a consensus to recognized these three businesses with an award certificate.

### **Bill List**

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the bill list for Check #32483 to 32538. The motion was so moved by Commissioner Young and seconded by James Kruse. Polled, all aye.

### **Public Comment**

There was no public comment.

### **Meeting Minutes**

The Board of Commissioners reviewed the minutes from April 11, 2013. Commissioner Kramer moved and Commissioner Tindaro seconded a motion to approve the minutes of April 11, 2013. Polled, all aye except Commissioner Young and Kramer who were absent that evening.

The Board of Commissioners reviewed the minutes from April 25, 2013. Commissioner Young moved and Commissioner Tindaro seconded a motion to approve the minutes of April 25, 2013. Polled, all aye.

### **Additional Business**

Commissioner Kruse wanted to recognize Scott Gill and Mary Slade for their efforts in developing the proposed trash bid documents.

**Adjournment**

President Rose entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting at 9:40.

The motion was so moved by Commissioner Kramer and seconded by Lorraine Tindaro. Polled, all aye.