

Caln Township
253 Municipal Drive
Thorndale, PA 19372
April 9, 2015 minutes
7:30 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice President, Jim Kruse; Commissioner, Joshua Young; Commissioner, Lorraine Tindaro; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock PE, CFM; Township Engineer, Township Solicitor; Kristin Camp, and Denise Miller Recording Secretary. .

Executive Session – President Contento announced that prior to tonight’s meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be Heard

Noel Bernard stated that she left a message for Karen Wertz, Finance Director, on financial matters. Mrs. Bernard also commented on the phone dial system.

Resolutions for consideration

Mr. Prowant presented Resolution 2015-06 for Board consideration. Commissioner Contento inquired about the “will not exceed \$10,000,000” in the lease purchase agreement. Mr. Prowant replied it is boiler plate limit for the bank. Mrs. Camp also replied it means you are making representation that you will not be exceeding that debt limit. Commissioner Contento entertained a motion to adopt Resolution 2015-06 regarding a master lease with Fulton Bank for the lease purchase of 45 golf carts. Moved by Commissioner Young and seconded by Mr. Kruse. Voted passed 5-0.

United Way 5K color Event – Chris Saello

Mr. Saello thanked the Board for their partnership in their 2014 5K which had 900 participants with 750 participants expected for this year. Mr. Saello noted the 2015 5K being held on April 26, with a rain date of May 3.

Solicitor Report – Mrs. Camp

Assets Agreement – Mrs. Camp presented an Asset Agreement between the Township and the Caln Township Municipal Authority which transfers (1) the remaining assets of the sewer system to the Authority; (2) transfer the sewer Capital Fund to the Authority; (3) release the Township from any obligation to retain the Sewer Reserve Fund; (4) sell the 177 EDU’s in the DRWPCC to the Authority; (5) assign all rights and obligations under the PAWC Conveyance Agreement to the Authority; and (6) assign the South Bailey Road Contribution to the Authority. Commissioner Contento entertained a motion to approve the transfer of assets, as presented by Mrs. Camp, over to Caln Township Municipal Authority. Moved by Commissioner Kruse and seconded by Commissioner Eshleman. Vote passed 5-0.

Code Enforcement – Mr. Reczek

Mr. Reczek noted, as requested, he sent the Board the new policy and procedure, and inquired if the normal notice sent every year to all rental violators is sufficient enough for the new procedure. By consensus, the Board approved Mr. Reczek implementing his new policy. Mr. Reczek also noted Zoning Hearings on April 2 for Caln Park West regarding lights, and one for a side yard variance. Both were approved.

Mr. Reczek also noted Coppa 82 (“Coppa”) submitted revised drawings and committed to moving forward as quickly as possible. He and Mrs. Camp agreed to withhold enforcement at this time, and agreed to grant another thirty day extension. Mr. Reczek also noted “Coppa” has a partial permit that they can act on however, they want to make sure they have everything clearly as to what will be required with the new plan.

Land Development – Mr. McClintock, P.E. CFM, Township Engineer

Report Chart – Mr. McClintock noted there is no Board action necessary, at this time.

Engineering Items – Mr. McClintock, P.E. CFM, Township Engineer

2015 Traffic Signal Improvements Project – Mr. McClintock noted this project is the combination of two separate projects: CTCP 2015-07; Bondsville/GO Intersection Improvements Project and CTCP 2015-11; ARLE 2011 CCTV Procurement/Installation Project. These two projects are being combined so as to bid them as one project. The Bondsville/GO Intersection Project will provide for a wider radius on the northwest corner of the intersection in an effort to allow better movement through this turn. The ARLE 2011 CCTV Procurement/Installation Project will provide CCTV cameras along Lincoln Highway. Mr. McClintock also noted Downingtown is not interested in closed captioned cameras but they are interested to install video detection in one more intersection in the Borough. With Downingtown utilizing \$10,500 of the remaining monies in the grant, the Township will have \$38,366 remaining to put towards the CCTV cameras. With a total cost of \$62,400 for three CCTV cameras, to be located at Lincoln/N Caln, Lincoln/N Bailey, and Lincoln/Bondsville, the difference of \$24,034.00 will be paid from the Bond Fund. After a discussion, Mr. McClintock recommended that the Board award the project to C.M. High Inc., as they are the lowest bidder. Before taking action, the Board requested a list of all projects, their total overall number, and what amounts are coming out of what funds, and options for unused money. Mr. McClintock replied that he will work with Commissioner Kruse to provide this list, to the Board.

Commissioner Contento presented an overview of the Board discussion. Low qualified bidder for \$163,000 of which \$38,366 is grant money, township pays approximately \$125,000 and all of which will be coming out of the Bond Fund. \$175,000 budgeted for GO Carlson, \$91,700 plus \$9,000 equals 100,700 would be applied to the GO Carlson Intersection and \$24,034 would be charged off to the Lincoln Highway Project against a budget of \$60,000 having already spent \$8,800. Commissioner Contento entertained a motion to accept the bid from C.M. High Inc. in the amount of \$163,100 for the completion of the two projects. GO Carlson/Bondsville Intersection and Lincoln Highway lighting ARLE project. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Commissioner Contento called for a roll call vote. All Commissioners voted yea. Vote passed 5-0.

2011 ARLE Grant time extension request – Mr. McClintock offers a time extension for Board consideration. Commissioner Contento entertained a motion to adopt the Automated Red Light Enforcement Program Project Funding Agreement, 162086A, extending the completion date until July 31, 2015. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 5-0.

2015 ARLE Incident Management Project-Fiber Connection Design – Mr. McClintock noted this project will install fiber optic cable from Lincoln Highway to Reeceville Road as part of the ARLE grant received last fall. Also, presented in the Board packets is a proposal from Traffic Planning and Design to assist the township with coordinating the project with PennDOT, investigating the most cost effective route for the installation of the cable between Lincoln Highway and Reeceville Road, coordination with the various utility companies to obtain permission to access their poles, and develop the necessary construction plans required by PennDOT. Mr. McClintock offers their Time and Material “Not to Exceed” proposal in the amount of \$8,000, for Board consideration. Commissioner Contento asked Mr. McClintock for a, overview of the grant involved, and what the township exposure would be. Mr. McClintock replied \$341,507.27 estimate, grant amount of \$290,083.82, Municipal share of \$51,423.45. Township has \$168,780 in the grant accounted for, for this portion of the project. \$172,727.27 for the signal going on 322. Resident Chuck Kramer had comments on the discussion. Commissioner Contento made a motion to authorize a professional services agreement relative to the ARLE Incident Management Project for an expenditure of “not to exceed” \$8,000 with Traffic Planning and Design Inc. Seconded by Commissioner Tindaro. Resident Mr. Kramer recommended to the Board to get a competitive bid, because \$8,000 seems excessive. Vote passed 5-0.

Fisherville Road Slope Repair project status – Mr. McClintock noted this project is the slope repair project in front of 3109 Fisherville Road that they have been working on. The bid was approved in the amount of \$91,602.17 to Veteran

Construction & Utility Services, Inc. The slope repair is completed, however it was determined during construction that the gabion basket wall was installed in the wrong location due to a survey error made by the contractor; therefore, the Contractor is working through the issue. Currently they are working on a proposal to install a guiderail to resolve the slope issue.

2015 GO Carlson East Pavement Repair project status – Mr. McClintock noted this project includes the roadway repair, underdrain installation, and surface treatment for GO Carlson Boulevard in the Beaver Run area. The project was contemplated in 2014 after doing the geotechnical work to outline the areas of repair. Mr. McClintock also noted the bid specifications were sent to the Board yesterday, and are being finalized for advertisement. There will be a pre-bid meeting on April 13, they will be opened on April 21, and in front of the Board for consideration on April 30.

2015 Williams Way Culvert Replacement project status – Mr. McClintock noted this project includes the removal and replacement of a 54-inch CMP culvert under the eastern portion of Williams Way. This work is necessary, as the invert (bottom) of the culvert has deteriorated. This work may be done in conjunction with Pennsylvania American Water's ("PAW") installation of a new waterline in this area. The bid specifications have been finalized and forwarded to the Board. Mr. McClintock also noted he issued the advertisement to Fidelity Contracting, Lyons and Hohl, Veteran Construction and Utility Services, and Brubacher on Thursday of last week. There will be a pre-bid meeting on April 13, and bid opening on April 21.

2015 Humpton Road Repair and Reconstruction project status – Mr. McClintock noted this project is the repair and reconstruction of Humpton Road from Municipal Drive to just west of the curve near Bondsville Road. This project is part of the 2013 Bond Fund. Mr. McClintock also noted he sent the Board a copy of the letter that will be sent to all affected property owners along Humpton Road.

2015 PAWC Activity-Listing of Waterline replacements – Mr. McClintock noted sixteen roads that will receive waterline, upgrades as part of "PAW's" 2014-15 program, and then new pavements, paid by "PAW". Mr. McClintock also noted Mr. Prowant is working with the construction and maintenance crews to ensure the roadways are prepared for this pavement overlay by the end of the summer months. Commissioner Contento asked Mr. Prowant to describe the road curbing. Mr. Prowant presented a drawing on the whiteboard.

Columbia Gas ESE follow up – Mr. McClintock noted this project is the construction of a new gas line in the Township, and the Contractor has taken possession of the leased area on Kings Highway. Mr. McClintock also noted that in a conversation with representatives from PADEP's Southeast Regional Office, they indicated that PADEP will not take the Township to enforcement for a violation of the Township's MS4 Permit if Columbia proceeds without procuring a stormwater permit from the Township. Mr. McClintock noted that he sent a confirmation email to PADEP to document the conversation.

Computer Network – Mr. McClintock, P.E. CFM, Township Engineer

Managed service proposals – Mr. McClintock noted he and Mr. Chuck Kramer met with "Help Now" last week, and recommend option 2 to the Board, which is a managed service contract for the computer network. Commissioner Contento entertained a motion to enter into a three year contract with "Help Now", option 2, as recommended by Mr. Kramer, volunteer consultant. Moved by Commissioner Kruse and seconded by Commissioner Tindaro. Vote passed 5-0.

Software license purchase – Commissioner Contento entertained a motion to authorize the expenditure of \$7,948.98 to purchase all the appropriate licenses to support the new IT program. Moved by Commissioner Tindaro and seconded by Commissioner Kruse. Vote passed 5-0. Also, Mr. McClintock indicated there were some hardware parts needed to effectuate the server changeover. The Board agreed to have those expenditures, estimated at less than \$1,000.00, to be paid from the capital fund, fund 19.

Township Manager – Mr. Prowant

Route 30 study-VPP Chester County Agreement – Mr. Prowant offered the Vision Partnership Grant Agreement for execution by the Board. Commissioner Contento entertained a motion to approve the Vision Partnership Grant Agreement on the grant of \$20,000 for the Route 30 Multi-Modal Transportations Study. Moved by Commissioner Tindaro and seconded by Commissioner Kruse. Vote passed 5-0.

Beaver Creek trail update – Mr. Prowant noted Mr. Gill, Commissioner Kruse, and Sheila Fleming from the Brandywine Conservancy, and himself walked the proposed trail and their intent is to continue with the preliminary work, and ultimately secure grant funds to pay for the construction costs. Commissioner Contento directed Mr. McClintock to inform the Comprehensive Plan Consultants and Committee of the Beaver Creek trail project, and the Multi Model project. Mr. McClintock noted he would do so. Mr. Prowant and Commissioner Kruse described the preliminary trail footprint.

Future 5K runs – Mr. Prowant noted the township was approached about 5K runs in September and November. Mr. Prowant also noted a proposed 5K run on June 10 at 6:00 PM, to benefit the CVHS Cross-Country Team being organize by the Boosters (parents) Club. Commissioner Eshleman noted she would like to see the runs spread out more and do some in the evenings. Commissioner Eshleman also noted the rule should be they have to clean up after themselves or they are not invited back next year. Mr. Prowant also noted the demand on township employee time.

Discussion of crew and Winter/Spring transition – Mr. Prowant noted \$45,000 used for crew overtime and snow and ice fund budgeted at \$45,000 and \$65,000 spent, however some of the salt is for next season. Mr. Prowant also noted street sweeping has started as well as other spring time work.

Upcoming activities and events – Mr. Prowant noted a Shredding and E-recycling event on April 11, Caln Pride Day on April 18, and The United Way Color 5K run on April 26.

Bill List-Motion to approve

Bill List – After all Board questions answered, Commissioner Contento entertained a motion to approve, for expenditure, check #35696 to check #35770 in the amount of \$238,359.54. Moved by Commissioner Eshleman and seconded by Commissioner Young. Vote passed 5-0.

Minutes of February 26, 2015 – Commissioner Contento entertained a motion to adopt the February 26, 2015 minutes, as submitted. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Additional Business

Commissioner Eshleman noted people are using the ball park parking lot and crossing over to the Giant, so she would like to explore looking into the cost to purchase flashing cross walk lights.

Public Comments

None

Adjournment – Mr. Contento entertained a motion to adjourn the April 9, 2015 meeting at 9:50 PM. Moved by Commissioner Kruse and seconded by Commissioner Young. Vote passed 5-0.

Submitted by,

Denise Miller
Recording Secretary

