

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday April 22, 2019**  
**7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
George Chambers – Vice Chair  
John D. Contento – Treasurer (absent)  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager  
Jennylyn Tanedo – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer  
Charles Wilson- Finance Director  
Helen Esbenshade- LambMcErlane, CTMA Attorney

Mr. Mullin called the meeting to order at 7:00 PM

**Minutes of the March 25, 2019 Meeting**

Mr. Mullin called for additions or corrections to the March minutes. There were none. After discussion, Mr. Chambers motioned, seconded by Mr. Disario, to adopt the March 25, 2019 minutes, as presented. Vote passed 4-0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**Act 537 Plan Additional Capacity Update**

Mr. Gill presented a spreadsheet of the project update.

**150 Parkside Project Update**

Mr. Gill informed the board that he submitted to DARA a sewer planning request for 11,750 GDP (47x250 Gal./EDU/day) which will be treated at the DARA Treatment Facility along with an update on the Municipal Pump Station Project informing Herb Mays that the project is currently out to bid with an anticipated bid opening scheduled for April 16, 2019 @ 10:00am. DARA responded that the request was not approved at this time. With Caln current flows currently over its allocation, DARA believes approving any additional connections of this size would not be prudent at this time nor fair to the other members, but they agreed to revisit the issue once the township's flows drop below its allocation or substantial construction progress is made with the pumping station.

Mr. Mullin questioned if the Intermunicipal Agreement with DARA allows the DARA Board to cutoff capacity. Ms. Esbenshade noted that Mr. Pompo reviewed the DARA Agreement in particular the 3<sup>rd</sup> Amendment which address both excessive I&I and exceeding allocation and he found that there is no particular ability of the DARA board to impose the withholding of acceptance or approval of capacity, rather there is a process that

defines in the agreement that allows a plan and timetable for addressing any flow issue, and the CTMA has been complying with that plan and timetable that was submitted to the DARA board. After discussion Mr. Mullin asked Ms. Denne on how she would like to have Vince's response relayed to DARA and she recommended that it come directly from the board's attorney. Mr Mullin requested that Ms. Esbenshade relay to Mr. Pompo that he should do an official response to DARA.

### **Municipal Pump Station Project Update**

Mr. Dingman discussed the update of the status of the Municipal Pump Station bid results that were opened on April 16,2019, the project consist of 3 contracts needed to be complete the General/Mechanical Contract, Electrical Contract and the Force Main Contract for the Municipal Pump Station Project. (Total contracts is \$3,251.485).

Mr. Mullin noted the reason that pump station is being build is for the future growth of the township. Mr. Mullin also introduced Mr. Young which is the Townships DARA Representative, he asked Mr. Young for clarification on re-rate on the plant. Mr. Young then replied, they are looking 16-18months time frame, he believes that Dara did not budgeted enough this year for the engineer costs associated to complete the re-rate of the plant, but Dara is trying to split it between 2 years or go back to municipalities to asked for more money, but Dara did not make decision as of yet. Mr Young also explained to the board that DARA will need to apply to the DEP for the rerate, which can take up 6months to a year to get a decision from them .Mr. Young also added that Dara is targeting 2035 for a plant expansion.

Mr. Gill presented Resolution 2019-3-CTMA and supporting documents authorizing the borrowing by the authority in the principal amount of \$2,800,000 from Delaware Valley Regional Financing Authority. Miss Esbenshade noted the highlights of the Resolution and discussed them with the board. After discussion, Mr. Disario made a motion, seconded by Mr. Chambers to adopt the Resolution 2019-3-CTMA authorizing the borrowing by the Authority in the principal amount of \$2,800,000 from the Delaware Valley Regional Financing Authority in the form presented at the meeting and authorizing the Chairman and/or Vice Chairman and the Secretary and/or Assistant Secretary, to execute the Resolution, subject to: (1) the Caln Township Board of Commissioners duly approving and authorizing the borrowing; and (2) the review and approval of the form of the Resolution by the Authority Solicitor. Vote passed 4.0

Mr. Gill presented the recommendation by Gilmore for the 3 contracts needed to complete the General/Mechanical Contract, Electrical Contract and the Force Main Contract Municipal Pump Station Project.

After discussion, Mrs. Bernard made a motion seconded by Mr. Chambers, to award the General/Mechanical Contract CAL-02-14-1A to MGK Industries, Inc. in the amount of \$1,333,000.00. The Board also authorizes the CTMA Chairman to sign all required documents pertaining to the contract once the signed contract is received back from the contractor, and reviewed and approved by the CTMA's Solicitor and Engineer, contingent upon the Board of Commissioners approving the financing. Vote passed 4.0

After discussion, Mr. Chambers made a motion seconded by Mr. Disario to award the Electrical Contract Cal-02-14-1B to Garden Spot Electric, Inc. in the amount of \$447,000.00. The Board also authorizes the CTMA Chairman to sign all required documents pertaining to the contract once the signed contract is received back from the contractor, and reviewed and approved by the CTMA's Solicitor and Engineer and contingent upon the Board of Commissioners approving the financing and contingent upon positive feedback of the contractor. Vote passed 4.0

After discussion Mr. Disario made a motion seconded by Mrs. Bernard to award the Force Main Contract Cal-02-14-2 to Anrich, Inc. in the amount of \$ 1,471,485.00. The Board also authorizes the CTMA Chairman to

sign all required documents pertaining to the contract once the signed contract is received back from the contractor, and reviewed and approved by the CTMA's Solicitor and Engineer, contingent upon the Board of Commissioners approving the financing. Vote passed 4.0

**2019 Act 57 Tapping Fee Report**

Mr. Gill presented resolution # 2019-2-CTMA imposing a recalculated tapping fee in accordance with Act 57. After discussion, Mrs. Bernard made a motion and seconded by Mr. Disario to adopt Resolution 2019-2-CTMA repealing 2008-3 CTMA for the purpose of imposing a recalculated tapping fee. Vote passed 4.0.

**I/I Reduction Program**

Mr. Gill updated the board on the current program that the department is doing to help address the issue and their status.

**Dogwood/Scott Drive Project Update**

Mr. Gill presented the board that to date we received payment for 42 Full Tapping Fees (35 Connected and 6 Still need connected) and 3 five year extensions granted (Special Part Tapping Fee Paid). The department sent out the final notification by regular mail and certified mail on March 29, 2019 to the 8 properties that haven't paid their tapping fees or entered into a deferred connection agreement with the board. The notification also included information about the pending tapping fee increase.

**Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Wilson reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of March 2019. After discussion Mr. Chambers made a motion and seconded by Mr. Disario to approve the March financials, as submitted. Vote passed 4-0.

Mr. Wilson reviewed and discussed the current delinquency report for the month of March, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.

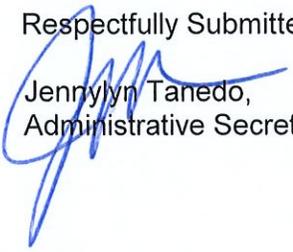
**Directors Report**

Mr. Gill discussed his March, 2019 department report and noted a list of current projects which the Department is working on, and their progress.

**Adjournment**

There being no further business, Mr. Chambers made a motion, and seconded by Mrs. Bernard to adjourn the April 22, 2019 meeting at 8:55 pm. Vote passed 4-0.

Respectfully Submitted,

  
Jennylyn Tanedo,  
Administrative Secretary