

CALN TOWNSHIP
BOARD OF COMMISSIONERS
WORK SESSION
MARCH 14, 2013

The Caln Township Board of Commissioners held its work session on March 14, 2013, at 253 Municipal Drive, Thorndale, PA 19372. Vice President Charles Kramer called the meeting to order at 7:35 p.m.

Other Board members present:
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Absent:
President Vince Rose

Others present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Engineer, Jeffrey W. McClintock, PE, CFM
Zoning Director Andrew Reczek
Fire Chief, John Cordisco
SLS Raymond Stackhouse

All present saluted the Flag.

Citizen to be heard:

N/A

Ordinances and Resolutions:

Resolution #2013-02:Disposition of Code Records

Mr. Prowant introduced the Resolution for Code Record disposition.

Mr. Reczek expressed to the Board his pride in his staff for converting all existing code files to Doc Star files and taking full advantage of the resource provided through the Township's purchase of the Doc Star system. A service will be sub-contracted to shred the documents.

Vice President Kramer entertained a motion for the Caln Township Board of Commissioners to approve Resolution #2013-02: Disposition of public records for the Codes Department.

The motion was so moved by James Kruse and seconded by Joshua Young. Polled, all aye.

Department Update – Code Enforcement

Code Enforcement Director, Andy Reczek

Rental Program

Rental licensing program is in full swing. Multiple owners are delinquent. Mr. Reczek is working with Constables for the warrant procedure. Mr. Casenta is starting to pursue warrants currently. Mr. Kruse asked how many warrants are outstanding. Approx. 30. Some will not be pursued from out of state or out of the country. Warrants will only be pursued for those that are cost effective.

Caln Crest

Mr. Reczek is in communication with the contractor, no work has started. The contractor indicated once the weather turned, he would begin the repair. Mr. Reczek would like to use the Township crews to complete the work if the contractor does not get the job done in a timely fashion.

Draft Ordinance – Group Homes

Group homes, there is an ordinance that was prepared due to some zoning violations that were noted due to a fine based on how group homes were defined in our zoning ordinances.

Proposed Solar Grant – Letter of Commitment for DOE SunShot Initiative: Rooftop Solar Challenge II

There is a solar grant letter in the Board packet that would streamline solar energy zoning ordinance and permitting practices in municipalities of Pennsylvania for solar roof top structures. Mr. Reczek asked for a motion to approve sending the draft ordinance. There was some discussion on the draft ordinance. There is a dollar amount associated with the ordinance preparation. Mr. Reczek and Ms. Camp will document their time, there is a fee not to exceed \$2,400, and there is a limitation on the solicitor's fees at \$500. This program has the full support the Green Task Force of Caln Township.

Vice President Kramer asked the Caln Township Board of Commissioners to approve the Letter of Commitment for Department of Energy SunShot Initiative: Rooftop Solar Challenge II

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro.

Fire Vehicle Bid Consultant with Mr. Stackhouse and Chief Cordisco

Mr. Reczek introduced Chief Cordisco. Thorndale Fire Company met with members of Longwood Fire Company in reference to their use of a consultant to bid out the purchase of their fire truck. Chief Cordisco and SLS Raymond Stackhouse submitted two proposals. The company would like to use East West Fire Apparatus Consultants. They would work along with the company and even visit pre-construction with the Company. East West's fee would be \$8,500 and the Chief Cordisco asked that the Board approve not to exceed \$10,000 for the consulting service. The Board asked that the Fire Company and the Township be listed on the

contract with the consultant. Chief would like the Board to consider going to the Lancaster County Fire Expo to see the manufacturers.

Vice President Chamber entertained a motion for the Caln Township Board of Commissioners to approve with the stipulations added by Commissioner Kruse listing Caln Township and The Thorndale Fire Company as contractors, to East West Fire Apparatus for \$8,500 fee and a not to exceed \$10,000 limit a contract for Fire Apparatus Consulting.

The motion was so moved by James Kruse and seconded by Joshua Young. Polled, all aye.

Chief Cordisco asked for clarification if the \$465K approved for the purchase of the fire truck would be separate from the \$8,500 for the consulting fee. SLS Raymond Stackhouse clarified further the question for record purposes.

Mr. Prowant noted that a pickup truck was provided to the Fire Company in the fall and the Fire Company would like ownership transferred to the Company. The Firemen's Relief Association can cover the insurance costs if the truck is titled in the Company's name. The Traffic Unit is in the Fire Company's name and they pay the insurance. There are only two vehicles that the Fire Company pays insurance for and they are not fire fighting vehicles.

The second item for discussion is the Commissioner Costello spoke about the purchase of the radio equipment. Mr. Prowant asked for a briefing. Commissioner Costello mentioned SLS Stackhouse by name. The radio system in the county and the training facility are two huge projects for the County, originally the county system was rated as a \$90 million project and the training facility system as a \$6 million project. Both projects were not completely funded all the way. At the training facility the land development for the tactical village are under construction. The County Commissioners are being supportive. The county radio equipment had input from EMS, Fire Personnel, and the Municipalities. The radios will go into use around 2016. The County radios are in dire need of repair. SLS Stackhouse referred to a fire where a firefighter fell through the floor to the basement and they had trouble calling out for help. The firefighters were able to switch over and get the help needed for the firefighter. There was considerable discussion about the radios need and ultimate implementation. Vice President Kramer is hoping to see a system that communicates across the full range of emergency services, fire, emergency and street personnel. Commissioner Costello spoke at the CATO Conference and mentioned Ray by name.

Township Engineer, Jeffrey W. McClintock PE, CFM

Kings Grant – Pump Station/Off-site Sewer Dedication Update

There was some progress with Kings Grant. Ms. Camp and Mr. McClintock met with their attorney. The Township is going to try to restructure the financial security agreement with a new deadline of July 31, wrap it all up in August, and take dedication in September. Guarded optimism moving forward.

Report Chart/Deadline

Scarfo Bruner Subdivision was in need of an extension and that was submitted for next month.

Capital Projects Committee Update – McMahon Overview

Mr. McClintock reviewed the Preliminary Assessment for Transportation Capital Improvement Projects for Caln Township, Chester County, PA Revised February 15, 2013. Mr. McClintock presented an overview of the study that was provided at the Township's cost by McMahon Touching on highlights; including the Contents, the Introduction, and the larger project sites (listed below), Project Implementation and attachments: Prioritization and Cost Opinion Summary and Cost Opinion Spreadsheets

Lincoln Highway (U.S. Bus Route 30) & Bondsville Road (PA Rt. 340)/Marshallton Thorndale Road

Lincoln Highway (U.S. Bus Rt. 30) & North Caln Road/Olive Street

Lincoln Highway (U.S. Business Route 30) Corridor

Lincoln Highway (U.S. Business Route 30) & South Bailey Rd/North Bailey Road

Bondsville Road (PA Route 340) & G.O. Carlson Boulevard

Bondsville Road (PA Route 340) between Humpton Road & U.S. Route 30 Bypass

Marshallton-Thorndale Road & Hazelwood Avenue

G.O. Carlson Blvd. between Bondsville Road (Route 340) & Lloyd Avenue

Jeff discussed in detail the projects and how these items became a part of the study in pursuit of significant improvement in traffic flow throughout the Township. The Capital Project Committee is working to establish what projects need to be pursued. The amount of funding being sought was also discussed as well. Mr. McClintock is meeting with Chris Williams and will find out the details and pricing for proposals for individual projects without full engineering.

Commissioner Young wants to know if the Bond is ready for discussion. Mr. Prowant added that a Bondsville Pedestrian Bridge is a project up for consideration as well as Humpton Road is being considered as well. Mr. Prowant believes that President Rose needs to be present for a discussion on the amount of the Bond to be sought for financing matters.

Mr. Prowant discussed that there are three options for financing on the bond that needs refinancing and then additional funding through a new bond. Refinance, new bond money and maintenance stuff.

Mrs. Dianne Mehlman wanted to discuss the traffic problems and the horrible drainage situation on Humpton Road because she lives on Larson and the water from Humpton floods her yard totally.

Commissioner Kruse noted that if the road is improved on Humpton Road there will most likely be a significant increase in traffic. Considerable discussion on the funding and the projects breaking them down and getting them accomplished using the most efficient pursuit of funds not just through the Township footing the bill.

Mr. McClintock brought up the video coverage of the water pooling that happens on Humpton Road and then runs across the street into Mrs. Mehlman's yard.

The Commissioners want to go back to the Committee for their recommendation.

Noel Bernard spoke to the Commissioners and those in attendance. She is disappointed about the need for the Commissioners to discuss the same items repeatedly without any movement on any project. Mrs. Bernard questioned the wish list that the Commissioners fill out yearly and that the list started out with 30+ items and now there are 11 items that are pinpointed to be prioritized and accomplished.

Commissioner Young assured Mrs. Bernard that a decision would be made at the next meeting.

Assistant Township Manager, Tony Scheivert

Lawn Mowing Bids

Mr. Scheivert noted that bids were received and the lowest bid came from County Wide LLC their bid came in at \$29,890.02. Mr. Scheivert offered for comparison the fees paid in past years:

2012	\$33,000
2011	\$36,762

The bid of \$29,890.02 does not include the AMTRAK Property. Amtrak prefers that the Township employees cut the property as trained. Mr. Prowant and Mr. Scheivert confirmed that if AMTRAK does not stipulate that the Township must cut it, it would only be approximately \$3,000 per year to cut the AMTRAK property. 2013 is this landscaper's first year cutting a larger property such as the Township's. The contractor from last year did not submit a bid this year. County Wide LLC is a resident of Caln Township also.

Vice President Kramer entertained a motion for the Caln Township Board of Commissioners to approve the bid for Lawn Maintenance 2013 to County Wide LLC for a total of \$29,890.02.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.

Township Manager, Greg Prowant

Downingtown Comprehensive Plan

Mr. Prowant reports that whenever a local municipality completes a Comprehensive Plan and offers it to our Township, a letter is issued thanking them for sharing their plan with us.

DVRPC Marketing Event

Mr. Prowant had mentioned before the Delaware Valley Smart Growth Alliance is hosting a Marketing Event. This event will be held April 5 at 8:00 a.m. in Philadelphia. The Township will have some handouts, some posters, and brochures. Promoting Thorndale Business District and Caln Township. There is no cost to the Township. Vice President Kramer asked how many people will be attending. The first two attendees are free and the rest are \$25 per person. There will be a meeting to discuss what exactly will hold.

Harry from Thorndale found two posters one for the Township and one for the Historic Society.

2013 Bond Issue

Mr. Prowant restated the options being considered for refinance and that a new bond will most likely be purchased as well since rates are at an all time low.

Personnel Matter

Mr. Prowant referred a personnel matter to Vice President Kramer.

Vice President Charles Kramer moved that the Board of Commissioners of Caln Township authorize the Township Manager to finalize the hiring process for the new Chief of Police so that he might be introduced at the next Board Meeting on March 28, 2013. Joshua Young seconded the motion. Polled, all aye.

The new Chief of Police will be here on March 28, the name will not be published until the Personnel process is completed.

LERTA Update

Coatesville Area School School District Finance Committee met on Tuesday night and recommended the LERTA Program to the school board for possible adoption. This program offers tax incentives to come to Thorndale.

There needs to be a hearing advertised for location map. The Board is asked for advertising for the 28th of March meeting and then in April it would be adopted and presented to the County and the School District for adoption.

The Board gave a consensus.

Love Local Event at Caln Skate Park

March 20 from 5:00 to 7:30 (combination Farmer's Market and Green Expo)

Luncheon for Municipalities at Greg Vietri's in West Caln Friday, March 22 let Janet Bugar know in the next day or two.

Chipping Program
Begins March 22.

The street sweeper purchase has been completed and the \$6,000 payment is now due.

Bill List Check

Vice President Charles Kramer entertained a motion for the Caln Township Board of Commissioners to approve the Bill List, which includes Check #31675-31742.

The motion was so moved by James Kruse and seconded by Joshua Young. Polled, all aye.

Minutes for Approval

Vice President Charles Kramer entertained a motion for the Caln Township Board of Commissioners to approve the minutes for January 31, 2013.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

Additional Business

Easter Egg Hunt March 23 at 1:00 p.m. in Municipal Park, Commissioner Young is in charge.

Adjournment

Vice President Charles Kramer entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.