

**CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
March 27, 2014**

The Caln Township Board of Commissioners held their business meeting, Thursday, March 27, 2014 at 253 Municipal Drive, Thorndale, PA 19372. President John Contento called the meeting to order at 7:34p.m.

Other Board Members Present:
Vice President Cynthia Eshleman
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Others Present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Solicitor Kristin Camp
Township Engineer Jeffrey W. McClintock, PE, CFM
Police Chief Joseph Elias
Fire Chief Cordisco

All present saluted the flag

President Contento noted an executive session was held before the meeting discussing legal and personnel matters.

Citizens to be Heard

Mr. John Robinson voiced his support for a national registry status for Carver Court. The Carver Court neighborhood was built during World War II for housing workers. It was designed by a renowned architect, Phillip Kahn. Mr. Prowant discussed the history of the neighborhood. Commissioner Tindaro noted they will be interviewing five people soon to put together a historical record.

Police Chief Joseph Elias discussed an incident which happened on November 16, 2013. Ms. Stacey Merrell witnessed a vehicle crash on Lincoln Highway which resulted in the death of a pedestrian. Merrell stopped to render aide, and then observed the striking vehicle flee the scene. She pursued the vehicle for about a quarter mile, and positioned her vehicle in front of the striking vehicle until it stopped and pulled to the side of the road. She then called 911 and waited with the vehicle and driver until police arrived. The driver was arrested, and recently convicted of DUI and Homicide by Vehicle. Chief Elias then presented Ms. Merrell with a plaque for her services.

President Contento thanked Ms. Merrell on behalf of the Board and Caln Township.

Ordinances and Resolutions

Resolution 2014-05: Police Manual Amendment

President Contento entertained a motion to approve Resolution 2014-05: Police Manual Amendment on sick Leave.

The resolution was moved by Cynthia Eshleman and seconded by Lorraine Tindaro. Polled, all aye.

Mr. McClintock presented a Resolution for Professional Landscape Architecture services for the Board's consideration. He indicated that the attached proposal from Glackin and Thomas was revised in an effort to address past concerns related to Indemnification and Liability. After a brief discussion and recognizing that the fee schedule proposal was still not acceptable to some of the Board members, President Contento suggested the item be again tabled.

Public Safety

Police Chief Joseph Elias

Mr. Elias noted there were 1,283 calls for service, 14 reportable accidents, 37 non-reportable, 8 felony, 12 misdemeanor, 2 juvenile, and 6 parking violations. On February 22nd there were two death investigations. On February 5th they had 61 calls and were without power for three days. He also discussed the 3300 Sylvan Dr arrest.

Ms. Bernard asked about the meeting that was set up with CCIU? Mr. Elias noted they met with the administrative staff of the CDC and the Learning Center.

President Contento entertained a motion to trade in two police vehicles in exchange for one new one with a 3 year lease at approximately \$11,000.00. This will be a new Ford and is a co-stars purchase.

The motion was so moved by Jim Kruse and seconded by Lorraine Tindaro. Polled, all ayes.

Fire Chief Cordisco

Mr. Cordisco noted there were 67 alarms. They more than doubled due to ice & snow storms. Average response time is ten minutes and twenty seven seconds. We are waiting for consultant on the third and final review of fire truck bids.

Finance

Ms. Wertz

Treasurers Report: Ms. Wertz reported on finances and the monthly departmental accomplishments.

Bill List

President Contento entertained a motion for the Caln Township Board of Commissioners to authorize payment for bill list checks #33706-#33796.

The motion was so moved by Josh Young and seconded by Jim Kruse. Polled, all aye.

Township Engineer

Township Engineer Jeffrey W. McClintock

Capital Project Discussion

Mr. McClintock indicated that he is still awaiting word back from PennDOT in response to the discussion that was had at their meeting in late February. He then provided an update on each of the projects currently under consideration:

- a. Humpton Road Drainage: Mr. McClintock noted that President Contento, Commissioner Kruse, Mr. Prowant, Mr. Scheivert, and he met on March 21 to discuss the project. Some of the discussion at that meeting involved the possible purchase of property along Humpton Road to allow for stormwater management facilities to be installed as part of the project. The idea of installing piping down Municipal Drive from Humpton Road was also discussed. These ideas/concepts were relayed to DL Howell for their investigation as an added scope item in their current contract. The results of this additional analysis will be relayed at an upcoming board meeting.
- b. Bondsville Road Highway Occupancy Permit: Mr. McClintock discussed the various concepts, including three lanes versus two lanes Southbound, the sidewalk on the bridge versus a standalone bridge versus just restriping, and overall coordination of the Bondsville Road Corridor. It was noted that whatever option is finally decided upon, the design requirements of PennDOT will prevail in order for us to obtain a permit to do the work.
- c. GO Carlson Boulevard East: Mr. McClintock indicated that the survey is in process and he hopes to have the final drawing by early May.
- d. Fisherville Road Slope Repairs: Mr. McClintock provided an updated based on his meeting with PADEP last week. PADEP will still allow the western areas to be performed under an Emergency Permit once the Township secures the necessary easements and/or permissions to perform the work on private property. He also noted that a meeting is scheduled with a contractor on site to review the areas and to obtain a budget number for contracted services as it relates to labor and equipment only. The material would be provided by the Township. Also, for the eastern portion, Mr. McClintock is currently reviewing this with Advantage to determine if the design as currently shown will require guiderail as according to the PennDOT Design Manuals. This evaluation will be known within the next week or so.

Land Development Items

Kings Grant Update

Mr. McClintock noted we are waiting on a response from Bank of America/Dewey Homes on the letter issued in late February. He will coordinate any activities with Mrs. Camp and report back to the Board in the event a letter is received.

Report Chart Review

No items are in need of action.

Engineering Items

Development Worksheet

Mr. McClintock developed a Development Worksheet as part of the joint meeting of the Board, Planning Commission, and Municipal Authority. The chart had all projects and potential projects listed with each project assigned to one of the following four categories: projects within construction, projects with approval, projects in planning process, and projects that are waiting.

Osborne Rd Geotechnical Study and Issues Update

Mr. McClintock noted that we are waiting on the results of the Geotechnical Study. He indicated he is waiting on a report from the Local Technical Assistance Program (LTAP) visit that was conducted in late February as well.

FEMA-NFIP Changes

Mr. McClintock provided information to the Board related to the Biggert Waters Flood Insurance Reform Act of 2012 (BW-12) and the Grimm Waters Act of 2014, technically known as the Homeowners Flood Insurance Affordability Act of 2014 (HFIAA). The HFIAA repealed a number of items in BW-12. Mr. McClintock wanted to make the Board aware of the changes in the flood insurance program and will provide further updates as they become available.

FEMA Floodplain Initiatives

Mr. McClintock mentioned that FEMA is in the process of revising the floodplain mapping for the Christina Watershed in Chester County, which includes Valley Run and Beaver Creek in the Township. He had a conference call with FEMA's contractors as well as with the Chester County Water Resources Authority to review the current scope of their work. He asked FEMA to focus on Beaver Creek, as the Valley Run portion was fully revised back in 2010/2011.

Mr. McClintock also had a separate conversation with FEMA regarding the Township's involvement in the National Flood Insurance Program (NFIP). FEMA suggested the Township consider looking into the Community Rating System which, among other benefits, can help participants in the program receive premium reductions in their flood insurance policies. He also noted that FEMA is requiring the Township to update our Floodplain ordinance. He will be preparing a draft of the revised floodplain ordinance for the Board's consideration.

Community Services

Assistant Manager Mr. Tony Scheivert

Police Building Roof Repairs

Mr. Scheivert noted we received three prices quotes. He recommended the contract with D. Shinn Inc. for a twenty year system for \$23,600 or a thirty year system for \$ 31,400.

President Contento entertained a motion to accept D. Shinn Inc. quote to repair the police department roof for \$23,600 with a twenty year warranty.

The motion was moved by Jim Kruse and seconded by Josh Young. Polled, all aye.

Department Update

Community Services has been doing a lot of chipping for homeowners. We are going to continue to do the chipping into May. Everything is ready for the bathrooms for Lloyd Park and the footers have been dug for the new Pavilion. Commissioner Tindaro asked about the battle of the bands? Mr. Scheivert noted it will all be done at the Strawberry Festival.

Township Manager

Township Manger Mr. Greg Prowant

Transportation & Rt. 30 Discussion

Pa. Act 89 was approved last fall for transportation funding for the next decade. Mr. Prowant talked about the need for improvements to Rt. 30 highway and how the new funding resources will be available for that purpose. Before this occurs there is an interest in completing a Route 30 Transportation Plan involving Caln Township and five other municipalities to assure that future planning and expenditure of funds are done promptly and in a manner that is consistent with municipal and county plans. Caln will serve as the lead municipality and submit the grant application for a TCDI grant from DVRPC.

Police Pension Study by Mockenhaupt Associates

We are required to submit an actuarial report to the state every two years in regard to the Police Pension Plan. Mr. Prowant talked about the increasing annual MMO costs for our Police Pension Plan. The study is used to calculate the future MMO.

Minutes Approval

President Contento entertained a motion for Caln Township Board of Commissioners to approve the meeting minutes for February 27, 2014. Mr. Kruse and Mr. Young abstained due to absence.

The motion was moved by Cynthia Eshleman with a correction noted by Mr. Kruse and seconded by Lorraine Tindaro. Polled all ayes, with the exception of Commissioners Young and Kruse.

Additional Business

Boards/Commissions Update

Park & Rec:

Commissioner Young noted the Easter egg hunt is April 12th at 1pm and Caln Pride Day is on April 26th from 8-11:00. Battle of the Bands is at the Strawberry Festival this year. United Way of Chester County is sponsoring a color run on May 5th.

Green Task:

A plan was presented to recycle the milk jugs at Caln Elementary.

COG:

Mr. Young noted Council Governments met and they are moving to a regionalization of emergency management services. Also discussed was where warming/ shelters should be and who will host them and if cost could be reimbursed. The COG Meet and Greet was rescheduled for May 16th.

Municipal Authority:

President Contento noted they had their regular meeting and discussed a transfer of assets with the Board of Commissioners. Also discussed was authorization of a letter about future capacity to be sent off to DARA.

Historical Commission:

Commissioner Tindaro noted they talked about how the Carver Court completion was in 1944 as public housing for 100 war workers and their families. It comprised 100 concrete block and frame dwelling units and community building designed by famous architect Louie Kahn. The Historical group is having a Back in the Day on March 30 in the meeting hall.

DARA:

President Contento noted they are processing through the five members Act 537 Plans with the PA DEP with the possible future expansion of one million gallons. They are looking at an expansion to eight million gallons. DARA flows performed very well during the February storms.

Public Comments

No public comment.

Adjournment

President Contento entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Jim Kruse and seconded by Josh Young. Polled, all aye.

The meeting was adjourned at 9:40 p.m.