

**CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
JANUARY 30, 2014**

The Caln Township Board of Commissioners held their business meeting, Thursday, January 30, 2014 at 253 Municipal Drive, Thorndale, PA 19372. President John Contento called the meeting to order at 7:34 p.m.

Other Board Members Present:
Vice President Cynthia Eshleman
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Others Present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Solicitor Kristin Camp
Township Engineer Jeffrey W. McClintock, PE, CFM
Police Chief Joseph Elias
Fire Chief Cordisco

All present saluted the flag.

President Contento noted an executive session was held before the meeting on legal and personnel matters.

Citizens to be Heard

Mr. William G. Anderson presented to the board some concerns he had about Osborne Rd. He highlighted his opinion on how dangerous Osborne Rd is to families and children. Mr. Anderson stated there were almost two accidents recently and he had notified the police about the incidents. He has observed that large trucks have limited space and he is concerned with school buses not compatible with the width of the road. He noted that two large trucks cannot pass each other at the same time with the width of the street. He had addressed a lot of safety concerns he had with Osborne Rd. One was a lot of black ice being present. President Contento asked where he thought the water was coming from; Mr. Anderson said he thinks it is coming from a pipe leading from a spring.

Mr. Anderson also noted safety issues with a rock formation adjacent to the road and problems with cars traveling by each other because it is narrow and highway signs are lacking. Also erosion and storm water management was mentioned and how he doesn't believe it is in the proper area. He noted there is erosion on the side of the road and the northern part of the road there needs to be better storm water management due to storm water at the top. Mr. Anderson stated the water runoff near his property and neighbors limits the ability for vehicles to pass safely. He thinks the township needs to have an official road safety study done.

Ordinances and Resolutions

None

Public Safety

Police Chief Joseph Elias

Chief Elias reviewed the 2013 Annual report of activities. On January 22nd Chief Elias swore in new fire policemen and also approved Mr. Chuck Kramer as the newest town watch member.

Fire Chief Cordisco

The Fire Chief reviewed the 2013 Annual report of activities. He also updated the Board concerning the purchase of the new fire truck. Bids were opened recently and the fire truck committee will be reviewing them.

Bids were as follows:

UST Fire Apparatus	\$566,999
Campbell Supply Co.	\$650,376
KME	\$628,169
Custom Fire	\$653,744

Community Services

Assistant Manager Mr. Tony Scheivert

Mowing Bids

Mr. Scheivert asked the board for approval to advertise the annual mowing bid opening date of March 12th, 2014. He stated that we will be doing the same mowing areas as last year.

President Contento entertained a motion to advertise the mowing bid with an opening date of March 12th, 2014.

The motion was moved by Cynthia Eshleman and seconded by Lorraine Tindaro. Polled, all ayes.

Department Update

Mr. Scheivert advised the Board that the Township spent \$30,269.00 for rock salt since December 17, 2013 and 578 tons of rock salt had been used. Commissioner Kruse asked how much overtime we have

put in so far, and Mr. Scheivert said we had about \$20,000 in so far. He also noted that we have overtime and snow removal funds included in the liquid fuels budget.

Township Manager

Township Manger Mr. Greg Prowant

Joint meeting with Planning Commission/Authority

Mr. Prowant said that the Board of Commissioners, Planning Commission and Municipal Authority should set up a joint meeting in March to discuss what is going on with land development. President Contento asked the board members to give a consensus to set up the meeting and all the members agreed.

Chester County Vision Partnership Grant

Mr. Prowant discussed the vision partnership grant program and our planning ideas. He talked about the need for a comprehensive plan update. The cost would be between \$40,000 and \$50,000 with our share of \$10,000.

Commissioner Kruse said he is concerned with how well the plan is going to work and the Township wasting money. President Contento noted that we need to focus on more of a comprehensive plan. Commissioner Young stated a previous experience was a waste. Mr. Prowant noted the process is sometimes more important than the document. He thinks planning helps clarify thinking, and helps guide future boards. Commissioner Eshleman stated she is in favor of reviewing the plan but she had some concerns, especially in regard to the police department. She thinks we need to have something done so we can project on what we need to look at in the future. Commissioner Tindaro noted we need to be prepared for what's coming down the road and we need to know where we are going. President Contento stated we should put together a summary of what this plan should be and be very direct, and have staff study it. Commissioner Kruse stated that staff should put together a summary of what this plan should be and have staff study it. President Contento directed staff to put together a summary and wants to involve police and fire.

Township Engineer

Township Engineer Jeffrey W. McClintock

Land Development Items

SWI Waiver Request

Mr. McClintock discussed Mr. Schmidt at SWI wanting to display a deck in the front yard of the property. Mr. Schmidt attended the zoning board and received his variance, then attended the planning commission where he received a recommendation approving the waiver.

President Contento entertained a motion for Caln Township Board of Commissioners to approve the SWI Waiver for land development associated with the installation of a display deck as submitted.

The motion was so moved by James Kruse and seconded by Josh Young. Polled, all ayes.

Lloyd Avenue Sketch Plan

Mr. McClintock discussed the sketch plan review and Mr. Dave Gibbons, PE, of DL Howell and Associates is looking to put more than three houses at 570 Lloyd Avenue on a private street . He noted it would be a safer layout and less impervious coverage. President Contento raised concerns about the truck turn around capability for trash trucks, recycling trucks, and emergency trucks. Mr. Gibbons noted they will be able to follow the international fire code. Mr. McClintock noted the subdivision ordinance only allows three houses on a private street. Commissioner Young stated he thinks the HOA has to be super strict on money being put away and the property being maintained properly. President Contento asked if the developer generates the HOA bylaws and restricted covenant. Mr. Lockhart replied the HOA clearly defines bylaws, future maintenance, and requires disclosing all HOA bylaws to buyers.

Commissioner Eshleman asked if they planned on putting a sidewalk on a private street. Mr. Gibbons responded they don't plan on putting in any sidewalks. Commissioner Young noted the township would require sidewalks along Lloyd Avenue. Mr. McClintock noted the planning commission recommended if they approve the plan then they will require internal sidewalks, address concerns with the private street regarding ownership, management, street parking, trash collection, fire apparatus access, and make it a public street. Mr. Gibbons stated he is looking for the board to give their opinion and to understand the general concept of their plan. The Board did not offer any direction and noted that they would take the information under advisement.

Report Chart Review

n/a

Engineering Items

Osborne Road Bridge Time Extension

Larson Design Group's contract to complete the design and assist in the bidding process will run out prior to the work being completed. Mr. McClintock presented an extension request submitted by Larson Design Group to extend the current contract through February 6, 2015. President Contento entertained a motion for Caln Township Board of Commissioners to approve the extension of the Osborne Road Bridge Final Design Contract through February 5, 2015.

The motion was so moved by James Kruse and seconded by Cynthia Eshleman. Polled, all ayes.

Traffic Signal Maintenance Contract

The current contract with Charles Higgins and Son expires on January 31, 2014. Mr. McClintock has a written extension from Charles Higgins and Son valid through March 31, 2014. He indicated that he will have a new contract prepared with the assistance of Mrs. Camp and will present it to the Board at a future meeting.

Capital Project Discussion

Mr. McClintock presented an update on the various capital projects currently in process. He provided an update on the five projects that were spelled out in the 2013 Bond Issue and noted the status of each. The five bond projects are: Lincoln Highway Traffic Signals, Turning Lane at GO Carlson and SR 0340, Township-wide drainage and paving program, Humpton Farms Drainage and Roadway Revisions, and Bondsville Road Pedestrian Bridge. He indicated that a meeting is scheduled for next week with the District Executive at PennDOT to discuss the various projects the Township is pursuing given they are on or adjacent to State highways.

He also provided an update on two other projects that need to be addressed from a roadway maintenance perspective. These two projects are: GO Carlson Boulevard East Pavement Repair and Fisherville Road Slope Repair. Both of these projects will need to be worked on in 2014, although they may require monies in excess of the budgeted funds for roadway repair work currently designated for in the budget.

Mr. McClintock presented a memorandum dated January 30, 2014 that breaks down each project, and indicates the following for each project: Status, Recommendations, Classification, and Value/Risk/Opportunity/Downside Impacts. This memorandum has been attached to the minutes for record keeping purposes.

Minutes Approval

President Contento entertained a motion for the Caln Township Board of Commissioners to approve the meeting minutes for December 19, 2013. Mr. Contento and Ms. Eshleman abstained since they were not on the Board of Commissioners in December.

The motion was moved by Josh Young and seconded by Lorraine Tindaro. Polled, Jim Kruse, Joshua Young, and Lorraine Tindaro, all ayes. John Contento, and Cynthia Eshleman, abstained.

Additional Business

President Contento reviewed who will be the departmental liaisons for 2014 and 2015:

2014 Proposed Liaison and Committee Assignments

Function	Commissioner
Finance and Budget	Young
Council of Government-Main	Young
Green/Energy Task Force	Young
Parks and Recreation	Young
Engineering	Kruse
Finance and Budget	Kruse
Municipal Authority	Kruse
Solid Waste/Recycling	Kruse
Community Services	Tindaro
Council of Government-Alternate	Tindaro
Fire	Tindaro
Golf Course	Tindaro
Historical Commission	Tindaro
Community Services	Eshleman
Golf Course	Eshleman
Police	Eshleman
Police Pension Committee	Eshleman
Administration	Contento
Codes/Zoning	Contento
Fire Board	Contento
Planning Commission	Contento
Police Pension Committee	Contento

Bill List

President Contento entertained a motion for the Caln Township Board of Commissioners to authorize payment for bill list checks #33434 - #33489.

The motion was so moved by Josh Young and seconded by Lorraine Tindaro. Polled, all ayes.

Public Comments

No Comments.

Adjournment

President Content entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Josh Young and seconded by Lorraine Tindaro. Polled, all ayes.

The meeting was adjourned at 10:25 p.m.

A copy of a memorandum from Mr. McClintock is attached to and made a part of these minutes.