

2020-74



**pennsylvania**  
OFFICE OF OPEN RECORDS

**Standard Right-to-Know Law Request Form**

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Caln (Attn: AORO)

Date of Request: 11/03/2020 Submitted via:  Email  U.S. Mail  Fax  In Person

**PERSON MAKING REQUEST:**

Name: Jared Forman Company (if applicable): \_\_\_\_\_

Mailing Address: 1527 S. Stillman St

City: Philadelphia State: PA Zip: 19146 Email: Forman.j94@gmail.com

Telephone: 973-975-5248 Fax: \_\_\_\_\_

How do you prefer to be contacted if the agency has questions?  Telephone  Email  U.S. Mail

**RECORDS REQUESTED:** *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.*

In accordance to the Pennsylvania Right to Know Law to obtain records from Caln, Chester County public governmental bodies. I am requesting a list of all property addresses who have a vacant property registry dating back 24 months. Please include any and all available information for the most recent account holder as well. Please let me know who I can reach out to in regards to this matter. Thank you for your time and help, I truly appreciate it.

DO YOU WANT COPIES?  Yes, printed copies (default if none are checked)  
 Yes, electronic copies preferred if available  
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies?  Yes (may be subject to additional costs)  No

RTKL requests may require payment or prepayment of fees. See the [Official RTKL Fee Schedule](#) for more details.

Please notify me if fees associated with this request will be more than  \$100 (or)  \$\_\_\_\_\_.

**ITEMS BELOW THIS LINE FOR AGENCY USE ONLY**

Tracking: \_\_\_\_\_ Date Received: 11/3/20 Response Due (5 bus. days): 11/10/20

NOTE: In most cases, a completed RTKL request form is a public record. More information about the RTKL is available at <https://www.openrecords.pa.gov>

Form updated Feb. 3, 2020

No records exist