

2020-24



pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 4/1/2020

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): SLK AMERICA GLOBAL SOLUTIONS

NAME OF REQUESTER : STEFANIA

STREET ADDRESS: 2727 LBJ FWY SUITE 420

CITY/STATE/COUNTY/ZIP(Required): DALLAS TX 75234

TELEPHONE (Optional): 469.646.8724 FAX#888.204.9788 EMAIL (optional): sarreola@slkga.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

PARCEL #3903R01820000

Please verify whether there are any outstanding special assessments, open, expired permits & Code violations on the property address 340 ANDREW CIRCLE. If any balances are due and any special instructions to clear the property of the violations. Please verify BOTH code violations and permits when providing information. Thank you

DO YOU WANT COPIES? YES NO (only if violations or expired permits)

DO YOU WANT TO INSPECT THE RECORDS? YES NO

^X DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER: A Swan

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY: 4/1/2020

No records exist

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 4/8/2020

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*