



pennsylvania
OFFICE OF OPEN RECORDS

RECEIVED

JAN 22 2019

CALN TWP
RTKO

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 1/22/2019

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Caln Township

NAME OF REQUESTER : Ciera Griffin

STREET ADDRESS: 1701 W. Northwest Hwy, Suite 100

CITY/STATE/COUNTY/ZIP(Required): Dallas, TX 76051

TELEPHONE (Optional): 469-723-2243 EMAIL (optional): cgriffin@snaptaxsearch.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

Needing to know if there are any active or pending code violations on file, Any open or expired permits. Also needing to know of any special assessments owed on the property (Lawn cutting, Snow Removal etc.) for property: 4204 LINCOLN HWY, DOWNINGTOWN, PA 19335

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER: A Swan

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY: 1/22/19

No responsive documents exist

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 1/29/19

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*