

# Caln Township Municipal Authority

Monday, September 23, 2013

7:00 PM

## **Those Present:**

Paul Mullin, Chairperson  
John Contento, Treasurer  
Matthew Plagens, Assistant Treasurer  
Gregory Prowant, Township Manager  
Scot Gill, Director  
Mary Kemble Slade, Recording Secretary

## **Absent:**

Robert Tompkins, Vice Chair  
Jim Kruse, Secretary

## **Minutes of the August 26, 2013 Meeting:**

Mr. Mullin inquired if there were any additions or corrections to the above minutes. There were none. Mr. Plagens motioned to approve the August 26, 2013 meeting minutes as presented. Mr. Contento seconded the motion, all voting Aye with the exception of Mr. Mullin, who abstained as he was not present at the August meeting.

## **Public Comment:**

Mr. Bill Dingman, P.E., former Bursich Associates CTMA consulting engineer, attended the meeting to thank the Board for the opportunity to represent the Authority since its formation in 2005, and several years prior to that as support to the Wastewater Advisory Committee and Township staff. Mr. Dingman recently pursued an opportunity with another firm. The Board thanked Mr. Dingman and expressed appreciation for the years of service he provided.

## **Dwell at Caln Agreement:**

As discussed at last month's meeting, Mr. Gill offered the Sanitary Sewer Capacity Reservation and Contribution Agreement related to this project, with a small change which Dwell requested be made since then and which was reviewed by the Authority's solicitor. Mr. Gill reported the agreement was executed by the developer with it now before the Board for formal approval and signature. Mr. Contento motioned to authorize Mr. Mullin to execute the Sanitary Sewer Capacity Reservation and Contribution Agreement as presented. Mr. Plagens seconded the motion, with all voting Aye.

## **910 Greenwood Circle Permit Extension Request:**

Mr. Gill presented correspondence from the property owners of 910 Greenwood Circle, requesting a tenth extension on their sewer connection permit purchased August 2008, good for six months from date of issuance. He reminded this line connects to the Kings Grant system which has not yet been dedicated to the Authority; therefore, the connection would be voluntary. It was noted that the property owner was previously advised that dedication of the Kings Grant system may take place within the 180 day extension period. If this should occur, an Official Notice to Connect will be sent which mandates connection within 180 days (after publication of the notice of completion of the

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sewer). Mr. Contento motioned to grant a tenth extension of 180 days to the property owners of 910 Greenwood Circle. Mr. Plagens seconded the motion, with all voting Aye.

## **Financials:**

Mr. Prowant and the Board reviewed the cash basis summary and detailed accrual reports of revenues and expenditures for the Sewer Operating Fund and Municipal Authority Capital Fund (Tapping Fee Account) for the month of August. Mr. Contento commented on the positive flow related to the delinquent accounts, and requested the sources of the miscellaneous revenue total. Staff will verify the information and convey to the Board. With no further questions, Mr. Contento motioned to approve the financial reports for the month of August. Mr. Plagens seconded the motion, with all voting Aye. Also reviewed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in house commercial collections. Projected revenues and expenditures were also presented.

## **2014 Budget Request:**

Mr. Gill offered the 2014 draft budget, previously reviewed at last month's meeting and before the Board to request final approval and recommendation to forward to the Board of Commissioners. Mr. Gill reviewed budgetary items with Mr. Mullin, not present at the last meeting, and advised there is no projected sewer rate increase at this time due to the possibility of PAWC's treatment rates remaining the same as this year. He noted if PAWC treatment costs increase as they were proposed, a sewer rate increase will be compelled for 2014. It is hoped to have a decision by November to enable the rates to be set for adoption at the December meeting. There were no further questions. Mr. Contento motioned to accept the 2014 Sewer Operating budget reflecting no sewer rate increase, with anticipated revenues of \$2,358,343.00 and anticipated expenditures of \$2,358,115.00, and recommended it be forwarded to the Caln Township Board of Commissioner's for their review and action. Mr. Plagens seconded the motion, with all voting Aye.

## **2014 Consultant Rate Schedule:**

Mr. Gill offered the 2014 rates for Lamb McErlane, Attorneys at Law, informing the firm is nominally increasing its hourly rates which they have held for the last three years. The Board was amenable to the 2014 rates, and they will be included in the resolution presented at the December meeting adopting the 2014 fees for the professional consultants who are retained by the Authority.

## **Directors Report:**

Mr. Gill reviewed his Departmental report for the month of August. He reported sewer maintenance work has continued in the Wedgwood development, noting all lines have been root cut and televised. Six point repairs have been completed and protruding laterals have been trimmed. Additionally, the Wastewater crew has been drilling and grout sealing manholes to reduce inflow and infiltration of surface and subsurface water. Discussion followed on the tracking of repairs to the system. Mr. Gill indicated there is a data base underway which could be updated with the assistance of a GIS intern, and will explore this possibility. Also discussed was the potential purchase of two iPads, which could be mounted in Wastewater vehicles as a tool to review plans or respond to PA One Calls on

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site. It was suggested Mr. Gill research the cost and functionality of these devices, determine funds available in the 2013 budget for this purpose and report further at next month's meeting. Mr. Gill followed up on the costs submitted to PECO related to an emergency sewer line repair near Dairy Queen, which resulted from the installation of an electric pole over a sewer line. He advised he recently heard from the claims adjuster who indicated PECO employees had stated the line was unmarked. Mr. Gill responded to the contrary providing photographs clearly showing the markings in place as well as reports from the PA One Call system reflecting timely responses as lines marked. He is awaiting the adjuster's reply.

## **Trash and Recycling:**

Mr. Prowant briefly updated the Board on the Township's solid waste contract bid opening held September 20<sup>th</sup>. He reported six bidders, with the Board of Commissioners to award to the lowest responsible bidder within 60 days.

## **Additional Business:**

Mr. Contento informed the Board that a formal meeting is scheduled this week with DARA and the DEP to initiate discussions about a 1,000,000 gallon per day expansion at the DARA facility. Representatives of the five participating municipalities will also be in attendance.

## **Adjournment:**

There being no further business, Mr. Contento motioned to adjourn the meeting at 8:10 p.m. Mr. Plagens seconded the motion, with all voting Aye. The next Authority meeting is scheduled for Monday, October 28, 2013.

These are the minutes of the Municipal Authority Board meeting to the best of my knowledge.

Respectfully Submitted

Mary Kemble Slade, Recording Secretary