



# 2016 RENTAL APPLICATION

610-384.0600 fax: 610.384.0689 Email: [jarvay@calntownship.org](mailto:jarvay@calntownship.org)  
253 Municipal Drive, Thorndale, PA 19372-0149

[www.calntownship.org](http://www.calntownship.org)

Yearly Rental Fee **\$50.00 Per Unit** (**please note 2016 fee Reduction change**) due and postmarked by January 31, 2016 with signed application. Taxes and Utilities must be current prior to 2016 rental application being approved.

Tenant change fee **\$90.00 per unit** (**please note 2016 fee change**) due prior to inspection along with signed and completed application form.

All **VACANT** rental properties shall be required to complete this application noting **VACANT**.

Additional information regarding fees and requirements can be viewed on the back of the page and our website.

<b>Name of Property Owner:</b>	
<b>Current Mailing Address</b>	Address: City: State: Zip:
<b>Telephone Number of Owner</b>	Home #: Cell #:
	E-Mail:

<b>Name of Owner's Agent:</b>	
<b>Mailing Address</b>	Address: City: State: Zip:
<b>Telephone Number of Agent</b>	Home #: Cell #: E-Mail:

<b>Address of Rental Unit</b>	Address: City: State: Zip:
<b>Telephone Number</b>	Home #: Cell #:
<b>Names of All Tenant(s) (18yrs &amp; older)</b>	

**As the Property Owner/Manager/Agent, I have read and understand this form in its entirety.  
A separate application must be provided for each rental address/unit.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

# CALN TOWNSHIP

## RENTAL LICENSE APPLICATION PROCEDURES

### **\*PLEASE NOTE NEW FEE CHANGES**

- Yearly Rental License Fee = \$50.00\* per unit  
(Rental License Application + Fee due by January 31, 2016)  
(Each rental address has its own separate inspection file – complete a separate application for each rental address/unit)
- Late Fee = \$10.00 per unit  
(Assessed after January 31, 2016)
- Tenant Change Fee = \$90.00 per unit \*  
(New Rental Application + Fee due prior to inspection)  
**(Includes initial inspection and one (1) follow-up inspection)**
- Follow- up Inspection Fee = \$50.00  
(Required after 2 inspections performed)
- 3 Year Rental Inspection = \$50.00 \*  
(Due every 3 years when there are no tenant changes)  
**(Initial inspection)**

New Rentals submitted after June 30, 2016 = \$25.00 per unit \*

- Scheduling of Inspections by Phone: 610-384-0600  
(Township requires 48 hours' notice)
- Township Utility and Tax Balances must be paid in full prior to issuance