

Caln Township Board of Commissioners  
253 Municipal Drive  
Thorndale, PA 19372  
June 30, 2016 7:36 PM

**Call to order and pledge of allegiance.**

**Attendance** – Cynthia Eshleman-Absent; President, Jennifer Breton; Vice President, John Contento; Commissioner, Joshua Young; Commissioner, George Chambers; Commissioner; Peter Marshall; Interim Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

**Moment of Silence** – Commissioner Breton called for a moment of silence for all first responders and military, all over the world.

**Executive Session**

Commissioner Breton announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

**Citizens to be heard**

There were none

**Ordinances and Resolutions for Consideration**

**Ordinance 2016-1 ADA SLD Amendment** – Mrs. Camp presented an Ordinance, for Board consideration, and noted an advertisement of tonight's hearing was published in the Daily Local News on June 13 and June 23, a copy of the ordinance was sent to the Chester County Law Library and the Daily Local News on June 22, a copy was sent to the Chester County Planning Commission and their comments were received in a June 23 letter, and a copy was sent to the Township Planning Commission and their recommendation for approval was received on June 21. Commissioner Contento made a motion, seconded by Commissioner Chambers, to adopt Resolution 2016-01 requiring all sidewalks to be designed in accordance with the American Disability Act. Commissioner Breton polled the Board for comments. There were none. With no resident comments, Vote passed 4-0.

**Resolution 2016-14 authorizing submission of PennDOT Application for Traffic Signal Approval (Horseshoe Pike/Dwell Driveway)** – Mr. McClintock presented Resolution 2016-14, for Board consideration. Commissioner Breton entertained a motion to adopt Resolution 2016-14. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

**Resolution 2016-15 authorizing submission of PennDOT Application for Traffic signal Approval (Manor/Lloyd/Royal Farms)** – Mr. McClintock presented Resolution 2016-15, for Board consideration. Commissioner Breton entertained a motion to adopt Resolution 2016-15. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

**Resolution 2016-16 authorizing submission of PennDOT Application for Traffic Signal Approval (Manor/Rock Raymond)** – Mr. McClintock presented Resolution 2016-16, for Board consideration. Commissioner Breton entertained a motion to adopt Resolution 2016-16. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote 4-0.

Memorandum of Understanding (Added to the agenda)

Mr. Marshall presented and recommended a Memorandum of Understanding for the employment of the Finance Director, based on their previous discussion. Commissioner Breton entertained a motion to approve the Memorandum of Understanding. Moved by Commissioner Chambers and seconded by Commissioner Contento. Resident Mr. Callaghan asked for further clarification. Commissioner Breton noted that it outlines the terms of their agreement with the Interim Finance Director where the Township is offering him a permanent full time position. Commissioner Young noted it will become public record after a few changes are made. Vote passed 4-0.

**Public Safety**

Police Chief Elias – Chief Elias presented his May report.

Fire Chief Cordisco – Chief Cordisco presented his May report. Chief Cordisco noted that their final 30 discount cards are reduced to \$15.00 and can be purchased at the fire house bar. Discussion was held on signs and land acquisition. Commissioner Contento noted Mrs. Camp is going to solicit legal advice on a pro bono basis and talk with the bank about the full appraisal to see if a lower amount could be arranged for the final appraisal.

Director of Building and Life Safety Mr. Stackhouse – Mr. Stackhouse noted property maintenance is rising due to the summertime. He also noted that he would like to be appointed Building Code Official because he could do permits when Cedarville is not available. The Board noted this is on the agenda for approval under the township manager.

**Finance Report**

Monthly Report – Commissioner Contento had several questions that were discussed and answered. Resident Mr. Callaghan had a question on the codes department.

Checks 38069-38195 (38078-38081 voided) and Bond check 1151 – Commissioner Breton entertained a motion approving general fund checks 38069-38195 with voided checks 38078-38081, and Bond check 1151. Moved by Mr. Young and seconded by Commissioner Chambers. Resident Mr. Callaghan had questions on the bill list. With Commissioner Contento's questions answered, Vote passed 4-0.

**Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer**

Report Chart Review – No actionable items at this time.

**Engineering – Mr. Jeffrey McClintock P.E. CFM-Township Engineer**

G.O. Carlson Boulevard East Pavement Overlay Project Status – Mr. McClintock noted the roadway was paved in June and there was one area that needs to be addressed, as the overlay created a minor ponding issue at the intersection of G.O. Carlson and Beaver Run Road. Mr. McClintock offered a change order price of \$4,200.00. Commissioner Breton entertained a motion to approve the change order for \$4,200.00, for this project. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 4-0.

**Sylvan Drive Culvert Replacement Project Status** –

Mr. McClintock offered a proposal from Cedarville to do the structural engineering required by PennDOT at their established hourly rates already on file with the Township. He also noted this is a Liquid Fuel project. Commissioner Breton entertained a motion to approve the professional services from Cedarville Engineering, regard to this project. Mr. Contento asked Mr. McClintock an estimate for this job. Mr. McClintock noted not more than \$10,000.00. Moved by Commissioner Contento and seconded by Commissioner Young. Vote passed 4-0.

2016 Windsor Lane Road Reconstruction Project – Mr. McClintock presented a scope letter and requested permission to advertise the project when the bid specification is finalized. Commissioner Breton entertained a motion to authorize the advertisement of the 2016 Windsor Lane Road reconstruction project. Moved by Commissioner Contento and seconded by Commissioner Young. Vote passed 4-0.

2016 Roadwork discussion and status – Mr. McClintock recommended the Township rent a boom mower for a one month fee of \$5,300.00 and pay for it out of 430-505 line item, knowing it will be over encumbered. Commissioner Breton entertained a motion approving the rental of a boom mower for \$5,300.00. Moved by Commissioner and seconded by Mr. Chambers. Vote passed 4-0.

East Fisherville Road Bridge – Mr. McClintock presented East Fisherville Road Bridge structural inspection at a cost of \$2,650.00 to be split 50/50 with East Brandywine Township. Commissioner Breton entertained a motion to approve the inspection cost for the East Fisherville Road Bridge at a cost of \$2,650.00. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote 4-0.

Osborne Road FABP – Mr. McClintock offered a time extension until August 31, 2016, for Board consideration. Commissioner Breton entertained a motion to approve Osborne Road Bridge repair extension through August 31, 2016. Moved by Commissioner Contento and seconded by Commissioner Chambers. With Commissioner Young voting nay, vote passed 3-1.

**Other – Mr. Jeffrey McClintock P.E. CTM–Township Engineer**

Boom Mower discussion – Approved under 2016 roadwork discussion and status.

Permission to advertise vehicles/equipment on Municibid – Mr. McClintock noted he is re-evaluating the equipment list for advertisement because some of the equipment to be sold was bought with recycling grant money, which presents some restrictions on the selling of vehicles and equipment when purchased with grant monies.

Right of Way Maintenance – Mr. McClintock noted that it is the property owner's responsibility to maintain their right of ways and asked if the Board wants to re-evaluate the process the township does now. He also noted further discussion with Mrs. Camp at a future meeting.

**Township Manager – Mr. Marshall**

Appointment of Township Building Code Official – Mr. Marshall noted Mr. Stackhouse earned his certification for a Building Code Official. Mr. Marshall recommended appointing Mr. Stackhouse as the Township Building Code Official. Commissioner Breton entertained a motion to appoint Mr. Stackhouse as part time Building Code Official. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

Sterling Act Discussion – Mr. Marshall noted that the Chester County Association of Township Officials corresponded with Commissioner Eshleman regarding a Resolution that is being proposed in South Eastern Pennsylvania regarding the Sterling Act. Mr. Marshall recommended the Board approve such Ordinance which would request an amendment to the Sterling Act to require that up to one percent of Philadelphia wage tax paid by non-residents of Philadelphia be remitted to the Municipality in which the taxpayer resides. Commissioner Breton noted she would like to table the vote until Commissioner Eshleman is in attendance.

Recycling Development & Implementation Grant Agreement – Mr. Marshall noted that the Township was awarded Act 101, Section 902 Recycling Development and Implementation grant in the amount of \$213,386.00. He asked for a motion authorizing the President to sign such documentation. Commissioner Breton entertained a motion to authorize the President of the Board of Commissioners accept the Recycling Development and Implementation Grant. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

**Additional Business**

Commissioner Breton called for Additional Business. There was none.

**Public Comments**

Commissioner Breton called for Public comment. There was none.

**Adjournment** – Commissioner Breton entertained a motion to adjourn tonight's meeting. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,  
Recording Secretary