

Caln Township Board of Commissioners  
253 Municipal Drive  
Thorndale, PA 19372  
July 28, 2016 7:05 PM

**Call to order and pledge of allegiance.**

**Attendance** – Cynthia Eshleman; President, Jennifer Breton; Vice President, John Contento; Commissioner, Joshua Young (Absent); Commissioner, George Chambers; Commissioner; Peter Marshall; Interim Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

**Moment of Silence** – Commissioner Eshleman called for a moment of silence for all first responders and military, all over the world.

**Proclamation Presentations**

Jane Kennedy – Commissioner Eshleman recognized all the work Ms. Kennedy did for the Carver Court to be placed on the National Historical Registry. She read and presented her with a Proclamation and flowers. She also noted a Carver Court town tour on August 11.

Doreen Jacoby – Ms. Jacoby was not present however Commissioner Eshleman recognized her work for the Carver Court National Historical Registry.

**Executive Session**

Commissioner Eshleman announced that prior to tonight’s meeting, an Executive Session was held to discuss legal and personnel matters.

**Citizens to be heard**

Resident Karen Chominsky had several questions and concerns on township issues and procedures. All questions were answered by the Board.

**Ordinances and Resolutions for Consideration**

Motion to advertise an Ordinance Adopting a New Chapter to the Township Code Titled “Public Gatherings”  
Commissioner Eshleman entertained a motion to approve the advertisement for an Ordinance Adopting a New Chapter to the Township Code Titled “Public Gatherings”. Moved by Commissioner Breton and seconded by Commissioner Chambers. Vote passed 4-0.

Mrs. Camp asked the Board if they would like her to make a change, if there is a specific title of an employee mentioned within the proposed ordinance and state Township in general in case the employee may change over time. Commissioner Eshleman replied “yes”, and also advertise for the August 25 meeting.

Resolution 2016-19-Adopting the Caln Township Fee Schedule – Commissioner Eshleman entertained a motion to adopt Resolution 2016-19. Moved by Commissioner Chambers and seconded by Commissioner Breton. Motion failed due to Commissioners changes. Commissioner Contento made a motion, seconded by Commissioner Eshleman to increase the New Residential Construction fee from \$1,000.00 to \$1,200.00. Vote passed 4-0. Commissioner Contento made a motion, seconded by Commissioner Breton, to decrease the yearly rental license fee from \$50.00 to \$45.00. Vote passed 4-0.

Resolution to Chapter 107-22 – Commissioner Eshleman entertained a motion directing the Township Solicitor to make revisions to the Park Chapter 107-22 rules to allow for the park to come into compliance on how to use the park moving forward. Moved by Commissioner Contento and seconded by Commissioner

Breton. Vote passed 4-0. Mrs. Camp noted that if the Board is comfortable with her email, a hearing could be advertised for the 26<sup>th</sup>. Commissioner Eshleman entertained a motion to authorize the Solicitor to advertise the draft. Moved by Commissioner Chambers and seconded by Commissioner Breton. Vote passed 4-0.

Commissioner Eshleman directed Mr. McClintock to post the park for closing on “National Night Out” and August 19<sup>th</sup> movie night. Mr. McClintock noted he will post the park for both nights.

3521 Lincoln Highway Rudy LD 2015 – Mr. McClintock offered the Land Development, Financial Security and the Stormwater BMP Agreements, for Board consideration. Mrs. Camp noted both she and the Township Engineer have signed off of all the agreements. Commissioner Eshleman entertained a motion authorizing the Board President to sign the Land Development, Financial Security, and the Stormwater Management/BMP Agreements. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Royal Farms LD 2016 – Commissioner Eshleman entertained a motion authorizing the Board President to sign the Land Development, Financial Security, and the Stormwater Management/BMP Agreements, for Royal Farms. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Wawa/Reeceville LD 2016 – Mr. McClintock offered the Wawa/Reeceville LD 2016 Termination of Miscellaneous Agreement, for Board consideration. Mrs. Camp noted she has reviewed the agreement and agrees with it. Commissioner Eshleman entertained a motion to allow for the termination of the agreement, dated July 28, 2016 for the hospital. Moved by Commissioner Breton and seconded by Commissioner Chambers. Vote passed 4-0.

2400 Warren Avenue LD waiver 2016 – Commissioner Eshleman entertained a motion to grant a waiver of Land Development per Mr. Taylor’s request for 2400 Warren Avenue subject to the conditions outlined in the July 12, 2016 letter, drafted by Mr. McClintock. Moved by Commissioner Chambers and seconded by Commissioner Breton. Commissioner Contento recommended that this waiver request goes to the Township Planning Commission for their recommendation. After Board discussion, Commissioner Chambers withdrew his motion. Board consensus was to forward Mr. Taylor’s waiver request to the Township Planning Commission for their recommendation.

Report Chart Review – Mr. McClintock noted no items at this time for review.

### **Solicitor Items – Mrs. Camp**

Right of Way Maintenance – Mr. McClintock noted he asked Mrs. Camp to review two items for presentation to the Board. Mrs. Camp noted she reviewed the Motor Vehicle Code, and it places ownership on the owner where trees or vegetation would obstruct the view of a driver. The Township has the ability to notify the owner to remove the structure within 10 days. No action was taken on this item, as it was mentioned as an information item for the Board's consideration. Further discussion is needed on this item as the Board contemplates how to address roadside maintenance.

180 Gallagherville Road – The property owner previously requested the Board either change the zoning of the property from its current residential designation or modify the zoning to allow for an industrial-type use to occur on the property. Mrs. Camp suggested an approach could be for the prospective buyer to file a zoning hearing board application and seek variances for their prospective use. After Board discussion, Mrs. Camp suggested that she would contact the attorney for one of the prospective buyers of the property and review tonight’s discussion, and talk through what would be the most effective way and the least expensive to all parties. She then would present the Board with her recommendation, at a later meeting.

## **Public Safety**

Fire Chief Cordisco – Chief Cordisco presented his June report.

## **Director of Building and Life Safety - Mr. Stackhouse**

Permit Software Proposal – Mr. Stackhouse offered a permit software proposal contract proposal from Cedarville Engineering called eMuniManagement. In addition to the building permit tracking and processing component, Mr. McClintock noted this new software is user friendly and will help staff to track the impervious coverage on every lot .He also stated that the 2016 \$17,425.00 one-time initialization fee has been waived. Commissioner Eshleman entertained a motion to approve the contract for the Township to engage Cedarville Engineering for the software program eMuniManagment, subject to the contingency that schedule A is amended to include the subscription fee has been waived. Moved by Commissioner Breton and seconded by Commissioner Chambers. Vote passed 4-0.

Administrative Support Proposal – Mr. Stackhouse offered a part time person for technical assistance from Cedarville engineering at \$65.00 per hour 4 hours per day/4 days per week, as needed. Commissioner Eshleman entertained a motion to approve the professional services from Cedarville Engineering for a consultant/administrative professional. Moved by Commissioner Contento and seconded by Commissioner Breton. Vote passed 4-0.

## **Finance Report – Finance Director, Mr. Chuck Wilson**

Monthly Report – Mr. Wilson presented the financial report ending June 30<sup>th</sup>.

## **Approval of Checks**

Commissioner Eshleman entertained a motion to approve checks 38260-38355. Moved by Commissioner Breton and seconded by Commissioner Contento. Vote passed 4-0.

Commissioner Eshleman entertained a motion to approve Bond Fund checks 1153-1154. Moved by Commissioner Chambers and seconded by Commissioner Breton. Vote passed 4-0.

## **Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer**

Items under Land Development were moved after Ordinances and Resolutions.

## **Engineering – Mr. Jeffrey McClintock P.E. CFM-Township Engineer**

Lincoln Highway Wedgewood Sidewalk Project – Mr. McClintock presented a letter from CCDCD requiring amendments to the contract the Board has previously approved. The changes have to do with the process involved with using the federal funds. Commissioner Eshleman entertained a motion approving amendment one to the contract regarding the Lincoln Highway Wedgewood Sidewalk Project. Moved by Commissioner Chambers and seconded by Commissioner Breton. Vote passed.

G.O. Carlson Boulevard East Pavement Overlay Project Status – Mr. McClintock noted he is administratively closing out this project.

Sylvan Drive Culvert Replacement Project Status – Mr. McClintock noted the Notice to Proceed was issued on July 3, 2016, and the contractor is currently working through project submittals.

Windsor Lane Reconstruction Project Status – Mr. McClintock noted this project has been put out to bid and they are due in mid-August. He also noted that there is a change in scope regarding the paving material.

US 322 Traffic Signal SRLE Project Status – Mr. McClintock noted that the bid specifications are in final review, and he intends to have this project out to bid on or before July 29, 2016.

Recycling Grant Agreement – Mr. McClintock noted he asked for Board concurrence that they are not opposed to the minimal details and for him to email them that the modifications to the agreement are acceptable to the Township. Board consensus was to approve Mr. McClintock request to send his email.

**Other – Mr. Jeffrey McClintock P.E. CTM–Township Engineer**

Farm House and Barn Roof – Mr. McClintock noted he will continue to work with Mr. Marshall on bids.

**Township Manager – Mr. Marshall**

Mr. Marshall noted he has no report for tonight.

**Additional Business**

Commissioner Eshleman called for Additional Business. There was none.

**Public Comments**

Commissioner gave an update on the Property Rebate Program where residents can use participating business and get a discount which would be used towards their real estate tax, and nonresidents would get a check at the end of the year. He noted he will continue to work on getting gathering more information.

Resident Mr. Callaghan commented on a property on Edges Mill Road.

Commissioner Breton noted that the “Wall that Heals” will be at Dilworth Park in East Brandywine.

Commissioner Eshleman noted National Night Out will be on August 2.

**Adjournment** – Commissioner Eshleman entertained a motion to adjourn the July meeting, at 9:20. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,  
Recording Secretary