

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday July 25, 2016
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Denise Miller – Recording Secretary (Absent)
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer
Max O’Keefe – Sewer Authority Solicitor

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the June 2016 Meeting

Mr. Mullin called for additions or corrections to the June minutes. There were none. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the June 2016 minutes as presented. Vote passed 5-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Dogwood/Scott Drive Project Update

The Board and Staff updated those in attendance on the Dogwood/Scott Sewer Extension Project. Residents had questions that were answered by the Board and Staff.

Mr. Chambers asked about the inspection proposals he received. Mr. Gill noted he contacted Eldridge Septic Company and was given proposals of \$280.00 per inspection and 2 or more homes \$260.00 per inspection.

Mr. Contento noted the Authority Solicitor is currently preparing easement documents for the effected properties. Mr. Gill asked for Board approval to mail the easement documents once they are finalized by the Solicitor. Board consensus was given for Mr. Gill’s request.

Kings Grant Update

Mr. Gill noted an encroachment agreement will be presented at the August meeting for a unit that has an underdrain in the foundation where they have to get to the storm sewer to tie into, and cross the sewer easement. He also noted that the buyer may have to go to settlement before the August meeting so he will have Mr. Pompo review it and the Developer execute it, with the understanding the possibility of the Board making a change. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers, that the Authority approve a Kings Grant encroachment agreement for Lots 83 and 84, running perpendicular to the Authority’s sewer line to be placed at least one foot below the Authority’s line, and that all other conditions need to be accepted by the Authority’s Engineer, Authority’s Solicitor, and the Sewer Department. Vote passed 5-0.

4905 Horseshoe Pike (Unit 121) Grinder Pump Agreement

Mr. Gill offered the Board an executed Operation and Maintenance Agreement for Grinder Pump System for 4905 Horseshoe Pike, an existing home of the Woods of Rock Raymond. Mr. Mullin made a motion, seconded by Mr. DiSario, authorizing the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 4905 Horseshoe Pike. Vote passed 5-0.

910 Greenwood Circle Sewer permit Extension Request

Mr. Gill offered the Board a six month sewer permit extension request until February 15, 2017, from Edward and Christine Kulp of 910 Greenwood Circle. After Board discussion, Mr. Contento made a motion, seconded by Mrs. Bernard, to grant the permit extension request for six months until February 15, 2017 to 910 Greenwood Circle.

Mr. Contento directed staff to check with Mr. Pompo on developing a generic policy for multi-site projects for sewer where the homeowner will incur costs, in order to be consistent township wide.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of June 2016. Mrs. Bernard asked for the rate of the Seasonal Employee, Greg Evoli. Mr. Gill responded he accepted an offer of \$15.50 per hour. After Board discussion, Mr. Contento motioned, seconded by Mrs. Bernard, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Uncollectable Accounts

Mr. Gill noted that Mr. Wilson has determined that the exonerations that Portnoff has written off were not taken off the Authority books so Portnoff can no longer collect those amounts, which total \$6,129.33. Mr. Contento asked staff to find out how much money is at risk from the last three years.

Directors Report

Mr. Gill presented his June 2016 report and noted current projects which the Department is working on. Discussion was held on the Safety Topic, MIM weekly report, and recycling.

Adjournment

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the July 2016 meeting at 9:13 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary