

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday December 12, 2016
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the November 2016 Meeting

Mr. Mullin called for additions or corrections to the November minutes. There were none. Mr. Contento motioned, seconded by Mrs. Bernard, to adopt the November 2016 minutes, as presented. Vote passed 5-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Dogwood/Scott Drive Project Update

For Board consideration, Mr. Gill offered 3 condemnation resolutions. He also noted that Mr. Pompo will send one more letter to those residents before filing for condemnation. After Board discussion Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the Board to sign Resolution 2016-7-CTMA to proceed with the condemnation process for parcel # 39-3K-4. Vote passed 5-0. Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the Board to sign Resolution 2016-8-CTMA to proceed with the condemnation for parcel #39-3G-36. Vote passed 5-0. Mr. Contento made a motion, seconded by Mr. Chambers, to sign Resolution 2016-9-CTMA to proceed with the condemnation process for parcel #39-3G-31. Vote passed 5-0.

For Board consideration, Mr. Gill offered a \$500.00 expenditure cost for the appraisal of each parcel, by William Wood. After Board discussion, Mr. Chambers made a motion, seconded by Mr. Contento, to authorize an expenditure of \$500.00 per appraisal to William Wood, for each parcel. Vote passed 5-0.

WAWA/ Reeceville Sanitary Sewer Capacity Reservation Agreement

For Board consideration, Mr. Gill offered a Sanitary Sewer Capacity Reservation Agreement for Wawa/Reeceville executed by Brandywine Holdings, L.P. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the Chairman to sign the Sanitary Sewer Capacity Reservation Agreement between Brandywine Holdings, L.P. and the Caln Township Municipal Authority. Vote passed 5-0.

WAWA/Bondsville Sewer Capacity Reallocation Agreement

For Board consideration, Mr. Gill offered a Sewer Capacity Reallocation Agreement for Wawa/Bondsville executed by Provo Pinewood Thorndale LLC. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the Chairman to sign the Sewer Capacity Reallocation Agreement between Provo Pinewood Thorndale LLC and the Caln Township Municipal Authority. Vote passed 5-0.

Professional Consultant Resolution 2016-5-CTMA

For Board consideration, Mr. Gill offered Resolution 2016-5-CTMA adopting the 2017 schedule of fees for the Authority's Professional Consultants. He also offered an extension to the Authority's General Engineering Consulting Agreement, dated December 16, 2013, with Gilmore & Associates, Inc., until December 31, 2017. After Board discussion, Mr. Chambers made a motion, seconded by Mr. Contento, to adopt Resolution 2016-5-CTMA adopting the 2017 schedule of fees for the Authority's Professional Consultants. Vote passed 5-0. Mr. Contento made a motion, seconded by Mr. Chambers, to extend Caln Township Municipal Authority's General Engineering Consulting Agreement, dated December 16, 2013, with Gilmore & Associates, Inc., until December 31, 2017. Vote passed 5-0.

2017 Budget Resolution 2016-6-CTMA

For Board consideration, Mr. Gill offered Resolution 2016-6-CTMA establishing the sewer rates effective January 1, 2017, with the 2017 Operating and Capital Fund budgets attached. After Board discussion, Mr. Chambers made a motion, seconded by Mr. Contento, to adopt Resolution 2016-6-CTMA establishing the sewer rates effective January 1, 2017. Vote passed 5-0.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of November 2016. After Board discussion, Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Act 57 Transfer-Municipal Pump Station 2016 Expenses

Mr. Gill offered a transfer in the amount of \$34,444.15 be authorized utilizing Act 57 funds, in order to reimburse the Sewer Capital Fund (33) from which the Municipal Pump Station 2016 project related expenditures have been paid. After Board discussion, Mr. Chambers made a motion, seconded by Mrs. Bernard, to authorize funds in the amount of \$34,444.15 be transferred from the Act 57 account to the Sewer Capital Fund (33) in accordance with Act 57 for expenditures related to future conveyance facilities. Vote passed 5-0.

Adjournment

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the December 2016 meeting at 8:05 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary