



CALN TOWNSHIP

DEPARTMENT OF ENGINEERING

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2015 Comp Plan Update Session 9 Minutes February 16, 2016

The Comp Plan Committee held their ninth session on Tuesday, February 16, 2016 in the Caln Township Municipal Building, immediately following the monthly Planning Commission meeting.

In attendance for the Planning Commission were Dave Lamb, Eugene Spratt, Jim Benko, Jill Hammond, Ken Simon and John Robinson, Jr. Ex-Officio Member.

Also in attendance was Jeffrey W. McClintock, PE, CFM, Township Engineer and Cheryl A. Lafferty, Planning Commission Secretary.

Other committee members in attendance were Commissioners' Jennifer Breton and John Contento and residents Lorraine Tindaro, Noel Bernard, Anthony Verwey and Marc Fox. Also in attendance were Gregory E. Prowant, AICP, Township Manager, along with Mark Gallant and Sean O'Neill of the Chester County Planning Commission (CCPC).

Purpose of this evening's session was to discuss information submitted to date, determine if any positive progress has been achieved, and decide how the Township should proceed in obtaining an updated Comprehensive Plan to address our concerns and vision for the future.

Discussion occurred, with some of the items to note:

- URDC's contract for the updated/completed Comprehensive Plan is \$50,000;
- The County was asked for their thoughts on the process so far:
 - In their opinion, many conversations have occurred, without many conclusions;
 - Materials submitted in pieces and pulled together, with some materials having been submitted several times without clearly reflecting changes;
 - Information not always revised to reflect changes discussed;
 - Table of Contents should have been supplied at the first session, and items checked off accordingly;

- Chapters should be reviewed and discussed one or two at a time;
- Materials are not submitted in adequate time to allow review and prep for the meetings;
- Need set goals for each meeting;
- Not enough time allotted for discussion;
- Homework, objectives and direction needs to be given to the Committee;
- County believes a two hour max for the sessions appropriate;
- The County's goal is to obtain a quality product, as is the Township's;
- The County indicated that in times past, consultants have been changed on comp plan projects.
- The Committee concurred with the County's comments, along with:
 - Noting their discouragement to the lack of progress to date;
 - Committee's impression was they would be given materials to discuss, work on and provide feedback that would be incorporated into the updated Comprehensive Plan. In their opinion however, URDC is deciding what changes are to occur;
 - The process should be efficient and linear;
 - An outline of the meetings and timeline needs to be specified, to accomplish goals.

It was the consensus of everyone in attendance, URDC needs to provide a progress report and product of the work completed, to determine how we move forward with the project.

The session ended at 8:55 P.M.

Respectfully submitted,
Cheryl A. Lafferty
Planning Secretary