



RENTAL LICENSE APPLICATION

Yearly Rental License Fees must be postmarked by January 31st with signed application. Taxes and Utilities must

be current prior to rental license being approved. All **VACANT** rental properties shall be required to complete this application noting **VACANT**. Additional information regarding fees and requirements can be viewed in the fee schedule located on our website.

RENTAL PROPERTY ADDRESS	
Owner of Property	
Current Mailing Address	Address: City: State: Zip:
Telephone Number of Agent	Home #: Cell #: E-Mail:

Name of Owner's Agent:	
Mailing Address	Address: City: State: Zip:
Telephone Number of Agent	Home #: Cell #: E-Mail:

Names of All Tenant(s) (18yrs & older)	
Telephone Number of Tenant	Home #: Cell #:

As the Property Owner/Manager/Agent, I have read and understand this form in its entirety. A separate application must be provided for each rental address/unit.

_____ **Signature**

_____ **Date**

DEPARTMENT OF BUILDING & LIFE SAFETY
Raymond Stackhouse, Director

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